Ref: NIT-T/DA/UG/B.Tech./Formative/2021   Date: 01.05.2021

CIRCULAR

Subject: B.Tech. Formative Assessment – Summer Session 2021 – Reg.

This is to inform that the Formative assessment for summer session, 2021 has been planned between **19.05.2021 – 14.06.2021** for the students who have
(a) Completed 4 years of duration (admitted only in 2013 to 2016 batches) and
(b) Admitted in 2017, 2018 batches.

(a) Eligibility criteria
(i) Students who have failed during the **regular / reassessment** of a course or lab with an **'F/F1/Z'** grade.
(ii) Students who have been awarded an **'I'** grade in the formative assessment.

(b) Registration for FA
(i) The maximum number of courses a student can register: **6 Theory and 2 Labs.**
(ii) In addition, one extra course is permitted as Formative Assessment (summer or winter), only for those students who have already completed 4 years and those who are just completing the programme.

(c) Registration Procedure
(i) Login to MIS and complete the on-line registration between **05.05.2021 and 07.05.2021** (for the batches **admitted in 2015 to 2018**).
(ii) Take screenshot/print of registration confirmation mail.
(iii) Remit the required fees in the State Bank of India, through SB-collect.
(iv) Fill the attached registration form.
(v) Merge the screenshot/print of registration confirmation mail (ii), SB-collect fees receipt (iii) and Personal information form (iv) as a single file and send to examfees@nitt.edu on or before **07.05.2021, 11.30 pm.**
Note: (i) and (II) are not applicable of OLD MIS batches (Admitted in 2013 and 2014).

Mail should be sent ONLY from the student's NITT webmail ID. Formative Assessment registration request will not be processed without online registration in MIS (Exception:2013 and 2014 batches)

(d) Faculty allotment
(i) The consolidated list of students will be sent to the concerned department after the verification by the academic office.
(ii) Faculty allotment will be done by the Heads of the respective Departments and the same will be informed to the students on or before **18.05.2021**. The students are instructed to contact the faculty concerned for completing the assessments in time. The contact details of faculty are given in the link: https://www.nitt.edu/home/academics/departments/faculty/

(e) Conduct of Formative Assessment (FA)
(i) Not less than 10 contact hours per course is required. This should in turn result in 30 preparation hours per course for the student.
(ii) There are no threshold minimum marks for satisfactorily completing the FA. For successful completion of FA, the student must complete the assigned tasks through online mode to the satisfaction of the faculty member who is assigning the student.
(iii) In this process the faculty member may use marks for quantifying the performance if required.

(f) Grading in FA
(i) The letter grade 'R' (requirement for pass satisfy) is awarded on satisfactory completion of FA with grade point of 5 (same as 'E' grade).
(ii) If a student does not complete the FA a letter grade 'I' is assigned which does not have any grade point.
(iii) A student who is awarded 'I' grade should convert 'I' grade into 'R' grade by registering for FA subsequently and should successfully complete the FA within the maximum stipulated period of the programme.

The examination fee structure is given below:

Particulars (Examination Fee per Subject)	Fees
Course fees (Theory / Laboratory)	Rs. 2000/-
Mark sheet	Rs. 30/-

Associate Dean Academic (UG) -1

To
1. The HoDs all department with a request to inform the students
2. CSG to upload in the institute website.
3. Submitted to the Director.

NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA

FORMATIVE ASSESSMENT REGISTRATION FORM (FOR B.Tech)

PERSONAL INFORMATION:

1.	Name	:	
2.	Roll no	:	
3.	Department	:	
4.	Batch	:	
5.	Status	:	Regular / Passed Out
6.	If regular student, semester presently studying:	:	
7.	**Session**	:	Odd-semester / even-semester / winter vacation / summer vacation

LIST OF COURSES REGISTERED IN MIS

S. No.	Code	Theory Course name	Semester	Fees	SBi collect Fee Receipt No.
1.					
2.					
3.					
4.					
5.					
6.					
7.					

S. No.	Code	Laboratory Name	Semester	Fees	SBi collect Fee Receipt No
1.					
2.					

TOTAL FEES PAID: Rs._____ (Rupees_____)

DATE: **SIGNATURE OF THE STUDENT**