NATIONAL INSTITUTE OF TECHNOLOGY: TIRUCHIRAPPALLI - 620 015
OFFICE OF THE DEAN (ACADEMIC)

REF: NITT/DA/2019   Date: 03-09-2019

CIRCULAR

Sub: Registration for Formative Assessment (B.Tech.) – For students who have left the institute (admitted during 2012 to 2015).

- Students those who have completed 4 years of duration.

- Students who have failed earlier in supplementary examinations or Reassessment with '**F/F1/Z**' grades

- Students who have not completed Formative Assessment (FA) earlier ('**I**' grade) are directed to register for the Formative Assessment (July 2019 session, happening in September – November 2019).

Maximum number of courses for Registration: 6 (Theory) + 2 (Laboratory)

Registration Procedure

1. Download the registration form (Sl. No. 70 in http://www.nitt.edu/home/academics/formats/FA-regform.pdf) for Formative Assessment and submit to the department for the approval of the faculty concerned and the Head of the Department.
2. Remit the required examination fees in the State Bank of India, through SB-iCollect.
3. After payment, login to your MIS Account for online registration of courses.
4. Take a printout of the MIS registration detail.
5. **Submit the following forms with the Academic Office (UG Section) on or before 14.09.2019.**
   a. **FA registration form**
   b. **Printed MIS registration form**
   c. **Documentary proof for having remitted the examination fees (e-challan)**

Conduct of Formative Assessment (FA) B.13

1. Not less than 10 contact hours per course are required for completing the formative assessment. This will result in not less than 30 preparation hours for the student.
2. There is no minimum threshold of marks for satisfactory completion of the Formative Assessment. For successful completion of formative assessment, the student should complete the assigned tasks to the satisfaction of the faculty member who is assessing the student. In this process, the faculty member may use marks to quantify the performance of the student.

Grading in FA

1. The letter grade '**R**' (requirement for pass satisfy) is awarded on satisfactory completion of FA with grade point of 5 (same as 'E' grade).
2. If a student does not complete the FA a letter grade '**I**' is assigned which does not have any grade point.
3. A student who is awarded '**I**' grade should convert '**I**' grade into '**R**' grade by registering for FA subsequently and should successfully complete the FA within the maximum stipulated period of the programme.

Application after the last date will not be entertained under any circumstances.

Formative Assessment Duration: 16th September 2019 – 18th October 2019.

The examination fee structure is given below:

Particulars (Examination Fee per Subject)	Fees
Course fees (T / L)	Rs. 2000/-
Mark sheet	Rs. 30/-

NO MESS BILL ADJUSTMENT WILL BE MADE FOR THE EXAMINATION FEES.

ASSOCIATE DEAN (ACADEMIC, UG)

1. All Heads of the Departments
2. All Notice Boards of Institute and Hostels
3. Professor of Training and Placement/Librarian/Hostel Manager/Physical Director/MIS/ SBI NIT-T Branch
4. Copy submitted to the Director.