



EXPRESSION OF INTEREST (EoI) FOR NITTFEST FOOD STALLS

DATED: 01.03.2019

Ref. No: NITT/NITTFEST2019/Foodstalls

NITTFEST, the annual inter-departmental cultural fest of National Institute of Technology, Tiruchirappalli (NITT) invites Expression of Interest from reputed Indian Organizations/Corporate Agencies/Vendors to set up food-stalls during NITTFEST'19 (8th March 2019 - 11th March 2019) in the institute campus for the benefit of residents & participants of NITTFEST'19.

FOOD STALL DETAILS:

1. The timings of the food stall will be as follows:

| S.NO. | DATE | TIMINGS |
|--------------|-----------------------------|-------------------|
| 1 | 8 th March 2019 | 6:00PM to 11:00PM |
| 2 | 9 th March 2019 | 8:30AM to 11:00PM |
| 3 | 10 th March 2019 | 8:30AM to 11:00PM |
| 4 | 11 th March 2019 | 8:30AM to 11:00PM |

2. The Food sales will happen in two modes as follows:

A. RFID Food card sales:

- Students of NIT Trichy are issued food cards worth ₹550/₹520.
- Each vendor will be provided with a computer connected to the server. The software will display all menu items along with the prices.
- Vendors can make sales with the software. The software will have provisions for the vendor to keep track of the sale amount.

B. Cash Sales:

- Vendors can accept cash from students/ visitors.
- The amount collected shall be in accordance with the prices specified in the Menu.

3. The list of cuisines and corresponding stall details are as follows:

| S.NO. | STALL TYPE/ CUISINE | MENU ITEMS |
|-------|-------------------------|---|
| 1 | Arabian | Tandoori/Barbeque/Grill Chicken, Shawarma (all varieties) |
| 2 | Burgers & Fried Chicken | Veg Burgers (all varieties), Non-Veg Burgers (all varieties), Fried Chicken (all varieties) |
| 3 | South Indian (Pure Veg) | Dosa (all varieties), Idli (all varieties), Poori, Vada (all varieties), Pongal, Variety rice, Meals, Veg Biryani, Chapathi |
| 4 | Pizza | Veg Pizza (all varieties), Non-Veg Pizza (all varieties) |
| 5 | Cold-drinks | Carbonated drinks (all varieties), water bottle |
| 6 | Ice creams | Cone Ice creams, Rolled ice creams (all varieties) , Milkshakes, Smoothies |
| 7 | Malaysian/Thai/Chinese | Parottas (all varieties), Parotta gravies, soups (all varieties), Fried rice and Noodles (all varieties), Starters |
| 8 | North Indian | Veg Gravy (all varieties), Non-veg gravies (all varieties), Indian breads (all varieties) |
| 9 | Sandwiches | Veg sandwich (all varieties), Non-veg sandwich (all varieties) |
| 10 | Fresh Fruit Juice | Fruit Juices (all varieties), Rose milk, Badam milk, Lassi |
| 11 | Biryani | Non-Veg Biryani (all varieties), Veg Biryani (all varieties) |
| 12 | Wraps & Rolls | Rolls (all varieties), Ice Gola, Sweet corn, Lemon Soda, Spring Potato |
| 13 | Italian & Mexican | Waffles (all varieties), Nachos (all varieties), Pastas (all varieties), Hot dogs, |
| 14 | Beverages and dessert | Coffee (all varieties), smoothies, Lemonades, sundaes |

4. Vendors interested in setting up a food stall with any cuisine other than the one listed above or with additional food items within a cuisine listed can also submit the quote. However, the final menu selection will be at the organizer's discretion.
5. Electricity supply will be provided to each stall depending on the requirement and should be informed to the organizer's at least 5 days in advance.
6. The infrastructure required (Shed, Tables, etc.) will be provided by NITTFEST, NIT Trichy. Water requirements should be provided in advance by the vendor and should be categorized as water for drinking or washing.

7. The selected applicant will be provided with a stall of one of the following sizes based on the number of items being served and the rent being paid:

| S.No. | Stall Size (in feet) |
|-------|----------------------|
| 1 | 15 x 10 |
| 2 | 12 x 10 |
| 3 | 10 x 10 |
| 4 | 7 x 10 |
| 5 | 5 x 10 |

8. Stall location is at the discretion of organizers.
9. NITTFEST holds right to cancel any menu item from the list provided earlier.

TERMS:

- Selected vendors shall pay a caution deposit of **₹5,000**, only after which their respective stall will be set up.
- All workers in the food stall should compulsorily wear hand gloves, head masks, and other necessary equipment/clothing. If the vendor fails to do so, NITTFEST will provide the same. The cost of the same will be deducted from the caution deposit paid.
- Menu/ selling price should not deviate from the prices specified in the acceptance letter. In case of any deviation, a fine of ₹5000 will be levied.
- All vendors should submit the bill of the RFID card sales on or before 05th March 2019.
- Payment for RFID Card sales will be done on or before 20th April 2019.

Interested Vendors shall submit the following:

- Annexure - I
- List of Menu items along with Selling Price

Selection Process:

1. Each type of food stall vendor must submit a response to NITTFEST, NIT Trichy either through e-mail (food_stalls@nittfest.org) or in hard copy addressed to The Chairman, NITTFEST, NIT Trichy prior to the issued deadline.

2. After obtaining a quote from each type of vendor based on cuisine/menu, the NITTFEST team consisting of 5 members will select the vendor based on the selection process as follows:

- a) The first round will consist of the technical evaluation where the documents specified will be cross checked
- b) The documents to be produced are
 1. **FSSAI Certificate (central or state)**
 2. **Experience certificate (or similar proofs that support the same)**
- c) The second round of evaluation is as follows :
 1. The cumulative average of the menu (i.e. Total amount / Number of item) will be graded relatively(L1)
 2. The highest rent (H1).
- d) The weightage for rent and menu weightage will be in parts of 0.6 and 0.4 respectively.

After finalizing the vendors for each type of stall, successful vendors will be informed by NITTFEST, NIT Trichy. The final menu and price for the selected stall will be specified in the acceptance letter.

3. Successful vendors need to submit a DD with the amount equal to sum of the quoted rent and the caution deposit of ₹5000 (For example, if the quoted rent is ₹60,000, then the DD should have the amount as ₹65,000) and it should be addressed to:

Account Name: NITTFEST
Account No: 30097540097
Bank: State Bank of India
Branch: National Institute of Technology, Tiruchirappalli
IFSC: SBIN0001617

Deadline:

Last date of Submission of EoI (On or before): March 4, 2019, 03:00 PM

Annexure - I

**DETAILED DOCUMENT FOR EXPRESSION OF INTEREST (EOI) DURING
NITTFEST 2019 AT NATIONAL INSTITUTE OF TECHNOLOGY, TRICHY –
620015**

CUISINE: _____

| | | |
|---|--|--------------------------|
| 1 | NAME OF VENDOR | |
| 2 | SIZE OF STALL | |
| 3 | PERIOD | FROM: _____ TO: _____ |
| 4 | TOTAL RENT PAYABLE BY THE VENDOR FOR ONE STALL OF THE SIZE INDICATED ABOVE | RS. _____ FOR ALL 4 DAYS |

AUTHORIZED SIGNATURE OF VENDOR

NAME OF THE SIGNATORY: