



Department of Training & Placement
National Institute of Technology
Tiruchirappalli – 620 015

Dr.A.K.Bakthavatsalam
Professor & Head

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01st March, 2012

To

Dear Sir,

Quotations are invited for printing and supplying a specified number of copies of the Reminiscence 2012 in the enclosed prescribed format which should reach us on or before 15th March 2012, 03.00 p.m.

The quotation has to be addressed to the Director, National Institute of Technology, Tiruchirappalli-15 and sent to the following address :

Registrar
National Institute of Technology
Tiruchirappalli - 620 015

The quotation should be superscribed **“QUOTATION FROM T&P FOR MEM- 2012”**.

Thank you and with Regards,

(Dr. A.K.Bakthavatsalam)

ENQUIRY QUOTATION FOR MEM'12

Details :

1. Number of copies: 600
2. Inside paper quality :
 - a. 80 GSM Gloss Art Paper
 - b. 100 GSM Gloss Art Paper.
3. Cost to be quoted for White Colour Gloss Art Paper.
4. Size: Finished size should be Demi Quarto Size (28 cm x 22 cm)
5. Multi colour pages : 50 (Cost to be quoted for every additional two pages)
6. Double colour pages: 294 (Cost to be quoted for every additional two pages)
7. Wrapper: 3 lbs imported straw boards with multi coloured photographs.
Cost to be quoted for matt finish with required area especially spot laminated using special dyes and positives.
8. Type of binding: Section stitched and perfectly bound.
9. Tag to be attached to each copy.

Quote separately for 2(a) and 2(b). The MEM Committee shall decide 2(a/b) after receiving the quotation.

Additional estimates: Cost estimates are invited for the following and upon decision by the Committee, the order may be placed.

1. Details of all other possible finishes for the wrapper and cost estimates for the same.
2. Engraving on wrapper for the name of the book.

Note: Samples of the above mentioned points 1 and 2 are required to be sent along with the quotation.

Machine samples of the page designs could be sent for approval along with the quotations.

UG REM'11 and REM'10 copies are available at the Training and Placement Department as sample for prospective printers.

Completely printed and bound MEM books should be delivered within 2 weeks from the date of placement of order.

100% payment shall be made on completion of delivery.

Last date of submission of quotations: 3:00 pm on 15.03.2012

Address for submission of quotation: Registrar, NIT, Trichy - 620015

Date, time and place of opening: 15.03.2012, 3:30 pm Venue: Department of Training & Placement