

**Hostel Administration Committee, National Institute of Technology,
Trichirappalli-620 015, Tamil Nadu**

Tender Notification Number/ HAC/NITT/OS/CC/2015-16/01 – 18th November 2015

Name of Tender: Catering Services Tender - NITT Hostels

Minutes of the Pre bid conference held on 03th December 2015 at A- 13 Building, National Institute of Technology, Tiruchirappalli

At the outset, Dr. N.Ramasubramanian Deputy Chief Warden welcomed all the prospective bidders to the conference and invited them to convey their doubts, questions or clarifications if any with reference to the tender specifications and conditions. The questions asked and replies furnished by the Catering Tender Committee are tabulated below:

Page reference in the tender document	Doubt / query raised by the Prospective bidders	Reply of the Catering Tender Committee	Decision or Amendment
Page number 5 Section: E Procedure for Submission of Tender	Whether tender cost and EMD are exempted for those registered under NSIC ?	It was clarified in the affirmative provided clear documentary proof was attached. The document should have validity, registered under Catering for the specified financial criteria and an undertaking by the bidder for the extension of registration till the contract period.	This is a clarification. Hence no amendment is necessary.
Page number 3 Section: B Scope of Work	1. Whether the selected contractors shall provide catering service for a period of 2 years and may be extendable based on the performance would be eligible for annual revision of daily rates. 2. What is the Modality for the extension period?	1. This will be consider by the HAC only if the cost of price increase is noticed on a very higher rate. This will be decided only with meeting of HAC, student's representative and caterers. 2. The Modality based only on the monthly performance report.	This is a clarification. Hence no amendment is necessary.

Page number 4 Section C Basic Eligibility conditions for submitting Bids Sl.No:4	1.Whether the solvency certificate from the banker can be removed from the eligiblity conditions ? 2. Whether original bankers solvency certificate has to be sent along with bid document?	1.No. Solvency Certificate from any Nationalized Bank / Scheduled Bank for not less than Rs.25 Lakhs should be enclosed with the Technical Bid. 2. No. Only attessted copy of the bankers solvency certificate has to be sent along with bid document. However orginal should be produced at the time of opening the Tender .	This is a clarification. Hence no amendment is necessary.
Page number 10 Section: 1: details of Approximate Number of Dinners in each mess, Type of Kitchen and Dining Hall. (Sl.No.6)	For the Number of Students 600-800 seating capacity around 250 per mess was stated. Whether it could be increased?	It could be increased considering in the requirement is found essential.	This is a clarification. Hence no amendment is necessary.
Page number 11 Section: J Specific terms and conditions of the contract (Sl.No:4)	If the Service Tax authority revised the exemption for the education department, will it be allowed to the Caterer?	NITT is exempted from remittance of Service Tax vide service tax notification No.25/20/2-ST dated 20.06.12 (Mega exemption notification).However if there is any change in govt. norms the service tax payment will be considered for the increase.	This is a clarification. Hence no amendment is necessary.
Page number 12 Section:J Specific terms and conditions of the contract (Sl.No:23)	Whether Caterer shall be solely responsible for case of incidence of food poisoning – If a student dinned outside and than dinned in Mess would attract this penalty?	The medical team will be decide the cause of poision whether it is due to outside dinning or mess dinning. Depending on this medical report the poision case wil be finalized.	This is a clarification. Hence no amendment is necessary.
Page number 16 Section:J Specific terms and conditions of the contract (Sl.No:50)	Whether Contractor is permitted any other commercial activity?	No. The Contractor will not be permitted for any other commercial activity outside the scope of the students Hostel.	This is a clarification. Hence no amendment is necessary.
Page number 23 Annexure – II Price Bid	1. Whether difference daily rates can be quoted per each serial numbers?	1. Yes. 2. The average daily rate will be allowed.	This is a clarification. Hence no amendment is necessary.

	<p>2. Whether the daily rates quoted was less and average daily rate was more, will the HAC allow the rate quoted by the Tenderer or the average daily rate?</p> <p>3. Whether any upset rate could be fixed?</p>	3. No. Upset rate cannot be fixed.	
<p>Page number 11 Section: J Specific terms and conditions of the contract (Sl.No:9)</p>	<p>Whether the mess rent, water charges and higher charges for vessels amounting to Rs.30,000/- could be reduced?</p>	<p>Already HAC is collecting Rs.25, 000/- as rent and only Rs.5000/- has been increased. Regarding the decrease of rent after completion of the Tender Bid process, the HAC will consider with reference to the final average daily rate is fixed in consultation with student's council.</p>	<p>This is a clarification. Hence no amendment is necessary.</p>

Important Note: Amended Tender Document is separately hosted in our website. In the amended tender, amendments are highlighted with red ink for quick reference.