

**Hostel Administration Committee (HAC)  
National Institute of Technology (NIT), Tiruchy-15**

Retender Notification No.: NITT/HAC/ Scrap / 2013-14 dated 27<sup>TH</sup> May 2013

**NOTICE INVITING RETENDERS**

**Tender conditions for disposal of Scrap items**

The Hostel Administration Committee (HAC), National Institute of Technology, Tiruchy (NITT) intends to dispose off scrap / unserviceable / obsolete materials by inviting sealed tenders from interested parties. The list of items to be disposed off and their approximate quantity is given in Annexure A.

**Specific Bid amount to be indicated in the enclosed list of items against column provided.**

**Terms and conditions:**

1. The materials contained in the enclosed list will be sold to the HIGHEST BIDDER on “**AS IS WHERE IS**” and “**NO COMPLAINT BASIS**”.
2. Inspection of the materials may be done on 27/ 5/ 2013 and 01/ 6 / 2013 between 11 a.m and 4.00 p.m (lunch break of one hour between 1 and 2 p.m).
3. Disposable scrap items are placed near **Hostel Office**, National Institute of Technology, Tiruchy-15. For inspection -- Contact person: Mr. Nagarajan, Hotel office, NITT, Tiruchy-15
4. The successful bidder needs to remove the materials and take delivery at his own cost without causing damage to the surrounding physical structure.
5. Bids should be submitted for each lot/ item separately and EMD amount indicated for each lot / item in the column provided.
6. The Bid should accompany with EMD by way of Demand Draft drawn in favour of Chief Warden, Hostel Administration Committee, NITT.
7. EMD will not carry any interest and the same will be refunded to the unsuccessful bidders within fifteen working days from the date of tender opening.
8. In case of successful bidders EMD will not be adjusted against the bid amount and it will be refunded only after total clearance of materials from the site.

9. Specific Bid amount in words and figures to be indicated in the enclosed list of items/lots against column provided.
10. The successful tenderer will be intimated accordingly and he/she will have to deposit the full bid amount plus VAT amount + tax collected at source on the bid amount within the specified date by way of Demand Draft in favour of the Chief Warden, Hostel Administration Committee and he/she should remove the materials by making his own arrangements for lifting, loading and transporting the same.
11. Once the money is paid to the HAC, the security of the materials lies with successful tenderer and no responsibility shall be taken by the Hostel Administration.
12. The bidder in his bid clearly mention the PAN, TIN and CST/VAT registration.
13. Participation and bidding in this auction shall be treated as conclusive evidence of the fact that the bidder has inspected the Items and satisfied in all respects quantity, quality, conditions of the items and the Hostel Administration does not give assurance of the quality, quantity and measurement. It shall also imply that the bidder has carefully gone through and understood the terms and conditions of auction including the amendments if any, prevailing at the time.
14. The successful tenderer shall remove the materials within a period of SEVEN working days during the working hours of the Hostel Office, failing which ground rent of 1% of the bid value of the material from EIGHTH working day to FOURTEENTH working day shall be levied on the successful tenders.
15. In case the whole or any part of the materials remain uncleared even after FOURTEEN working days the bidder shall have no claim whatsoever on the goods remaining uncleared and the Hostel Administration will take suitable action to dispose off the said materials without any reference to the bidder.
16. Failure to take delivery of the materials after the intimation being given to the successful tenderer shall make him liable to forfeit the EMD deposited by him.
17. The successful tenderer shall remove the materials identified for him/her completely without leaving residual materials at the site. He/ She will not be allowed to auction the material at site or sort out the same thing on the site.
18. The Hostel Administration shall allow reasonable number of the buyer's authorized representatives/ workers/ trucks at the sole discretion of the Hostel Administration for entering the Institute/ Hostel premises for the purpose of removal and transportation of the materials. The HAC shall have the right to

restrict entry of any of buyer's representatives/workers/trucks at the sole discretion of the HAC without assigning any reason.

19. The successful tenderer has also to pay the taxes and other levies if any, applicable at the time of delivery of the materials.
20. In all matters pertaining to this tender, the decision of the Hostel Administration Committee shall be final and binding.
21. Bids for all / any item duly super scribed '**BIDS FOR SCRAP ITEMS**' may be dispatched only by **REGISTERED POST/COURIER SERVICE** addressed to The **Chief Warden, Hostel Administration Committee, National Institute of Technology, Tiruchy-15**, so as to reach him not later than 03.06.2013 by 3.00 p.m along with Demand Draft of Rs.100/- (Rupees One hundred only) drawn in favour of the Chief Warden.
22. The bids will be opened on 03.06.2013 at 3.30 p.m. in the presence of bidders who may be present.
23. Tenders received late/delayed tenders, whatever be the reasons for the delay or Tenders received without EMD shall be rejected.
24. Unsigned bids, incomplete tenders, unattested erasers, alteration or overwritten figures and words on the bids shall be liable to be rejected.
25. The Hostel Administration reserves the right to modify and amend the terms and conditions and announce the same at the time before the auction concludes. The Chief Warden of the Hostel Administration Committee reserves the right to accept or reject any or all the tenders without assigning any reason.

Chief Warden,  
Hostel Administration Committee,  
National Institute of Technology, Tiruchy-15

### Bid synopsis

Inspection of the materials by the prospective bidders	Between 27/5/2013 to 01/6/2013
Last date of submission of bids by the bidders	03/06/2013 3.00 P.M
Date and time of opening of tender	03/06/2013 3.30 P.M
Cost of tender document	<b>Rs.100 to be remitted by way of DD</b>
<b>EMD amount for individual lot</b>	<b>As stipulated in Annexure A; Specific Bid amount to be indicated in the enclosed list of items against column provided.</b>

**ANNEXURE A : LIST OF ITEMS FOR DISPOSAL**

LOT NO	DESCRIPTION	Approximate Quantity	EMD Rs.	BID AMOUNT
1	Gunny bags (Maida and Sugar)	500 + 50 numbers	<b>2,500/</b>	..... (in words.....only)
2	Oil tins + Jam tins	1100+25 number	<b>2,500/</b>	..... (in words.....only)
3	Jam bottle (small size)	300 bottles	<b>500/</b>	..... (in words.....only)

**PAN Registration No:**

**VAT / CST Registration No:**

**TIN Registration No:**

**(Copies to be enclosed)**

**D.D.NO:.....**

**Date: .....**

**Amount in Rs.....**

**Drawee Bank .....**

**PLACE:**

**DATE:**

**SIGNATURE OF THE BIDDER**