

National Institute of Technology Tiruchirappalli

Guideline for submit the thesis for Shodhganga Repository by Ministry of Education (MoE) INFLIBNET

National Institute of Technology Tiruchirappalli has signed a MoU with the INFLIBNET Centre to participate in the Shodhganga project which is maintained by University Grants Commission of India. **Shodhganga: a reservoir of Indian theses** is a digital repository of theses and dissertations submitted to Indian Universities. To make the endeavor successful, following standards are to be maintained henceforth during submission of theses and dissertations under different faculties of National Institute of Technology Tiruchirappalli.

1. An electronic copy of the thesis / dissertation is to be submitted in a Compact Disc (CD) / Digital Versatile Disc (DVD) (Please see Draft Guideline) by the respective scholar for Digital Archiving at Central Library, National Institute of Technology Tiruchirappalli and Shodhganga Repository.
2. The files submitted electronically should not be password protected as the same needs to be processed before uploading to Shodhganga Repository.

Please check the above points during the submission of a thesis / dissertation. Along with that, please ensure to send the following information while sending a submitted thesis and its electronic copy to the central library, National Institute of Technology Tiruchirappalli for uploading and preservation.

Guidelines for Submission of e-Thesis for Shodhganga: A Reservoir of Indian theses and Digital Archiving at Central Library.

1. The Research Scholar needs to submit a Compact Disk (CD) / Digital Versatile Disc (DVD) with the thesis, which should contain following 2 (two) folders:
 - Folder 1 (One) should contain: (A) the complete thesis (exactly same as the print version) as a single PDF file. (B) The complete thesis as mentioned in (A) split into multiple PDF files of different thesis sections and chapters (Please see and follow Annexure I for splitting the thesis.)
 - Folder 2 (Two) should contain: An abstract (not exceeding 2048 characters).
2. In addition to the PDF document, researchers are also advised to submit supporting materials such as Audio files, Video files, Statistical results etc. However, while submitting such contents it is suggested to use proper open format. (for e.g. MP3 for audio files, <http://en.wikipedia.org/wiki/Mp3>, MPEG4 for Video files – <http://en.wikipedia.org/wiki/MPEG4>) etc.

3. NITT Research scholars are requested to submit the forms: **10C- Form T1* - PhD Thesis submission for Shodhganga Repository, 10D- Form T2 - Temporary Withhold of Publication**

Annexure –I

Example of Split files for Upload in “Shodhganga”

- 01_title
- 02_prelim (title + declaration + dedication + certificates + acknowledgement + list of tables and graphs etc.)
- 03_content
- 04_abstract
- 05_chapter 1
- 06_chapter 2
- 07_chapter 3
- 08_chapter 4
- 09_chapter 5
- 10_chapter 6
- 11_chapter 7
- . and so, on
- .
- .
- 12_appendices
- 13_annexures (bibliography + references + questionnaire + maps + publications etc.)
- 80_Recommendation (Title page & Recommendation/Conclusion/Summary/Future findings)

	NATIONAL INSTITUTE OF TECHNOLOGY TIRUCHIRAPPALLI TAMIL NADU, INDIA-620015	
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Ph.D. THESIS SUBMISSION FORM FOR THE REPOSITORY (SHODHGANGA)

This form is to be submitted after completion of PhD viva-voce.

Part-A: To be filled by the student	
1.	Name of the Student
2.	Roll Number
3.	Department
4.	Mobile no
5.	Name(s) of Guide
6.	Ph.D. Thesis Title
7.	Keywords (Minimum of five separated by commas) –
8.	Date of completion of Viva-voce Examination
9.	Declaration
(i)	The thesis mentioned above is a presentation of my original research work done under the supervision of my guide(s). Wherever contributions of others are involved, every effort is made to indicate this clearly, with due reference to the literature, and acknowledgement of collaborative research and discussions.
(ii)	I hereby confirm that the thesis is free from any plagiarized material and does not infringe any rights of others. I also confirm that if any third party owned material is included in my thesis which required a written permission from the copyright owners, I have obtained all such permissions from respective copyright owners.
(iii)	I carefully checked the final printed version and the softcopy of the Thesis for the completeness and for incorporation of all suggestions made by the Doctoral Committee and the Viva-Voce Board. Both versions are identical.
(iv)	I have used standard anti-plagiarism software/ platform to check the MS/PhD thesis. The report is enclosed in a separate pdf file.
(v)	I understand that I retain copyright ownership and moral rights in my thesis, and that I may deal with the copyright in my thesis consistent with these rights.
(vi)	I hereby grant to National Institute of Technology Tiruchirappalli Central Library of NIT Tiruchirappalli a non-exclusive, worldwide, irrevocable, royalty free license, in respect of my thesis, to use, reproduce, translate without changing the content, publish, archive, preserve, communicate and distribute, in paper form, in microform, electronically by telecommunication or on the internet, and/or any other formats as may be adopted for such use from time to time. I also authorize NIT Tiruchirappalli and Central Library of NIT Tiruchirappalli to sub-license, sub-contract for any of the acts mentioned.
(vii)	I have not submitted a requisition to temporarily withhold publication (Form-T2) of my thesis for public access (Strike it out, if you have submitted).
Date: _____	
Signature of the Student	

Declaration by the Guide(s): I/we have reviewed and are satisfied with the report generated by the anti-plagiarism software.

Date:		Signature(s):
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The softcopy of the thesis was sent as a splited pdf file in CDROM to the Central Library and Ph.D.section via email to phd@nitt.edu respectively.

Email address from which pdf file was sent	Date of sending the email

Part B: To be filled by Library

Received _____ numbers of printed copies of the thesis and soft copy vide CD/email on_____.
Opened and checked all the files. The student has submitted / not submitted Form-R9 to temporarily withhold thesis for public access.

In-charge Shodhganga Library

Sent a signed copy of the Form to the Ph.D. section for record purpose.



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REQUISITION TO TEMPORARILY WITHHOLD OF PUBLICATION OF ELECTRONIC THESIS / DISSERTATION FOR PUBLIC ACCESS

This form needs to be submitted along with final copy of your thesis if you wish to request for an embargo period.

1. Name of the Student : Mobile no:

2. Department : Roll Number:

3. Title of the Thesis :

4. Name(s) of Guide(s) :

Date of completion of

5. :

Viva-voce

I hereby exercise the option to withhold of publication of my thesis (as per details mentioned above) for public access for a period of _____ months from the date of Thesis Viva-Voce Examination, (in no case exceeding beyond eighteen months) due to following reason:

*Reason for the request:

Date :

Signature of Research
Scholar

Signature(s) of Guide (s) with Date

Approved / Not Approved

Date :

Head of the Department

For Library Use

Shodhganga Library in-charge
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*Note – The thesis will be uploaded in the Shodhganga Portal after the holding period.
Sent a copy to Ph.D. Section for record purpose*