

**ANNEXURE - II**

**Application for Conducting International Conference Sponsored by TEQIP-III**

Date:    /    /

**From**

Name of the Coordinator(s).....

.....  
Department: .....

National Institute of Technology,  
Tiruchirappalli-620015

Mobile No.....

E-mail.....

**To**

The Director,  
National Institute of Technology, Tiruchirappalli-620015.

Through-HOD and Core committee.

Sub: Requisition for conducting conference on .....  
..... from  
(Starting date) .....to..... (Ending date) -reg.

Respected Sir,

Kindly permit me/us to organize the international conference on -----  
----- mentioned above. I/We have enclosed the scope and the budget of the conference with  
this application. The director may kindly permit me/us to claim a total budget of  
Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) for the same.  
The papers presented in the conference will be published in SCI/Scopus indexed Journals and  
not as proceedings of the Conference. Only soft copies (pen drive/CD) forms of the proceedings  
will be provided to the participants in the conference kits.

Thanking You

**Signature of the Coordinator(s)**

**Enclosures:**

**Proposal for the International conference**

**HOD**

**Nodal officer (Academic)**

**Nodal Officer (Finance)**

**Dean (Faculty Welfare)**

**TEQIP Coordinator**

**DIRECTOR**