

# **B. Arch. REGULATIONS 2019**

*(Academic Year 2019-2020 onwards)*



**NATIONAL INSTITUTE OF TECHNOLOGY**

**TIRUCHIRAPPALLI – 620 015**

**TAMIL NADU, INDIA**

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## **B. Arch. REGULATIONS**

### **B.1.0 ADMISSION**

Qualification for admission will be as per the criteria specified by the admission authority of the Government of India.

### **B.2.0 STRUCTURE OF THE B.Arch. PROGRAMME**

**B.2.1** The programme of instruction will consist of:

- i) General core courses comprising of English and Structures.
- ii) An Architecture Core courses introducing the students to the various aspects of Architecture, comprising Building Construction & Materials, Building Services etc. including Basic & Architectural Design / Architectural Design.
- iii) Elective courses, enabling the student to take up a group of courses of interest to him/her.
- iv) A Professional Training Programme in the VIII semester to expose the students to the practical aspects of Architectural Profession.
- v) Dissertation in the IX and X semesters
- vi) Educational/ Study Tours organized by the Department of Architecture
- vii) In addition, a student should satisfactorily complete the prescribed NCC/NSS/NSO Programme.

**B.2.2** The curriculum for the programme of study is designed with a total credit of **240**.

**B.2.3** Six Elective courses will be offered during V – X semesters. A student can register for one elective from allied and other Department elective courses each in 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> semester, subject to a maximum a maximum of 3 electives from allied and other Department elective courses for the entire programme.

### **B.2.4 Professional Training**

The students should undergo professional training for a minimum period of 1 semester (number of working days specified by the Department) during the 8<sup>th</sup> semester in an Architectural firm / Organization, approved by the Department of Architecture.

**B.2.5 Online Courses:** The department Board of Studies (BoS) shall approve the list of online courses offered by reputed external agencies. While listing the courses, the BoS shall consider the following points:

- The course evaluation is carried out by the same external agency.
- Equivalent grading mechanism to be arrived at by the department.

A student can register up to a maximum of 09 credits (total) as online courses during the entire programme of study. These shall be treated as Elective courses (open elective). Students are allowed to register for one course per session in 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> semesters instead of electives from allied and other Department elective courses.

**B.2.6** The medium of instruction, examination and project reports will be English.

**B.2.7** Student can opt for B.Arch. (Honours) at the end of the fourth semester of B.Arch. Programme. In addition to B.Arch. regulations specified above, the B.Arch. (Honours) students must earn minimum of 12 additional specific honours credits and should not have obtained “V” or “X” grade in any course. B.Arch. (Honours) students can register an additional course in semester from the honours basket of courses listed by the department over and above the courses prescribed in the B.Arch. curriculum from 5<sup>th</sup> semester onwards.

### **B.3.0 BOARD OF STUDIES (BoS)**

The curriculum content for B.Arch. programme is finalized by the Board of Studies (BoS) constituted as per B.3.1. BOS functions will include framing the content of various courses, reviewing and updating the content and introducing new courses of study.

**B.3.1** The composition of the Board of Studies is as below:

- The Head of the Department/ /senior Professor as Chairperson.
- All Professors / Associate Professors / Assistant Professors of the Department.

The following members nominated by the Dean (Academic)/ Director on the recommendation of the Head of department concerned.

- One senior faculty from Department of Civil Engineering nominated by Head of the Department of Civil Engineering.
- One subject expert from IITs/NITs/SPAs/ Reputed Government Institutions.
- One subject expert with at least 5 years of experience in Architectural practice
- One Alumni with at least 5 years of experience in the relevant field from reputed R&D / INDUSTRY.

**B.3.2** The BoS shall be constituted by the department for a period of two years. The meetings of the BoS shall be arranged at least once a year.

The Board of Studies shall have a power to prepare, revise or update content of courses as per the guidelines stipulated by the senate.

**B.3.3** It is recommended that the percentage of syllabus covered by the industrial experts shall be limited to 25% for theory subjects and 33% for studio based subjects. Prior approval must be obtained from the designated committee.

**B.3.4** In case of exigency, the Chairman (BoS) / Head of the department may obtain the opinion of the members of BoS by circulation of any proposal. Such opinion together with the action taken thereon shall be communicated to all the members of BoS and to the Senate.

#### **B.4.0 ACADEMIC MENTOR**

To help the students in planning their courses of study and to render general advice regarding the academic program, the Head of the Department concerned, will assign every batch of students, a faculty member who will be called as Academic Mentor. The set of students thus assigned will continue to be under the guidance of the Mentor till they complete the program until otherwise changed.

#### **B.5.0 CLASS COMMITTEE**

For every class, a class committee shall be constituted by the Head of department, as given below:

- Chairperson  
A senior faculty member generally not teaching that particular class.
- Members  
Faculty of all the courses of study and the mentor  
A minimum of six student members from both genders.

**B.5.1** The class committee shall meet thrice during the semester. The first meeting will be held within two weeks from the date of commencement of the semester and the course plan will be finalized in which the nature of the broad assessment procedure for the different courses will be discussed. The course plan in the specified format will be

uploaded in the website: [courseplan.nitt.edu](http://courseplan.nitt.edu). The second and third meetings will be held six weeks and ten weeks respectively from the commencement of a semester to meaningfully interact and express opinions and suggestions to improve the effectiveness of teaching - learning process and analyze the performance of the students in the assessments. The Chairperson of the class committee, immediately after the class committee meetings, should send the minutes of the class committee meetings to the members (faculty and students), the Dean (Academic) through the Head of the Department.

### **B.6.0 ENROLMENT AND REGISTRATION**

From the second semester onwards, all students have to enroll on a specified week at the beginning of a semester. A student will be eligible for enrolment only if he / she satisfies B.6.2 and will be permitted to enroll only if he/she has cleared all dues to the Institute, Hostel, Library and the NCC Unit up to the end of the previous semester, provided he / she is not debarred from enrolment, on disciplinary grounds.

**B 6.1** Late registration/enrolment will be permitted with a fine as decided from time to time up to two weeks from the last date specified for registration.

**B.6.2** The student makes the choice of courses subjected to having fulfilled the 'prerequisite' conditions in consultation with Academic Mentor. A student is considered to have completed a 'prerequisite' subject if he or she has fulfilled the attendance requirement (B.8) and the conditions given in B.9 Assessment Procedure.

**B.6.3** Students should not have more than 25 credits in backlog courses to register for courses from the 5th semester onwards. They should complete the required number of backlog courses before proceeding further.

### **B.7.0 REGISTRATION REQUIREMENT**

A student can register for an additional two subjects in addition to regular subjects specified for that semester, excluding Honours and Online Courses.

**B.7.1** If a student finds his/her academic/course load heavy in any semester, or for any other valid reason, he/she may drop courses if the student maintains a minimum attendance in that case till the date of application, within three weeks from the

commencement of the semester through workflow with the approval of mentor and Course Faculty.

### **B.8.0 ATTENDANCE**

All courses shall have a common attendance policy.

- At least 75% attendance in each course is mandatory. A maximum of 10% shall be allowed under On Duty (OD) / Medical Grounds.

### **B.9.0 ASSESSMENT PROCEDURE**

Each COURSE shall have assessments done according to the course plan drawn by the faculty who handles the course and the conditions stated in the subsequent sections B.9.1to B.9.11. The assessments of a course will depend on the needed course learning outcomes.

#### **B.9.1 System of Assessments**

Each course will have tailor-made assessment models viz. group tasks, assignments, report on field visit, quizzes, open book tests, laboratory exercises, mini-project and end of session summative assessment etc. The number of assessments for a theory course shall range from 4 to 6. The number of assessments for a laboratory/ studio courses shall be decided by the respective subject teacher, subject to a minimum of 4.

**B.9.2** Only one instance of absence in continuous assessment is permitted. Only one compensation assessment for absentees in continuous assessments will be conducted.

**B.9.3** The details of weightage of marks for these assessments have to be announced to the students, in consultation with the Class Committee in the beginning of semester along with the course plan. The office of the Dean (Academic) should be informed of the scheme of evaluation at the beginning of the semester.

#### **B.9.4 Weightages**

The following will be the weightages for different subjects:

a)	Assessments during the semester	50 - 70%
b)	Final assessment (Entire Syllabus)	30 - 50%
Total		100%

The Class Committee will finalize the weightages in any course and announce the students within 2 weeks from the commencement of semester. The Class Committee can approve specific requirement for a course appropriately.

**B.9.5** The markings for all tests, tutorials, assignments, laboratory/ studio works and examinations will be on an absolute basis. The final percentages of marks are calculated in each subject as per the weightages given in B.9.4.

**B.9.6 Final Assessment - Theory/Laboratory/ Theory cum Studio courses**

Every theory/ laboratory/ theory cum studio course, (other than core studio courses: Basic & Architectural Design – I and Architectural Design – II to VIII; and Studio Based Subjects: Visual Arts-I & II; Model Making; Advanced Computer Applications; Graphic Design; Photography, Art and Visual Communication; Seminar on Contemporary Architecture; Architectural Working Drawings and Landscape Design), should have a final assessment on the entire syllabus with at least 30% weightage conducted for duration of three hours. A student must score a minimum of 20% in the final assessment to complete the course.

**B.9.7 Assessment of core studio courses: Basic & Architectural Design – I and Architectural Design – II to VIII:**

**(i) Continuous Assessment**

- 1) Marks awarded by the teacher at various stages of the projects in the class and in mid-semester and end-Semester evaluation – 40%
- 2) Marks awarded by external examiner in mid-term evaluation (15%) and end-semester Evaluation (15%) - 30%.

Preferably the external examiner for mid-semester evaluation and end-semester evaluation shall be a faculty member from reputed architecture institutions or reputed practicing architect.

**(ii) Final Assessment (End Semester Examination)**

<b>Final Assessment (End Semester Examination)</b>	<b>Duration</b>	<b>Weightage</b>
Basic & Architectural Design – I and Architectural Design - II	6 hrs	30 %
Architectural Design – III & IV	12 hrs	30 %
Architectural Design – V to VIII	18 hrs	30 %



For a student to secure a minimum of E grade, he/ she has to secure a minimum of 50% in the continuous assessment, 20% in the final assessment (end semester examination) and 45% marks in continuous assessment and final assessment (end semester examination) put together.

The prerequisite for Architectural Design course offered in any session (semester) is that the student should have obtained a minimum of 50% in the continuous assessment and not obtained 'V' grade in the Basic & Architectural Design and Architectural Design course offered in the previous academic year.

<b>Subject</b>	<b>Pre-Requisite (minimum of 50% in the continuous assessment and not obtained 'V' grade in)</b>
Basic & Architectural Design - I	-
Architectural Design - II	-
Architectural Design - III	Basic & Architectural Design – I & Architectural Design –II
Architectural Design - IV	Architectural Design - I&II
Architectural Design - V	Architectural Design – III & IV
Architectural Design - VI	Architectural Design - III & IV
Architectural Design - VII	Architectural Design – V & VI
Architectural Design - VIII	Architectural Design - VII

Students who fails to secure a minimum of 50% in the continuous assessment or obtained 'V' grade in the Basic & Architectural Design and Architectural Design courses in a (odd or even) semester are permitted to register for the Architectural Design course during regular/ summer session (contact course) and required to satisfy the pre - requisite stated for each subject. A student who fails to secure a minimum of 50% in the continuous assessment or obtained 'V' grade Architectural Design course at the end of the summer session will not be permitted to move to next higher semester. Such students are permitted to register for next higher odd semester after successful completion of previous odd and even semesters Architectural Design subjects.

A student who satisfies attendance requirements, secures a minimum of 50% in the continuous assessment and fails to secure a minimum of E grade in the Architectural Design course are eligible for Supplementary Examination.

For Mid-semester and End-semester reviews the students need to make the submissions prior to the review date, on the day notified by the respective subject teachers. If a student fails to submit the required drawings on the day of submission mentioned by the respective faculty member then the student is not permitted to attend the review and forfeit the marks. Students not present on the day of review shall be marked absent and his/ her works shall be reviewed in absentia if the candidate has submitted the drawings on the day of submission.

**B.9.8 Assessment of Studio Based Subjects: Visual Arts-I & II; Model Making; Advanced Computer Applications; Graphic Design; Photography, Art and Visual Communication; Seminar on Contemporary Architecture; Architectural Working Drawings and Landscape Design.**

Evaluation will be done only by continuous assessment by the subject teacher and reviews (mid-semester and end-semester) conducted jointly by the subject teacher and an external examiner.

- 1) Marks awarded by the teacher for the assignments/ projects at various stages and in mid-semester and end-Semester evaluations – 70%
- 2) Marks awarded by external examiner in the mid-semester and end-semester evaluations -30%

The details about the evaluation pattern i.e., no. of assignments/ projects, and break-up of marks for assignments/ projects shall be given in the course plan.

For a student to secure a minimum of E grade, he/ she has to secure a minimum of 45% marks. A student who fails to secure a minimum of E grade is required to register for the subject in session next and complete the course requirements.

For the reviews by external examiner, the students need to make the submissions prior to the review date, on the day notified by the respective subject teachers. If a student fails to submit the required drawings on the day of submission mentioned by the respective faculty member then the student is not permitted to attend the review and forfeit the marks. Students not present on the day of review shall be marked absent and his/ her works shall be reviewed in absentia if the student has submitted the drawings on the day of submission.

### **B.9.9 Assessment of Dissertation - I**

In the IX Semester a committee consisting of Head of the Department or his/ her representative, coordinator (appointed by the Head of the Department) and respective dissertation guide assess the progress of each student's work on the topic approved by the department, through two reviews conducted at regular intervals. The marks awarded in these reviews serve as continuous assessment marks and carry a weightage of 70%. (Marks awarded by the Head of the Department or his/ her representative – 20%; marks awarded by the coordinator – 25% and marks awarded by respective dissertation guide -25%). The coordinator shall not guide any student of that particular batch. Any faculty member can serve as coordinator for a maximum of 2 consecutive years only.

At the end of the semester the final work of each student in the Dissertation-I is assessed by a jury in a viva-voce examination. This viva-voce carries a weightage of 30%. The jury shall comprise of coordinator, respective guide and one external examiner, preferably faculty member from reputed architecture institutions or reputed practicing architect having a minimum of 5 years of experience in architectural practice, nominated by the Head of the Department in consultation with the coordinator and all guides.

For a student to secure a minimum of E grade, he/ she has to secure a minimum of 50% in the continuous assessment and 45% marks in continuous assessment and end semester Dissertation viva-voce put together. If a student fails to secure a minimum of E grade in Dissertation- I, he/ she will not be permitted to register for Dissertation - II. Such students shall register for Dissertation - I in either in tenth semester or in summer session.

### **B.9.10 Assessment of Dissertation - II**

The prerequisite for Dissertation - II course is that the student should have obtained a minimum of 50% in the continuous assessment and not obtained 'V' grade in Architectural Design - VIII course and E grade in Dissertation - I offered in the previous semester.

A committee consisting of Head of the Department or coordinator (appointed by the Head of the Department), respective guide and two external examiners (one academician - preferably faculty members from reputed architectural institutions and one reputed practicing architect having a minimum of 5 years of experience in architectural practice)

nominated by the Head of the Department in consultation with coordinator and all guides assess the progress of each student work on the topic approved by the department, through THREE reviews conducted at regular intervals. Two external Examiners will participate in all three reviews. The marks awarded in these reviews serve as continuous assessment marks and carry a weightage of 70% (Marks awarded by the external examiners – 20% each; marks awarded by the coordinator – 15% and marks awarded by respective dissertation guide -15%). The coordinator shall not guide any student of that particular batch. Any faculty member can serve as coordinator for a maximum of 2 consecutive years only.

At the end of the semester the final work of each student in the dissertation is assessed by a jury in a viva-voce examination. This viva-voce carries a weightage of 30%. The jury shall comprise of the coordinator, respective guide and one external examiner preferably faculty member from reputed architecture institutions or reputed practicing architect having a minimum of 5 years of experience in architectural practice, nominated by the Head of the Department in consultation with the coordinator and all guides.

A student will be eligible to appear for each continuous assessment review and end-semester viva-voce examination subject to his/her attendance being certified as satisfactory by his/her Dissertation Guide. Students need to submit the attendance certificate issued by the Dissertation guide along with the submission of drawings at each stage compulsorily. If a student fails to obtain satisfactory attendance certificate from his/ her Dissertation Guide, then the student is not permitted to attend the respective review/ end-semester viva-voce examination.

For a student to secure a minimum of E grade, he/ she has to secure a minimum of 50% in the continuous assessment and 45% marks in continuous assessment and end semester Dissertation viva-voce put together. A student who fails to secure 50% marks in continuous assessment, he/she shall not be allowed to appear for end semester viva-voce of Dissertation - II.

A student who fails to secure a minimum of E grade will be allowed to register for Dissertation - II during summer session and attend internal reviews conducted by the dissertation committee and the end-semester dissertation viva-voce. If a student fails to secure E grade in Dissertation- II at the end of summer session, he/she shall register for

dissertation-II when in session next and attend the reviews of continuous assessment as in the case of a regular candidate.

For all four internal reviews and end-semester viva-voce the students need to make the submissions prior to the review date, on the day notified by the Dissertation coordinator. If a student fails to submit the required drawings on the day of submission mentioned by the Dissertation coordinator, then the student is not permitted to attend the review/ viva-voce examinations. Students not present on the day of review/ viva-voce examination shall be marked absent and his/ her works shall be reviewed in absentia if the student has submitted the drawings on the day of submission.

### **B.9.11 Assessment of Professional Training**

Each student on completion of Professional Training is required to submit a training report, training diary and drawings of the projects in which he / she is involved. A jury comprising of Head of the Department or one faculty member nominated by Head of the Department and coordinator of professional training will examine the above said work submitted by each student and award grades. For a student to secure a minimum of E grade, he/ she has to secure a minimum of 45% marks in the end semester evaluation by the jury. A student who fails to secure a minimum of E grade in Professional Training shall undergo Professional Training afresh after the completion of semester X.

### **B.10.0 GRADING OF COURSES**

All assessment of a course will be done on the basis of marks. The Performance Analysis Committee shall finalise the grades for all courses as per the guidelines (B.25.0).

**B.10.1** Based on the performance, each student is awarded a final letter grade at the end of the semester, in each subject. The letter grades and the corresponding grade points are as follows:

<b>Grade</b>	S	A	B	C	D	E	F	X	V
<b>Grade Point</b>	10	9	8	7	6	5	0	0	0
<b>Remarks</b>							Fail	Absent in Final Assessment	Prevented for insufficient Attendance

### **B.11.0 METHOD OF AWARDING LETTER GRADES**

The class committee along with HOD excluding the student members will be constituted as Performance Analysis Committee (PAC). The meeting of the PAC is to be held within seven days from the last day of the Final Assessment to analyse the performance of the students in all courses of study and finalize the grade ranges for each course. The PAC, by collective wisdom, should ensure that the clustering / grading / pass-fail decisions are reasonable.

**B.11.1** Awarding of grades is carried out using relative grading system (B.25.0).

**B.11.2** For a student to secure a minimum of E grade, he/ she has to secure a minimum of 40% in the cumulative assessment in theory courses and in theory cum studio/ laboratory courses subject to the conditions given in B.9.6.

For a student to secure a minimum of E grade, he/ she has to secure a minimum of 45% marks in continuous assessment and final (end semester examination) put together in core studio courses, studio based subjects, Dissertation – I, Dissertation – II and Professional Training, subject to the conditions given in B.9.7 to B.9.11.

### **B.12.0 DECLARATION OF RESULTS**

The statement of grades along with duly filled attendance registers of all the courses shall be forwarded to the office of Dean (Academic) after the PAC meeting by the Head of the Department. The results will be placed in the senate and will be declared. In case of discrepancy the Chairperson (Senate) is authorized to take appropriate action.

### **B.13.0 GRADE CARDS**

The grade cards issued at the end of the semester to each student will contain the following:

- The course number, name of the course and the credits for each course registered in that semester
- The letter grade obtained in each course
- The total number of credits earned by the student up to the end of that semester in each of the course categories
- The Cumulative Grade Point Average (CGPA) of all the courses taken from the first semester.

**B.13.1** GPA is the ratio of the sum of the products of the number of credits of a course ( $C_i$ ) and the grade points scored in that course ( $GP_i$ ), taken for all the courses, to the sum of the number of credits of all the courses ( $n$ ) in the semester; On successful completion of the program, the CGPA will be calculated taking into consideration of total number of courses ( $N$ ) as follows

$$GPA = \frac{\sum_{i=1}^n C_i * GP_i}{\sum_{i=1}^n C_i} \qquad CGPA = \frac{\sum_{i=1}^N C_i * GP_i}{\sum_{i=1}^N C_i}$$

**B.13.2** The classification of award of degree based on the CGPA and fulfilment of B.22.0:

- Students who complete the Program within 10 consecutive semesters getting a CGPA of 8.5 and above, passing all the courses in the first appearance will be declared to have passed in first class with distinction. For this purpose, an authorized break of study (B.19.0) shall not be counted.
- Students who get a CGPA of 6.5 and above, but below 8.5 and complete the course within 11 semesters plus authorized break will be declared to have passed in first class.
- Students who get a CGPA of below 6.5 and who complete the course within the maximum prescribed period after joining the Institute will be declared to have passed in second class.
- Students who complete the Program with the requirements as per B 23.0 shall be awarded B. Arch. (Honours) degree.

#### **B.14.0 SUPPLEMENTARY EXAMINATION**

Students who get “F” or “X” grade and satisfactory attendance in core courses are eligible for Supplementary Examination, except subjects Basic and Architectural Design –I, Architectural Design II to VIII and other studio based subjects.

**B.14.1** A student who gets satisfactory attendance, secures a minimum of 50% in the continuous assessment and gets “F” or “X” grade in the Architectural Design courses (Basic and Architectural Design –I & Architectural Design II to VIII) are eligible for Supplementary Examination.

**B.14.2** A student who fails to secure a minimum of E grade in studio based subjects - Visual Arts-I & II; Model Making; Advanced Computer Applications; Graphic Design; Photography, Art and Visual Communication; Seminar on Contemporary Architecture;

Architectural Working Drawings and Landscape Design is required to register for the subject in session next and complete the course requirements (no supplementary examination).

**B.14.3** The Supplementary Examination will normally be held during a specific week of the subsequent semesters. The supplementary examination shall be scheduled by the Office of the Dean Academic.

**B.14.4** The Supplementary Examination will be conducted by the course teacher who offered the course or a faculty member nominated by the HoD.

**B.14.5** For taking Supplementary Examinations, the students have to register all the failed courses with prescribed examination fee.

**B.14.6** The weightage for the supplementary examination shall be 100%. Absolute grading system with a passing minimum of 40% in theory and theory cum studio/laboratory courses, and a minimum of 45% marks studio based courses shall be followed.

**B.14.7** In case a student fails in the Supplementary Examination he/she has to reappear till the student passes the course.

#### **B.15.0 CONTACT COURSES**

A Contact course may be offered during the regular semester or during summer by a Department, after 2<sup>nd</sup> semester for those students who have not completed the courses. The course will be offered only on the recommendation of the department, with the mutual agreement of the teacher and the student.

**B.15.1** No student should register for more than two contact courses during the semester or summer period.

**B.15.2** The contact course cannot be offered if the same subject is offered as a regular course, during that period.

**B.15.3** Such students, who wish to take contact course(s), should apply to the Dean, (Academic) before the commencement of the semester or summer as the case may be, in which the contact course is to be taken.

**B.15.4** The assessment procedure for a contact course will be similar to that of the regular semester course.



**B.15.5** Withdrawal from a contact course is not permitted.

### **B.16.0 COURSE REPETITION**

**B.16.1** A student who earns a V grade in a core course has to repeat it compulsorily when the course is offered subsequently. A student securing a V grade in an elective course may repeat it or may opt other elective course to complete the requirements.

**B.16.2** A student who fails to secure a minimum of 50% in the continuous assessment or obtained V grade in the Architectural Design courses (Basic and Architectural Design –I & Architectural Design II to VIII) is required to register for the subject in session next and complete the course requirements.

**B.16.3** A student who fails to secure a minimum of E grade or obtained V grade in studio based subjects - Visual Arts-I & II; Model Making; Advanced Computer Applications; Graphic Design; Photography, Art and Visual Communication; Seminar on Contemporary Architecture; Architectural Working Drawings and Landscape Design, is required to register for the subject in session next and complete the course requirements.

### **B.17.0 REVALUATION AND RETENTION OF ANSWER PAPERS**

Students can review all his/her the valued answer scripts of the assessments (excluding laboratory examinations, end-semester reviews and Dissertation reviews), and can get them retotalled / revalued by the faculty member concerned. This may or may not change the grades. The teacher shall forward a revised grade, to the Dean (Academic) through the Head of the Department and the Chairperson, Performance Analysis Committee, if such a necessity arises.

However, if there is any grievance in the valuation of an assessment task, which is not settled by the Faculty in charge of the course / Head of the Department, the Dean (Academic) after verifying whether the grievance is genuine can recommend to the Chairperson of the Senate for appropriate remedial measures.

The entire revaluation process has to be completed within 2 weeks after reopening of the institution for the next semester. Any request by the students after this period will not be considered.

**B.17.1** The answer scripts (final assessment) shall be retained with the faculty members at least for two academic years to facilitate academic audit. Afterwards the material will be disposed-off /destroyed permanently by the faculty member.

#### **B.18.0 MAXIMUM DURATION OF THE PROGRAM**

A student is expected to complete the B.Arch. Program in ten semesters. In any case a student shall not be permitted more than 15 semesters. This excludes the authorized break of study.

#### **B.19.0 TEMPORARY WITHDRAWAL FROM THE PROGRAM**

A student may be permitted by the Dean (Academic) to withdraw courses from the Program for maximum of two semesters from second year onwards for reasons of ill health or other valid reasons duly recommended by the Head of the Department.

#### **B.20.0 NCC / NSO / NSS REQUIREMENTS**

All students admitted to the B.Arch. Program will have to take either NCC or NSO or NSS as a non-credit extra-curricular Program.

**B.20.1** NCC Program is not available for foreign nationals.

**B.20.2** The NCC / NSO / NSS requirement should be completed within the first two semesters.

**B.20.3** NSS/ NCC/ NSO will include:

- i. Practical / Field activities / Extension lectures. The activities shall be beyond class hours.
- ii. The student participation shall be for a minimum period of 45 hours per semester during the first year.
- iii. The activities will be monitored by the respective faculty in charge and the First Year Coordinator.

**B.20.4** If a student falls short of the attendance requirements she/he should make up the deficiency as noted below:

- If the absence is on valid grounds, the deficiency will be made up through extra classes.
- If the absence is unauthorized, the deficiency will have to be made up during the following year. The deficiency in NCC will have to be made up in NSO / NSS

Programs at the rate of four times the deficiency, i.e., each NCC class missed will be made up by four NSS/NSO classes.

- The deficiency in NSO / NSS classes will have to be made up at the rate of two classes for each class missed.

### **B.21.0 SCHOLARSHIPS AND TUITION FEE EXEMPTION**

The tuition fee revision/exemption will be based on the recommendation of NIT Council and directions of Ministry of HRD. The award of scholarships and other benefits will be in accordance with the rules framed by the Government of India.

**B.21.1** The criteria for the institute medal winner is based on the student who obtain highest CGPA in the class graduating with the regular period. Students having highest CGPA with authorized break shall not be considered for the purpose of award of the institute Medal.

### **B.22.0 ELIGIBILITY FOR AWARD OF B.Arch. DEGREE**

A student shall be declared to be eligible for award of the B.Arch. degree if he/she has

- a) Successfully completed all the required courses;
- b) Successfully acquired the minimum required credits as specified in the curriculum within the stipulated time.
- c) Earned the specified credits in all the categories of subjects.
- d) Completed the NCC / NSO / NSS requirements.
- e) Secured a CGPA of 5.0 and above.
- f) No dues to the Institute, Hostels, Libraries, NCC / NSS / NSO etc. and
- g) No disciplinary action is pending against him / her.

### **B.23.0 ELIGIBILITY FOR AWARD OF B.Arch. (HONOURS) DEGREE**

A student can obtain B.Arch. (Honours) degree provided the student:

- Fulfilled the conditions as specified in B.22.0.
- should not have obtained “V” or “X” grade in any course.
- Continued to maintain the CGPA of 8.5 in all semesters excluding honours courses.
- Completed additional theory courses for 12 credits from the basket of honours generally in the level P.G. courses offered by the department, maintaining an aggregate of at least B grade in Honours courses.

## **B.24.0 DISCIPLINE**

Every student is required to observe discipline and decorous behavior both inside and outside the campus and not to indulge in any activity which will tend to bring down the prestige of the Institute.

### **B.24.1 General conduct of students in the examination halls / laboratories**

Students should abide by the restrictions imposed by the institute.

- Possessing a mobile phone, carrying bits of paper, talking to other students, copying from others during an assessment will be treated as punishable dishonesty.
- Zero mark to be awarded for the offenders. For copying from another student, both students get the same penalty of zero mark.
- The malpractice and the award of the punishment shall be reported through the Head of the Department to the Office of the Dean Academic.

**B.24.2** Any act of indiscipline of a student will be referred to a Discipline and Welfare Committee constituted by the Senate. The Committee will enquire into the charges and recommend suitable punishment as per the student code of conduct approved the senate if the charges are substantiated. The Senate will consider the recommendation of the Discipline and Welfare Committee for appropriate action. The committee will report the action taken at the next meeting of the Senate.

**B.24.3** The student may appeal to the Chairperson, Senate.

**B.24.4** Ragging of any dimension is a criminal and non-bailable offence in India. The current State and Central legislations provide for stringent punishment, including Imprisonment. Once the involvement of a student is established in ragging, the offending student will be dismissed from the Institution and will not be admitted into any other Institution. Avenues also exist for collective punishment, if individuals cannot be identified in this inhuman act. Every senior student of the Institute, along with the parent, shall give an undertaking every year in this regard and this should be submitted at the time of enrolment.

### **B.25.0 GUIDELINES FOR GRADING**

The institute follows the relative grading system for all courses including Dissertation I & II.

**B.25.1** The passing minimum for theory and theory cum studio/ laboratory courses is 40% and 45% marks for studio based courses.

**B.25.2** Absolute grading policy shall be incorporated if the number of students is less than 10 in theory courses.

**B.25.3** In general, the 'S' grade is restricted to a maximum of 10% of the total number of students appeared for the theory courses and theory cum studio/ laboratory courses.

**B.25.4** The award of 'S' grade for laboratory/ studio courses and Dissertation I & II is restricted to 20% of the total number of students appeared for the course. This is applicable for all batches.

### **B.26.0 POWER TO MODIFY**

Notwithstanding all that has been stated above, the Senate has the right to modify any of the above regulations from time to time.