



**HOSTEL ADMINISTRATION COMMITTEE
NATIONAL INSTITUTE OF TECHNOLOGY, HOSTELS
TIRUCHIRAPPALLI – 15 TAMIL NADU**

Date: 17.07.2019

**Minutes of the Pre-Bid Meeting for Providing Housekeeping & Other Services on
Outsourced Job Contract basis to NITT Hostels**

Tender Notification No: NITTH/HAC/TenderHKO/2019-20/001 - dt.28.06.19

Minutes of the Pre-Bid meeting held on 15th July 2019 at Hostel Office NIT, Tiruchirappalli – 15 in connection with Tender for Providing Housekeeping & Other Services on Outsourced Job Contract basis to NITT Hostels

Officials attended on behalf of Hostels	Possible bidders or their representatives attended
Dr. T. N. Janakiraman, Chief Warden-Chariman Dr. S. Suresh, Hostel Convener Dr. P. Gopalakrishnan, AD (P&D) Dr. G. Uma, Additional Chief Warden –I Dr. P.J.A. Alphonse, Additional Chief Warden-II Mr. A. Sivarajan, Assistant Registrar Hostels (i/c) Mr. S. Krishnan, Consultant (S&P)	Firstman Management Services (P) Ltd, Trichy.
	Alert Security Services, Coimbatore
	Duster's Total Solution Services (P) Ltd, Bangalore
	Orion Security Solutions (P) Ltd, Delhi

At the outset Housekeeping & Other Services Committee Chairman welcomed the prospective bidders and advised them to ask their queries or clarifications for their doubts. In response to which, the following queries, were raised by the bidders:

Queries raised by the bidders	Reply given by HAC/NITTH
Page No 11 Tender Fee	Tender fee not applicable. The firm registered with NSIC or MSME are exempted from EMD as per Government norms.
Page No 17 Billing and payment	The Payment will be made full and fully on Job contract basis not manpower basis.
Page No 27 Bidder Solvency	Bidders has to furnish solvency certificate for a Value of Rs.25 Lakh from any one of the schedule bank in place of existing conditions at Sl No.27 of Page 27.
Page No 36 Bill of Quantity	The bidder should quote the rate and uploaded as PDF in the E-Tender and the overall total of the price bid to be uploaded in excel file. (Given in detail in the price bid-Page No.36)
Page No 40 Lot System	If there is a tie in quoted L1 amount, the award will be given to the bidder who is having highest average annual turnover of last 3 years.

Page No 41 Quote for Required materials	The bidder should quote the rate in the price bid inclusive of all materials.
Page No 43 Spraying Chemicals	All the required chemicals will be provided by the NITT Hostel authority and the bidder should use the same only.

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Purchase Committee,
Housekeeping & Other Services,
NITTH.