



DEPARTMENT OF _____

COURSE PLAN – PART I			
Name of the programme and specialization			
Course Title			
Course Code		No. of Credits	
Course Code of Pre-requisite subject(s)			
Session	July / January _____	Section (if, applicable)	A / B
Name of Faculty		Department	
Official Email		Telephone No.	
Name of Course Coordinator(s) (if, applicable)			
Official E-mail		Telephone No.	
Course Type (please tick appropriately)	<input type="checkbox"/> Core course	<input type="checkbox"/> Elective course	
Syllabus (approved in BoS)			
COURSE OBJECTIVES			
MAPPING OF COs with POs			
Course Outcomes	Programme Outcomes (PO) (Enter Numbers only)		
1.			
2.			
3.			
4.			
5.			



COURSE PLAN – PART II				
COURSE OVERVIEW				
COURSE TEACHING AND LEARNING ACTIVITIES				(Add more rows)
S.No.	Week/Contact Hours	Topic	Mode of Delivery	
1				
COURSE ASSESSMENT METHODS (shall range from 4 to 6)				
S.No.	Mode of Assessment	Week/Date	Duration	% Weightage
1				
2				
3				
4				
CPA	Compensation Assessment*			
5				
6	Final Assessment *			
*mandatory; refer to guidelines on page 4				
COURSE EXIT SURVEY (mention the ways in which the feedback about the course shall be assessed)				
COURSE POLICY (including compensation assessment to be specified)				



ATTENDANCE POLICY (A uniform attendance policy as specified below shall be followed)

- At least 75% attendance in each course is mandatory.
- A maximum of 10% shall be allowed under On Duty (OD) category.
- Students with less than 65% of attendance shall be prevented from writing the final assessment and shall be awarded 'V' grade.

ACADEMIC DISHONESTY & PLAGIARISM

- Possessing a mobile phone, carrying bits of paper, talking to other students, copying from others during an assessment will be treated as punishable dishonesty.
- Zero mark to be awarded for the offenders. For copying from another student, both students get the same penalty of zero mark.
- The departmental disciplinary committee including the course faculty member, PAC chairperson and the HoD, as members shall verify the facts of the malpractice and award the punishment if the student is found guilty. The report shall be submitted to the Academic office.
- The above policy against academic dishonesty shall be applicable for all the programmes.

ADDITIONAL INFORMATION, IF ANY

FOR APPROVAL

Course Faculty _____ **CC- Chairperson** _____ **HOD** _____



Guidelines

- a) The number of assessments for any theory course shall range from 4 to 6.
- b) Every theory course shall have a final assessment on the entire syllabus with at least 30% weightage.
- c) One compensation assessment for absentees in assessments (other than final assessment) is mandatory. Only genuine cases of absence shall be considered.
- d) The passing minimum shall be as per the regulations.

B.Tech. Admitted in				P.G.
2018	2017	2016	2015	
35% or (Class average/2) whichever is greater.		(Peak/3) or (Class Average/2) whichever is lower		40%

- e) Attendance policy and the policy on academic dishonesty & plagiarism by students are uniform for all the courses.
- f) Absolute grading policy shall be incorporated if the number of students per course is less than 10.
- g) Necessary care shall be taken to ensure that the course plan is reasonable and is objective.