



DEPARTMENT OF _____
NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA

CLAIM FORM FOR CONDUCTING INDUSTRIAL LECTURES

Name of the Department	:	
Programme	:	
Semester	:	
Course Code	:	
Course Title	:	
Credit	:	
Name of the Coordinator	:	

DETAILS OF INDUSTRIAL EXPERT

Name of the Expert	:	
Organization	:	
Date	:	
Time	:	

Sl. No.	Particulars	Estimated Total Cost (INR)
1.	Honorarium for the experts (Rs.2000/- per hour) (Works out)	
2.	Traveling expense: Rail fare from _____ to Tiruchirappalli Rail fare from Tiruchirappalli to _____	
3.	Local Taxi fare from Tiruchirappalli Junction to NIT-T Local Tax fare from NIT-T to Tiruchirappalli Junction	
	Total	

Received a sum of Rs. _____ from the Director National Institute of Technology, Tiruchirappalli towards TA / DA / Remuneration for the Guest Lecture

Account number	:	
Bank	:	
Branch	:	
IFSC Code	:	
PAN Number	:	

Signature with date	:	
Name	:	
Designation	:	
Name of the organization and address	:	

**Initiating faculty /
Coordinator
(Industrial Lecture)**

Head of the Department

**Associate Dean
(Industry Interaction and
Outreach)**

BILL FOR TA & DA

CERTIFICATION BY REGISTRAR OFFICE

(Only for office use)

Sl. No.	Beneficiary details	Particulars in detail Purpose and Account details	Amount
1.	Expert	Honorarium	
		Travel Expense	
2.	Expense borne by Faculty in- charge (if any)		
3.	Taxi fare to travels (if any)		
Total			

Total Amount in words:

Assistant

Superintendent

Assistant Registrar (Accounts)

Registrar