Full-Time to Part-Time Conversion Form [Ph.D.]

Name (in Capital letters)	
Roll No.	
Type of Registration	**Full Time** (Institute Scholarship (HTRA) / Non-Stipendiary)
Date of Registration	Department:
Name of the Guide	
Name of the Co-Guide (if any)	
Month and Year of Course Work Completion	
Date of Comprehensive Examination	
Progress / Stage of the research work	
Whether the minimum residential period of two years is completed or not?	Yes / No (If not, enclose the Govt. appointment order)
State the Reason for conversion (Kindly attach the relevant documents)	
Name of the Employer (organization) with address	
Date of Joining to the Organization	

Signature of the Scholar

Recommended / Not Recommended   Recommended / Not Recommended

Signature of the Guide   **Chairperson (DC)**

Forwarded

Head of the Department

Dean (Academic)

Associate Dean (M.S./ Ph.D.)

Enclosures: Progress review form, DC Recommendation, Grade cards, Comprehensive Examination minutes, Proof of Research publications (if any), Joining report, Appointment order, NOC from the present employer for continuing Ph.D. program at NITT.

P.6.1 Full-time research scholars, upon successful completion of minimum residential period of two years and qualifying in the comprehensive examination may request the chairperson of the Senate / Dean (Academic) to convert their status to part-time research scholars. The conversion of status is subject to the approval by competent authorities.