



**ACADEMIC OFFICE**  
**NATIONAL INSTITUTE OF TECHNOLOGY**  
**TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA**

**Application Form for Paternity Leave**

Name	:	
Roll Number	:	
Department	:	
Category	:	<b>Full Time</b> (Institute Scholarship (HTRA) / Other Fellowship (QIP / ICCR / JRF / CSIR / DST / DAE / NBHM / etc.) / Project / Non-Stipendiary)
Date of Registration	:	
No. of Days	:	
Duration	:	From: _____ To: _____
Date	:	
No. of Surviving Children	:	

**Signature of the Scholar with date**

Recommended / Not Recommended	Recommended / Not Recommended
   <b>Signature of the Guide</b>	   <b>Head of the Department</b>

   <b>Associate Dean (M.S./ Ph.D.)</b>	   <b>Dean (Academic)</b>
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**Note:**

1. A male Scholar of the Institute with less than 2 surviving children be granted Paternity Leave for a period of 15 days. (Rule 43-A, 43-AA) \*, will be applicable within the duration of HTRA assistantship.
2. During paternity leave, the scholar shall be paid HTRA as per institute norms. (Rule 43-A, 43-AA) \*
3. Paternity Leave shall not be debited against the leave account. (Rule 43-A, 43-AA) \*
4. The leave applications are forwarded through the Guide / HoD along with necessary medical reports to the Ph.D. Section for further approval and records.

\* **Leave rules as approved by the institute.**