



REQUISITION FOR CONDUCTING SYNOPSIS
(to verify the credentials / before the synopsis meeting)

Name of the Scholar	
Roll Number	
Department	
Date of Registration	
Type of Registration	Full Time (Institute Scholarship / Project / Non-Stipendiary / Other fellowship / QIP) Part Time (On Campus / External / Staff) Others (Specify)
Title of the Thesis (to be submitted)	
Minimum Stipulated period completed	Yes <input type="checkbox"/> No <input type="checkbox"/>

COURSE WORK COMPLETED:

Sl. No	Course Code	Name of the Course	No. of Credits	Month and Year	Grade

DETAILS OF COMPREHENSIVE EXAMINATION

Date of Comprehensive Viva-voce	
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DETAILS OF SEMINAR PRESENTATION

Seminar	Date	Topic of Seminar talk
1.		
2.		

JOURNAL PUBLICATION

*SCI Journals

Sl. No.	Title of the paper	Authors (in the order it appears on the paper)	Name of the Journal	Volume, Page No. & year of publication

***SCIE Journals**

Sl. No.	Title of the paper	Authors (in the order it appears on the paper)	Name of the Journal	Volume, Page No. & year of publication

***SSCI Journals**

Sl. No.	Title of the paper	Authors (in the order it appears on the paper)	Name of the Journal	Volume, Page No. & year of publication

***ESCI Journals**

Sl. No.	Title of the paper	Authors (in the order it appears on the paper)	Name of the Journal	Volume, Page No. & year of publication

*** AHCI Journals**

Sl. No.	Title of the paper	Authors (in the order it appears on the paper)	Name of the Journal	Volume, Page No. & year of publication

*** Scopus Journals**

Sl. No.	Title of the paper	Authors (in the order it appears on the paper)	Name of the Journal	Volume, Page No. & year of publication

Research Scholar

Name & Signature, with Date

Research Guide

Name & Signature, with Date

Note: Submit this form along with the required enclosures to the Ph.D. section for credential verification. Once the verification and confirmation process by the section is complete, kindly proceed to schedule the synopsis meeting.

Enclosures:

1. A copy of grade sheets
2. A copy of Comprehensive Viva Voce completion certificate
3. A copy of research publications or letter of acceptance
(If the paper has been accepted for publication but is yet to be published, the supporting documents for acceptance must be attached. Proof for SCI, SCIE, ESCI, SSCI, AHCI, or Scopus journals may also be attached)
*Only Web of Science core collection: SCI, SCIE, ESCI, SSCI, AHCI, or Scopus journals are accepted (At least two). Publications in paid journals and journals publishing the conference proceedings shall not be considered. DC must ensure this during the synopsis meeting. Entry in one table is sufficient.
4. Proof for Journal information (Abstracted and Indexed In)