



CIRCULAR (INSTITUTE FEE)

Sub: Payment of Institute Fees for January Session 2024-2025

Students / Scholars,

You are instructed to pay the institute fee for the **January 2024-2025 semester** through the **Samarth portal** (<https://nitt.samarth.edu.in>) between **01/12/2024 and 15/02/2025**, as per the instructions provided in the attached annexure.

Fee details for various UG, PG, MS, and Ph.D. programs can be accessed at this link: https://www.nitt.edu/home/academics/fees_section/.

Important Note for 2024 Admitted Students:

Newly admitted students must create a login on the Samarth portal. Step-by-step instructions with screenshots for login creation, payment via education loans, and self-online payment modes are provided in the annexure for your reference.

Important dates for payment of fees:

Without fine	: 01/12/2024 - 15/01/2025
With fine of Rs.500/-	: 16/01/2025 - 31/01/2025
With fine of Rs.1000/-	: 01/02/2025 - 15/02/2025

From there after for every 30 days additional Rs.2000/- will be charged automatically.

Instructions for Institute Fee Payment

1. Students are strictly not allowed to make part payments of the institute fee.
2. **Students Availing Bank Loans / Scholarships**, such students must pay the institute fee within the stipulated time either:
 - a. By downloading the NEFT challan from the Samarth portal and submitting it to the bank for payment.
 - b. Or by submitting the paid fee receipt to the bank for reimbursement.
3. Students under the DASA/SII category are required to pay their fees in **INR** through the Samarth portal.
4. If any student encounters difficulties in making the payment through the Samarth portal, they are advised to contact the Academic Office via e-mail at fees@nitt.edu.

Mode of Payment

All fee payments must be made exclusively through the **Samarth Student Portal** at the following link: <https://nitt.samarth.edu.in>.



Steps for Payment:

1. For Existing Users:

Log in to the Samarth portal using your credentials and proceed with the payment.

2. For 2024 Admitted Students:

- Complete new registration by creating a username and password. Refer to the Annexure for detailed instructions.

3. Navigation in Samarth Portal:

- In the left-hand pane, click on the “**Student**” section and navigate to the “**Fee**” tab.
- Select the active fee session link for **2024-25 January**.

4. Making the Payment:

- Click on the payment option, which will redirect you to the SBI Payment Gateway.
- Complete the payment using any of the available online options.

5. For Education Loans:

- For SBI Bank Education Loan, use the **SBI Branch Payment** to download the challan from the portal and make the payment.
- For Other Bank Education Loan, use the **NEFT Mode** to download the challan from the portal and make the payment through your bank.

The institute only accepts **ONLINE payments** or **NEFT payments** (via downloading the challan) through the **SAMARTH portal**. We kindly request all students and parents to cooperate for the smooth processing of fee payments.

Income-Based Tuition Fee Remission (B.Tech. & B.Arch.)

Students are instructed to submit their **income certificate** to the Fees Section and update the tuition fee amount in the **Samarth portal** before making the payment. This must be completed by the last date for fee payment as specified in the circular.

For students who have already submitted a valid income certificate, the remission amount has been verified and updated in the Samarth portal against the individual roll numbers. A communication regarding this has been sent to the institute's webmail.

Please note: **Submission of the income certificate for fee remission after full fee payment will not be considered for reimbursement.**

Annexure: Samarth Login Creation and Payment

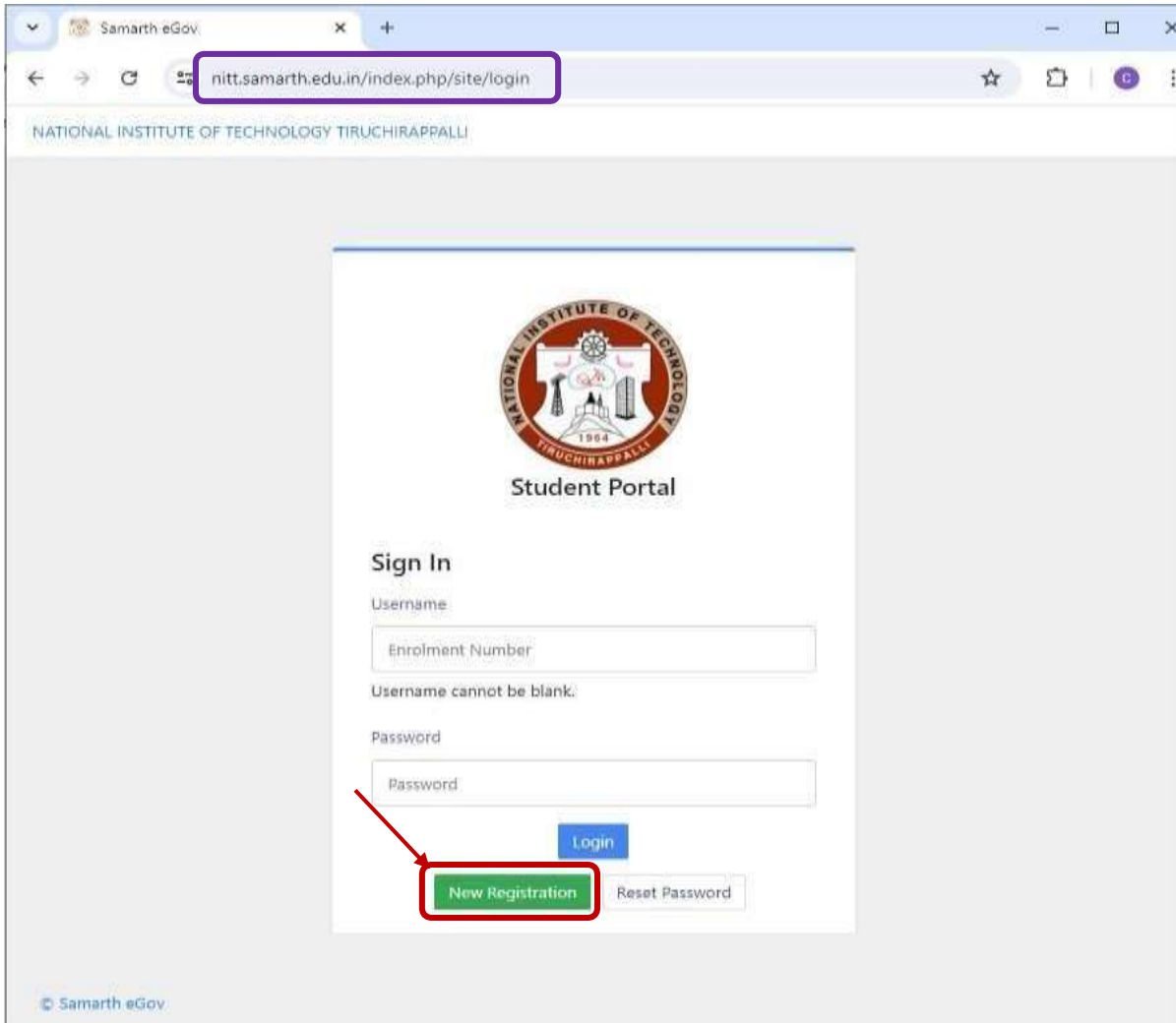
Sd/-
Assistant Registrar
(Academic)



NITT - Creation of student account in Samarth Portal:

Enter following URL in the browser: <https://nitt.samarth.edu.in/index.php/site/login>

Click on New Registration button.



Student Registration form will be opened.



NITT–Step by step procedure for Creation of student account in Samarth Portal and fee payment.

Student Registration Form

Select Programme: B.Tech. : Bachelor of Technolo... **Select your Program**

Name (as on ID card): DEMOICE **Enter Your Name as per Previous Degree**

Mode of Registration: Enrolment Number **Select Enrolment Number/Examiantion Roll Number (Both are same)**

Enrolment Number: 110XXXXXX **Enter your Enrolment Number/ Examiantion Roll Number**

podgnam

podgnam **Enter captcha**

Click on the text to change

Submit **Click-on Submit button**

A new page will be opened. Enter your Mobile number and e-mail address (Email ID given at the Time of Admission in MIS) in the respective fields and click-on submit button.

Enter the following details to continue your registration.

Enter your mobile number

966xxxxxxx

Enter your email address

abc@gmail.com

Submit



Enter OTP sent to your email and click-on submit.

Enter the one time password (OTP) sent to your email/mobile.

Enter the one time password (OTP) sent to your email/mobile

Set your password and click-on Submit button.

Set your password

Username :
110XXXXXX

Password

Confirm Password

Your account is created and you may login now.



NITT - Procedure to pay Fee in Samarth Portal:

Login to your account by providing your credentials and click on login button:

Sign In

Username
110XXXXXX

Password
.....

Login

New Registration Reset Password

After logging into the student page, select Fees from the left menu

SU

110XXXXXX

Home / Dashboard

Announcement:
- Create/Link Your Academic Bank of Credits (ABC) Account

B.TECH. : BACHELOR OF TECHNOLOGY (INSTRUMENTATION AND CONTROL ENGINEERING)

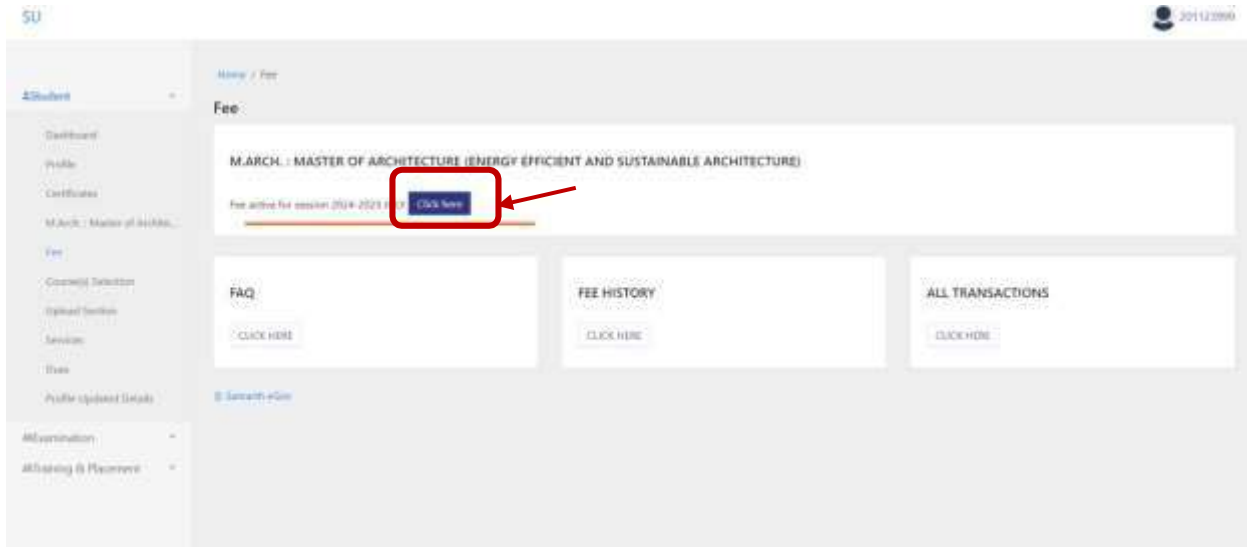
CLICK HERE

Samarth eGov



NITT–Step by step procedure for Creation of student account in Samarth Portal and fee payment.

Active fees for the current session will be visible in the page, select and proceed.



This screen will show the total amount to be paid for this session. For breakup details refer institute website https://www.nitt.edu/home/academics/fees_section/ .



Select “click here for payment” to proceed for SBI payment Gateway

The screenshot shows the 'Fee for M.Arch. : Master of Architecture (Energy Efficient and Sustainable Architecture)' page. It contains a table with student details and a 'Fee Details' section. At the bottom, a green button labeled 'Click here for payment' is highlighted with a red box and a red arrow pointing to it.

Name	Date of birth	Enrollment Number	201123888	Organizational unit (Department)	Department of Architecture
Level	MASTER	Program Type	DIGREE	Delivery Mode	Face to face
Admission (Year-Cycle)	2023-JULY	Roll Number	201123888	Fee Category	ODD-PWD
Email	rahulhanshakar@gmail.com	Phone	9867004212	Fee term : 3 SEMESTER	Fee Session : 2024 JULY
Mother Name Father Name Guardian Name	Correspondence Address		Programme	M.Arch. : Master of Architecture (Energy Efficient and Sustainable Architecture)	

Fee Details

Fee to be paid	INR 17850.00
Total Amount to be paid	INR 17850.00

Payment options:

[Click here for payment](#)

Select the suitable payment option of your preference.

The screenshot shows the SBIePay payment gateway interface. It includes a 'Payment Details' section with various payment options like Debit/Credit Card, Internet Banking, UPI, NEFT, and SBI Branch Payment. The 'Debit/Credit Card' option is selected. The interface also displays an 'Order Summary' with the order number 362_STUDENT_TERM_FEE, merchant name NIT Trichy, and amount 57850.00. A 'Pay Now' button is visible at the bottom.

Payment Details

- Debit/Credit Card
- Internet Banking
- UPI
- NEFT
- SBI Branch Payment

Order Summary

Kindly note Order No.
Order No.: 362_STUDENT_TERM_FEE
Merchant Name: NIT Trichy
Amount: 57850.00
Processing fee:
GST:
Total:
APM ID: PG_TRANS_396

[Pay Now](#) [Cancel](#)

Students, who are availing Bank Loans, please generate challan by selecting SBI Branch Payment for those, who avail SBI bank loan and NEFT for those, who avail loan from other banks, and submit the printed Challan to the respective loan bank before the expiry date, for payment.

*If the validity of Challan is expired before payment is made, print a new Challan by following the same procedure.



NITT--Step by step procedure for Creation of student account in Samarth Portal and fee payment.

To generate SBI Branch payment CHALLAN:

Payment Details

Debit/Credit Card

Internet Banking

UPI

NEFT

SBI Branch Payment

Customer Name *

Mobile Number *

Email ID

Use your GSTIN for claiming input tax (Optional)

Pay Now Cancel

SBI Branch Payment Challan		SBI Branch Payment Challan	
Bank Copy		Customer Copy	
Challan No. (ATRN)	8788585224428	Challan No. (ATRN)	8788585224428
Amount/Fee Payable	INR 22910.00	Amount/Fee Payable	INR 22910.00
Merchant Order Amount	INR 22850.00	Merchant Order Amount	INR 22850.00
Customer/Bank Charges	INR 50.85	Customer/Bank Charges	INR 50.85
GST	INR 9.15	GST	INR 9.15
Challan Expiry on	25-Jul-2024 at close of Business Hour	Challan Expiry on	25-Jul-2024 at close of Business Hour
Challan Generation Date and Time	18-Jul-2024 16:07	Challan Generation Date and Time	18-Jul-2024 16:07
Name of the Customer	DemoStudent	Name of the Customer	DemoStudent
Mobile Number	9874587458	Mobile Number	9874587458
Email Id	demo student@nitt.edu	Email Id	demo student@nitt.edu
Mode of Payment	SBI Branch Payment	Mode of payment	SBI Branch Payment
Customer GSTIN	NA	Customer GSTIN	NA
	2000x 500x 200x 100x 50x 20x 10x 5x 2x 1x P.		
Name of the Merchant/ Partner	NIT Trichy	Name of the Merchant/ Partner	NIT Trichy
Merchant Order/ Form no	2111_STUDENT_TERM_FEE	Merchant Order/ Form no	2111_STUDENT_TERM_FEE
Merchant GSTIN	33AAATN5491Q1Z2	Merchant GSTIN	33AAATN5491Q1Z2
Additional Details			
CBS SBI Branch Navigation, 1. Apps-->SI-->Under Service Integration,click on 'Check-In' On left sidebar, click on SBlePay-->Enter Challan No--> Fetch--> Confirm -->Copy auto generatedreference No(25digit) 2. Select Screen No.29061 in CBS System-->Paste auto generated reference No.--> Transmit-->Accept Payment (Cash/ Cheque/ Transfer)			

To generate NEFT CHALLAN:

Payment Details

Debit/Credit Card

Internet Banking

UPI

NEFT

SBI Branch Payment

Mobile Number *

Email ID

Use your GSTIN for claiming input tax (Optional)

Pay Now Cancel

** NEFT is valid only for Non State Bank of India account holders.

Order Summary

Kindly note Order No.:

Order No.:
362_STUDENT_TERM_FEE

Merchant Name:
NIT Trichy

Amount: 57850.00

Processing fee: 12.71 INR

GST: 2.29 INR

Total: 57865.00 INR

APM ID: PG_TRANS_396

You can check the transaction status using the following link - Click Here:

NEFT CHALLAN (No RTGS)		NEFT CHALLAN (No RTGS)	
Bank Copy		Customer Copy	
Challan No. (ATRN)	1165805219913	Challan No. (ATRN)	1165805219913
Amount Payable	INR 57865.00	Amount Payable	INR 57865.00
Merchant Order Amount	INR 57850.00	Merchant Order Amount	INR 57850.00
Customer Charges	INR 12.71	Customer Charges	INR 12.71
GST	INR 2.29	GST	INR 2.29
Challan Expiry on	14-Jul-2024 at close of business hours	Challan Expiry on	14-Jul-2024 at close of business hours
Challan generation Date and Time	07-Jul-2024 10:47	Challan generation Date and Time	07-Jul-2024 10:47
Account Number	AGG1165805219913	Account Number	AGG1165805219913
Beneficiary Name	SBIePAY NEFT	Beneficiary Name	SBIePAY NEFT
Branch Name	SBI CAPITAL MARKET BRANCH MUMBAI	Branch Name	SBI CAPITAL MARKET BRANCH MUMBAI
IFSC Code	SBIN0011777	IFSC Code	SBIN0011777
Name of the Customer	NA	Name of the Customer	NA
Mobile Number	9111111111	Mobile Number	9111111111
Email id	demostudent@mit.edu	Email id	demostudent@mit.edu
Customer GSTIN	NA	Customer GSTIN	NA
Name of the Merchant / Partner	IIT Trichy	Name of the Merchant / Partner	IIT Trichy
Merchant Order No	362_STUDEHT_TERM_FEE	Merchant Order No	362_STUDEHT_TERM_FEE
Merchant GSTIN	33AAAT15491Q1ZZ	Merchant GSTIN	33AAAT15491Q1ZZ
Additional Details		Additional Details	
Instructions:		Instructions:	
1. NEFT to be paid at non SBI Branch or online within challan expiry date.		1. NEFT to be paid at non SBI Branch or online within challan expiry date.	
2. Incorrect Amount and Account no. will lead to rejection in NEFT deposit.		2. Incorrect Amount and Account no. will lead to rejection in NEFT deposit.	

The institute had integrated the Payment Gateway of SBI Bank, the amount paid will be reflected in the Institute bank statement after **Transaction day +1 day**.

After successful payment, you can download the Fee receipt from the link fee history.

