



ACADEMIC OFFICE / शैक्षणिक कार्यालय
NATIONAL INSTITUTE OF TECHNOLOGY / राष्ट्रीय प्रौद्योगिकी संस्थान

Tiruchirappalli – 620 015, Tamil Nadu, India / तिरुचिरापल्ली, तमि लनाडु - ६२००१५, भारत

दूरभाष / Tel : +91 431 2503026; फ़ैक्स / Fax : +91 431 2500133 ; ई-मेल / E-mail : pgsection@nitt.edu

Ref: AO/MBA/Reassessment/October 2024

Date: 12.02.2025

CIRCULAR

Sub: Reassessment Examination for MBA / October 2024 Session – Regarding.

The Reassessment for MBA students are scheduled from 18/02/2025 to 21/02/2025. Eligibility is open to both current first-year and second-year students pursuing MBA who have received F or absent (X) grade in the regular assessment held in previous sessions are eligible to participate.

a. Registration Procedure

- Log in to the Management Information System (MIS) and finalize your online registration from 12.02.2025 and 14.02.2025.
- Capture screenshots confirming the registration for each individual course.
- Submit the necessary fees at the State Bank of India using SB-collect.
- Complete the Reassessment/ supplementary examination form provided. Combine the registration confirmation screenshots, SB-collect fees receipt, and the examination form into a single file and email it to examfees@nitt.edu by 14.02.2025, before 5.00 pm.

The E-mail requesting reassessment registration must originate exclusively from the student's NIT-T webmail ID. The registration request will not be processed without prior online registration in the Management Information System (MIS). If a student neglects MIS registration, despite fee payment, they are required to forfeit the fees already paid and re-register for the subsequent semester Reassessment by making the payment again.

b. Faculty allotment

- After verification by the academic office, the compiled list of students will be forwarded to the respective department.
- Faculty allocation for departments will be carried out by MIS Coordinators / HoDs on 17.02.2025, and students will receive timely notifications. Students are encouraged to contact their assigned faculty for the prompt completion of assessments. The contact details for faculty members can be accessed through the following link: <https://www.nitt.edu/home/academics/departments/faculty/>
- The criteria for weightage and the minimum passing marks in Supplementary Examinations are in accordance with the rules and regulations established by the Institute.**

c. Fees Particulars

Particulars	Fees (Rs.)
Examination Fee per course	500
Mark Sheet	30

R. Jeyaganesh
Associate Dean (Academic) / PG

To

The Director for kind information
All Head of Departments with a request to circulate among all faculty



ACADEMIC OFFICE / शैक्षणिक कार्यालय
NATIONAL INSTITUTE OF TECHNOLOGY / राष्ट्रीय प्रौद्योगिकी संस्थान

Tiruchirappalli – 620 015, Tamil Nadu, India / तिरुचिरापल्ली, तमि लनाडु - ६२००१५, भारत

दूरभाष / Tel : +91 431 2503026; फ़ैक्स / Fax : +91 431 2500133 ; ई-मेल / E-mail : pgsection@nitt.edu

REASSESSMENT / SUPPLEMENTARY EXAMINATION FORM

PERSONAL INFORMATION:

1.	Name	:	
2.	Roll number	:	
3.	Department	:	
4.	Specialization (For PG)	:	
5.	Batch	:	
6.	Contact Number	:	

LIST OF COURSES REGISTERED IN MIS

Theory

Sl. No.	Code	Course Title	Semester	Fees	SBI collect Fee Receipt No.
1.					
2.					
3.					
4.					
5.					
6.					
7.					

Laboratory

Sl. No.	Code	Course Title	Semester	Fees	SBI collect Fee Receipt No.
1.					
2.					
3.					
4.					
5.					
6.					
7.					

Total Fees Paid: Rs. _____

(Rupees _____)

DATE:

SIGNATURE OF THE STUDENT