

SPECIAL ATTENTION

DEPARTMENT OF MINORITIES WELFARE

From Thiru Dayanand Kataria, IAS., Principal Secretary / Commissioner Minorities Welfare , 807 (V-Floor) Anna Salai, Chennai – 600 002. (Tel.044-28520033 – Fax 044 28544545) E-mail ID : tnminorities@gmail.com	To The Principal/Dean (All Professional Course Institutions) through email
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**Letter No.A4 / 731 /2015, Date 4 /08/ 2016**

Sir/Madam,

Sub: Minorities Welfare – Education – Merit Cum Means Based  
Scholarship – Professional/Technical Courses (4 years & above)  
2016-17 – Fresh/Renewal Claim – Instructions – Reg.

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I would like to inform you that this department is inviting Scholarship (Fresh / Renewal) application from the Religious (Christian, Muslim, Sikh, Buddhist, Parsi & Jain) Minority students studying Professional /Technical Courses (4 years and above) including MBA/MCA etc. through online [www.scholarships.gov.in](http://www.scholarships.gov.in) for granting Merit Cum Means Based Scholarship (MCM) for the year 2016-17. Advertisement regarding this scheme was published in Daily Thanthi newspaper on 21.7.2016 and also published in state website [www.bcmbcm.tn.gov.in](http://www.bcmbcm.tn.gov.in). **Scholarship is awarded strictly on the basis of merit** ie., scholarship will be given to students those who secure highest mark as per the target fixed by Government of India as follows.

Muslims	Christians	Sikhs	Buddhists	Jains	TOTAL
1075	1173	3	2	26	2279

*As far as, Renewal of Scholarships are concerned, there is no target for them*

**2) The eligibility criteria of the scheme are given below:-**

- 50% of marks in the previous year examination without facing any competitive exam (or) student got admission with facing Competitive Exam
- Annual Income of the parent/guardian from all sources is Rs. 2.50 Lakhs
- Entering Aadhaar Number of the student is mandatory.

3) Students should apply for scholarship in website [www.scholarships.gov.in](http://www.scholarships.gov.in).

**Type of Marksheet to be submitted for various courses for Fresh and Renewal Scholarship**

Professional / Technical Courses	For Fresh scholarship	For Renewal Scholarship
All UG courses (irrespective of year of study ie I, II, III, IV)	<p>(1) HSC Marks .....total mark obtained alone should be entered in online ie if 1019 marks obtained out of 1200 then this mark should only be entered irrespective of the year of study.</p> <p>(2) Diploma marks for Lateral Entry only .....Consolidated Marksheet should be enclosed and the total of 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> semester marks which are included for computation of aggregate total and award of class alone should be entered in online</p>	Previous Year Examination (Semesters/Non Semester) Marks without any arrears
All PG courses	UG Marks only (Consolidated mark sheet should only be enclosed) Marks which are included for computation of aggregate total and award of class alone should be entered in online application ex CGPA	

Note : Student who is studying 2<sup>nd</sup> year and applying for Fresh should also enter 12<sup>th</sup> Std mark. The institution should however verify that the student does not have any arrear in 1<sup>st</sup> year. If the student has arrear, then application should be rejected. This is applicable for PG courses also. List of Courses approved by the Ministry alone are eligible for scholarship

4) After applying for scholarship in online, the documents like Photo, Income Certificate, Religion Certificate, Mark Sheet, Fees receipt , Bank pass book copy , Institution verification form (copy enclosed) etc should be uploaded . The student should take a print out of the application and attach necessary enclosures **and submit them to the Educational institution** before 31.10.2016. Institution should forward the application through online before 31.10.2016 and submit hard copy of the application to this office before 7.11.2016.

**5) Applications are rejected for following reasons**

- (1) Students who have availed First Graduate Concession from Tamil Nadu Government or any other scholarship from BC/MBC/SC/ST Department will not be eligible to apply for Minority Scholarship.
- (2) Students who are having arrear in previous year will be rejected.

- (3) If hard copy of the application is not received in this office before 7.11.2016 it will be rejected.
- (4) If the student applies more than 1 application for the same scholarship, all applications will be rejected. In order to avoid such situation, Institution should forward only one eligible application & reject other applications at Institution level.
- (5) If the mark entered by the student is wrong his application will be rejected.

.Renewal scholarship are eligible to the students who are awarded fresh scholarship in the previous year and they should have scored 50% of marks in the previous year examination(For Semester System:- both semester marks sheet should be enclosed) **Students having arrear are not eligible.** Institutions need not wait for last date for submission of renewal cases. As and when mark sheets are received instruct the students to submit their online scholarship claim and forward them to this office for early sanction.

**Student should enter correct Aadhaar number in online application without fail. In addition, the beneficiary bank account is required to be linked / seeded with his/her Aadhaar to enable Aadhaar based payment of scholarship. Banks require written mandate of beneficiary for this purpose. A Sample Bank Seeding Form is enclosed, which may be signed by the beneficiary students and/or their parent / Guardian. The Principal / Dean will submit all such forms to respective banks.**

Sd/- Dayanand Kataria,  
Principal Secretary / Commissioner of  
Minorities Welfare

  
For Principal Secretary /  
Commissioner of Minorities Welfare

- Encl : 1. Self declaration of Income / Community  
2. Declaration by Student  
3. Institution verification form  
4. **Sample Bank seeding form**



**BANK**

The Branch Manager  
Bank .....

Date: \_\_\_\_\_

Dear Sir/Madam,

**Bank Account No ..... in my name Linking of Aadhaar / UID Number with the account**

I am maintaining a Bank Account number ..... With your Branch (Branch name.....). I submit my Aadhaar number and voluntarily give my consent to;

- o Seed of my Aadhaar/UID number issued by the UIDAI, Government of India in my name with my aforesaid account.
- o Map it at NPCI to enable me to receive Direct Benefit Transfer (DBT) from Government of India in my above account. I understand that if more than one Benefit transfer is due to me , I will receive all Benefit Transfers in this account
- o Use my Aadhaar details to authenticate me from UIDAI
- o Use my mobile number mentioned below for sending SMS alerts to me

The particulars of the Aadhaar/ UID letter are as under:

Aadhaar/ UID number: .....

Name of the Aadhaar Holder as in Aadhaar card: .....

I have been given to understand that my *information submitted to the bank herewith shall not be used for any purpose other than mentioned above, or as per requirements of law.*

Yours faithfully,

**(Signature/ Thumb impression of the account holder)/ one of parents**

Name: .....

Mobile No: .....

Email: .....

Signature of Headmaster/Principal of the School

Enclosure: copy of the Aadhaar letter and bank passbook self attested,

**Confirmation of insertion / linking of Aadhaar number with Bank Account:**

The Account number ..... of Shri. /Smt. .... with .....(Bank) Branch ..... has been linked with Aadhaar/UID number ..... and mobile number .....

Date .....

**(Bank's authorized official)**

**DECLARATION STUDENT'S COMMUNITY BY THE PARENT / GUARDIAN**

( on Non-Judicial Stamp Paper of Rs.10/-)

I ..... ( Parent/ Guardian) of ..... (Name of the Student) who is studying in ..... Std .....(Name of the School) hereby declare that the community of my son /daughter is ..... Which is minority community notified by the Government of India.

If any stage, it is found that the information given by me is false / not true, all the benefits given to my son / daughter / ward under the scheme of " Pre Matric Scholarship " for students belonging to the minority communities could be with drawn and legal action as deemed fit, may be taken against me or my ward .

Date

Signature  
(Father / Mother / Guardian)

Residential Address

**SELF DECLARATION OF FAMILY INCOME UNDER PRE MATRIC SCHOLARSHIP  
SCHEME (FOR CLASS I TO X) OF MINISTRY OF MINORITY AFFAIRS,  
GOVERNMENT OF INDIA  
(To be given by the Parent/Legal Guardian)**

I, \_\_\_\_\_ Son/Daughter/of \_\_\_\_\_  
Resident of (full address) \_\_\_\_\_  
\_\_\_\_\_

do hereby solemnly affirm and declare as under :-

- a) That I am citizen of India.
- b) That my son/daughter/ward namely Master/Kumari \_\_\_\_\_  
is a student of class \_\_\_\_\_ in \_\_\_\_\_  
(name & address of school) \_\_\_\_\_  
at \_\_\_\_\_ (District & State).
- c) His/Her enrollment no. in school is \_\_\_\_\_ for the academic  
Session \_\_\_\_\_.
- d) That annual income of my family from all sources is Rs .....(in words  
also) .....
- e) I declare that I/my wife/ both\* am/are earning Member(s) in my family.

- 2. I certify that the above information given by me is true.
- 3. In case this information furnished by me is found false, the financial assistance  
awarded to my ward may be recovered with penal interest and I will be liable to a legal  
action against me in accordance with law.

Signature of Parent/Legal Guardian: \_\_\_\_\_

Name of Parent/Legal Guardian: \_\_\_\_\_

\*Strike off the non-applicable part in the underlined clause above.

## INSTITUTION VERIFICATION FORM

### Verification/information to be furnished by the Head of institution/college:

It is certified that the information provided below by \_\_\_\_\_ who is admitted in \_\_\_\_\_ course for the academic session \_\_\_\_\_ in \_\_\_\_\_ is correct. He/ She is a hosteller/day scholars of the college.

Last year marks details:

Fee details current year:

In case the information filled in these columns is not correct, then the institute should indicate that separately.

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### **For Renewal of Scholarship:**

It is certified that the student has not changed the course of study and/or the institution of the study for which the scholarship was originally awarded /has changed the course of study and/or institution with prior approval of the state government (Please strike out which is not applicable).

Please ensure the information given by you is factually correct. In case of any discrepancy noticed later, your application is likely to be rejected.

**Date:**

**Signature of the head of the institution/college**

**Place:**

**with official seal**

Note:

- (i) The verification by institution is mandatory for consideration of the application.
- (ii) Students are directed to take the print out of '*Institution Verification Form*' get it verified by their institution, scan & upload it", in order to apply for minority Scholarship.