



June/2010

Short Tender Notification No. June/2010

**COMPUTER SUPPORT GROUP**

Item No. CSG02 : COMPUTER COMPONENTS AND ACCESSORY

**BIDDER'S COPY**

**INSTRUCTIONS TO BIDDERS**

1. This document set contains the following:
 

a) Terms and conditions of the Tender	-	Pages 2 & 3
b) Details of the Firm offering this Quote	-	Page 4
c) Technical Compliance & Quotation form (Price Bid)	-	Page 5 to 11
d) NIT-T's check list copy	-	Page 12
  
2. The bidder's copy is for your future records. Please fill in and return only NIT-T's copy.
3. Read through the terms and conditions given and affix your signature and seal if you find them acceptable. Any deviations may be recorded. Read carefully the list of specifications that we have enclosed.
4. Fill in the questionnaire regarding the Firm.
5. The downloaded documents '**Technical Compliance Form**' and '**Quotation Form (Price Bid)**' should be **TYPE WRITTEN USING CAPITAL LETTERS ONLY**. At the time of filling the "**Quotation Form (Price Bid)**" make sure that you have not missed anything. Specify the model number & specification for each item. The form should be filled in item-wise. Do not leave blank fields. If you are not quoting for a specific item, you should specify "**NOT QUOTING**".
6. **Do not use** ambiguous terms like "**yes**", "**complied**" or "**available**". Specifically mention the matching specification of the product offered by you. Make sure that you have affixed your signature with date and seal on all the documents.
  
7. Please send the tenders in a sealed envelope superscribed as "**QUOTATIONS AGAINST SHORT TENDER NOTIFICATION NO: June/2010 Item No. CSG02: COMPUTER COMPONENTS AND ACCESSORY**" so as to reach "The Head, Computer Support Group, CSG, National Institute of Technology, Tiruchirappalli - 620 015, India" on or before **July 1, 2010 at 2.30 p.m.**
8. For any further clarifications, contact by E-Mail: [purchase@nitt.edu](mailto:purchase@nitt.edu) or by written request to "The Head, Computer Support Group, National Institute of Technology, Tiruchirappalli - 620 015"
9. **DO NOT VISIT US WITHOUT OUR CONCURRENCE.**

**Last Date for receipt of tender at NIT-T** : July 1, 2010 at 2.30 PM  
**Opening Date for Tender** : July 1, 2010 at 3.30 PM

CHECKLIST TO BE FILLED IN BY BIDDER	
List of documents to be enclosed	Completed & Signed
1. Terms and Conditions form	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's Quotation form (Technical & Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO

- Note:** 1. "Cover" should contain the following:
- a. Form of "**Acceptance of Terms and Conditions**".
  - b. Form of "**Firms details**"
  - c. Pamphlets, if any.
2. Quotation Form (Technical & Price Bid)

Please retain this page with you for your future reference.

**BIDDER'S COPY**



**“TERMS AND CONDITIONS FORM”**

**IMPORTANT : READ ALL THE FOLLOWING TERMS AND CONDITIONS AND  
SIGN THE ACCEPTANCE CLAUSE FOLLOWING IT**

1. The offers should be addressed to “The Head, Computer Support Group, National Institute of Technology, Tiruchirappalli 620015, India” and should be sent in a sealed envelope superscribed **“QUOTATIONS AGAINST SHORT TENDER NOTIFICATION No.: June/2010 Item No. CSG02: COMPUTER COMPONENTS AND ACCESSORY”** so as to reach us **on or before 2.30 p.m. on July 1, 2010** .
2. Each offer should be sent in a sealed cover with the tender documents. Tenders received through email or FAX will not be considered.
3. The tenders will be opened on **July 1, 2010 at 3:30 p.m.** in the presence of the vendors present with authorization letter from the respective companies / firms. Suppliers intending to attend the tender opening should intimate us in advance.
4. Full technical specifications and pamphlets should be sent along with the tenders. **Offers without proper technical specifications will be rejected.**
5. All offers should indicate the taxes and duties applicable, if any. Additional charges for packing, forwarding, freight, insurance etc., if any, should be clearly mentioned. Clearance at Customs will be arranged by us.
6. NIT-T is paying concessional Customs & Excise duty under Government of India Notification No.51/96 for Customs and 10/97 for Excise Duty. Currently the purchaser is paying 5% Basic Customs Duty, 2% Educational Cess on Basic Customs Duty, 1% Higher Education Cess on Educational Cess, and 4% Import Additional Duty.
7. The Institute is not authorized to issue C and D forms of Sales tax certificate.
8. In case the offered items are to be imported, the rates should be quoted in foreign currency on C & F Chennai Airport, Insurance Cover should be up to National Institute of Technology, Tiruchirappalli (i.e. The Cost and Freight is up to Chennai airport and the insurance cover should be up to National Institute of Technology, Tiruchirappalli). NIT-T shall pay Customs duty if any.
9. If the price quoted is in foreign currency and if the order value is more than US\$12,000 then 100% payment will be made through **Letter of Credit (LC) at sight on acceptance**. If the order value is less than US\$12,000, then 100% payment will be through a Telegraphic Transfer (TT). **The bank charges outside India should be borne by the Supplier / Beneficiary**. If the price quoted is in Indian Rupees, then 100% payment will be made only after installation and commissioning. **No advance payment will be made.**
10. No revision of the price bid will be allowed once the price bids are opened.
11. No increase in price will be allowed after our firm orders are placed.
12. The warranty period should be clearly mentioned. The maintenance charges (AMC) under different schemes after the expiry of the warranty should also be mentioned.
13. Quote should come from authorized dealer or distributor or reseller for each of the product quoted. An authorization letter from OEM should accompany your quote for each product quoted, otherwise it may lead to rejection.
14. The delivery period and other terms should be clearly mentioned.
15. Complete user, technical and service documentation, and spare parts catalogue are to be provided along with the supply of the item.

**SIGNATURE WITH DATE**

**SEAL OF THE FIRM**



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16. The vendors are informed that they should not call us over phone or contact us in person. All clarifications can be obtained through E-Mail/FAX/Post. Vendors shall not make attempts to establish unsolicited and unauthorised contact with us after the opening of the offers and prior to the notification of the award. Any attempt by any vendor to bring to bear extraneous pressures on us shall be sufficient reason to disqualify the vendor.
17. Delay / loss in postal transit or due to other reasons will not be NIT-T's responsibility.
18. We are not responsible for accidental opening of the covers that are not properly superscribed and sealed before the time scheduled for opening.
19. The tender should be made only on the "Technical compliance form" & "Quotation form" which is available in our website, otherwise it shall lead to rejection. The technical compliance form & Quotation form should be duly filled up (preferably **TYPE WRITTEN IN CAPITAL LETTERS**) and should clearly mention the features offered by the bidder against each specification.
20. Authorized signatory should sign on all the pages. Bids without authorized signatures will be rejected.
21. The manufacturers of the quoted make of the product must be of national / international repute and having ISO certificate.
22. **The vendors are informed that they should sign a stamp paper agreement with us, for Warranty, AMC, etc. before placing the final purchase order as per our terms & conditions and 2% of purchase order value (equipments) in the form of bank guarantee towards performance security. The bank guarantee will be returned to the supplier after the successful completion of supply, installation, and the warranty period.**
23. No Earnest Money Deposit (EMD) or processing fee is required for submitting this rate contact.
24. Failure to comply with all the terms and conditions mentioned herein would result in the tender being summarily rejected.
25. Vendors are informed that once the companies are shortlisted based on the technical specification, only then the price bids of the firms that meet NIT-T's Technical specification / requirements would be compared.
26. The rate contract period is for July 2010 to June 2011 for new requirements / expansion as and when it arises. The quoted prices should be valid for the entire rate contract period.
27. NIT-T reserves the right to modify or alter the specifications after short listing of tenderers.
28. NIT-T reserves the right to change the order quantity or split the orders among multiple vendors without assigning any reason(s) whatsoever.
29. NIT-T reserves the right to reject any or all the tenders without assigning any reasons whatsoever.
30. Apart from the above General Terms and Conditions, item-wise terms and conditions are enlisted in the Technical compliance form and Quotation form.

\*\*\*\*\*

**ACCEPTANCE**

We accept the above terms and conditions and shall comply with them strictly.

**NAME OF THE VENDOR:**

**ADDRESS :**

**SIGNATURE WITH DATE**

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**“DETAILS OF THE FIRM OFFERING THIS QUOTE”**

(Write or print or type in block letters and please answer all the questions)

1. Name of the firm:

2. Date of incorporation:

3. Nature of the company - Government / Public / Private Company / Partnership / Proprietorship:

4. Specify the number of years in this line of activity by the company: **No. of years in this line of activity**

5. Quantity of sales in the last three years for the COMPUTER COMPONENTS AND ACCESSORY (on rate contract basis):

2007-2008	2008-2009	2009-2010
<input type="text"/>	<input type="text"/>	<input type="text"/>

6. Turn over in the last three years (Figures should be in Indian Rupees in Lakhs):

2007-2008	2008-2009	2009-2010
<input type="text"/>	<input type="text"/>	<input type="text"/>

7. Provide the postal address, telephone & fax numbers, and email address of the nearest service center:

8. What would be the delivery period from the date of placement of an official purchase order:

9. Enclose the list of customers to whom you have supplied “COMPUTER COMPONENTS AND ACCESSORY during the last 3 years ending 31/03/2010 with full postal address and name of the contact person with phone, FAX numbers, and E-Mail id. Certificate regarding satisfactory performance of the “COMPUTER COMPONENTS AND ACCESSORY” from the minimum three end users should be furnished.

10. Are you the authorized dealer or distributor or reseller for the products quoted:

11. Have you supplied any “Computer components” to National Institute of Technology, Tiruchirappalli in the last 3 years? If yes, specify the quantity supplied in the last 3 years  and last PO reference

12. Was there any elapse or delay in supplying the goods ordered or any service related issue during the warranty period for the products ordered by NIT-T with your firm? If yes, provide details.

13. On Manufacturer’s Side to whom NITT have to contact in case of delayed supply and other issues committed by the authorized dealer / distributor / reseller :

Contact Person Name :	
Address :	
E-mail ID :	Telephone / Cell Phone :

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**TECHNICAL COMPLIANCE & QUOTATION FORM (PRICE BID)**

FIRM'S NAME &amp; ADDRESS:

FIRM'S REF:

DATE :

Item No.	N.I.T.T'S SPECIFICATION	Make, Model & Warranty	Unit Price Quantity 1-9	Unit Price Quantity 10+
<b>I. Hard Disk Drive : IDE / PATA</b>				
1.	<b>160GB</b> Hard Disk 7200rpm <b>ATA/100</b> with 5 Years warranty (Seagate / Samsung / Western Digital / Hitachi)			
<b>I. Hard Disk Drive : SATA</b>				
2.	<b>500GB</b> Hard Disk 7200rpm <b>SATA-II/300</b> with 5 Years warranty (Seagate / Samsung / Western Digital / Hitachi)			
3.	<b>1TB</b> Hard Disk 7200rpm <b>SATA-II/300</b> with 5 Years warranty (Seagate / Samsung / Western Digital / Hitachi)			
<b>II. Hard Disk Drive: SAS</b>				
4.	<b>300 GB</b> Hard Disk 10K Ultra 320 <b>SCSI</b> (hot-pluggable) (Seagate / Samsung / Western Digital / Hitachi)			
5.	<b>300 GB</b> 15K rpm <b>SAS</b> Hard disk 3.5" Drives (hot-pluggable) (Seagate / Samsung / Western Digital / Hitachi)			
<b>III. Hard Disk Drive: USB 2.0 External Portable Slim Hard disk (Do not quote for Regular Hard disk with External casing)</b>				
6.	<b>250GB External</b> Slim Hard Disk with 5 Years warranty			
7.	<b>500GB External</b> Slim Hard Disk with 5 Years warranty			
<b>IV. RAM: DDR / DDR2</b>				
8.	<b>512 MB</b> DDR SDRAM Non-ECC ( <b>400 MHz</b> ) for P4 Computers or later			
9.	<b>2 GB</b> DDR2 SDRAM Non-ECC ( <b>800 MHz</b> ) for P4 Computers or later			
<b>V. CD/DVD Drives, Media &amp; Other Drives</b>				
10.	Internal 16x DVD-ROM Drive with <b>IDE</b> Interface, Colour : Black			
11.	Internal 16x DVD-ROM Drive with <b>SATA</b> Interface, Colour : Black			

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Item No.	N.I.T.T'S SPECIFICATION	Make, Model & Warranty	Unit Price Quantity 1-9	Unit Price Quantity 10+
<b>V. CD/DVD Drives, Media &amp; Other Drives Contd...</b>				
12.	Internal DVD Writer (4.7GB Capacity) with <b>IDE</b> Interface Write speed: 8x DVD+R			
13.	Internal DVD Writer (4.7GB Capacity) with <b>SATA</b> Interface Write speed: 16x DVD+R			
14.	<b>External</b> DVD Writer (4.7GB Capacity) with USB 2.0 Interface, Write speed: 16x DVD+R; Rewrite speed:4x DVD+RW			
15.	4X BLU-RAY DISC Drive			
16.	Blu-ray Media 50GB 1-2x (write once)			
17.	Blu-ray Media 50GB 1-2x (rewritable)			
18.	Super DLT Tape 220/320GB data cartridge (SDLT Media)			
19.	LTO3 Drive SCSI (External)			
20.	LTO 3 400/800 GB (Media)			
<b>VI. USB Pen Drive / Graphics Card</b>				
21.	<b>4 GB</b> USB 2.0 pen drive			
22.	<b>8 GB</b> USB 2.0 pen drive			
23.	<b>128 MB PCIE x16 Graphics Card</b> with DVI-D Interface, at 1920 x 1200 @ 75Hz & 16.7 million colors, RAMDAC Dual 400MHz or higher, Dual Monitor capable			
24.	<b>256 MB Graphics Card</b> 256MB ATI Radeon 2400 XT, Dual Monitor DVI or VGA (TV-out)			
<b>VII. LCD Monitors</b>				
25.	<b>17" LCD/TFT Color Monitor</b> Contrast ratio 500:1, Brightness 275 nits (cd/m2), with DVI-D (digital) & VGA DB-15 (analog) Interface 3 years warranty			
26.	<b>19" LCD/TFT Color Monitor</b> Contrast ratio 500:1, Brightness 275 nits (cd/m2), with DVI-D (digital) & VGA DB-15 (analog) Interface 3 years warranty			

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Item No.	N.I.T.'S SPECIFICATION	Make, Model & Warranty	Unit Price Quantity 1-9	Unit Price Quantity 10+
27.	<b>24" LCD/TFT Color Monitor</b> Contrast ratio 500:1, Brightness 275 nits (cd/m2), with DVI-D (digital) & VGA DB-15 (analog) Interface 3 years warranty			
<b>VIII. Security / Surveillance / Internet Cameras</b>				
28.	<b>DCS-2102 (or) equivalent Indoor Internet Megapixel Camera</b> , 30fps at 640x480, 10/100Mbps, 1/4" CMOS Sensor, 0.5 Lux, Audio, Motion detection, Video Compression using MPEG4, Should support TCP/IP, HTTP, SMTP, 2 LEDs			
29.	<b>DCS-3420 (or) equivalent Wireless Day &amp; Night Internet Camera</b> with Audio upto 30fps at 352x240 & upto 10fps at 704x480, 8Kbps Audio, 10/100Mbps Fast Ethernet, 1/4" CCD Sensor, 1 Lux, Motion detection, Video Compression MPEG4, 4x Digital Zoom, should support HTTP, SMTP, FTP			
30.	<b>DCS-6620 (or) equivalent High-end PTZ Internet Camera with Audio</b> , Motorized Pan $\pm 135^\circ$ / Tilt $\pm 45^\circ$ / 10x Optical Zoom, upto 30 Fps at 352x240 and up to 10 Fps at 704x480, 2-Way Audio Support, Extreme Low Light Sensitivity (.05 Lux), 10/100Mbps Fast Ethernet and View up to 16 Internet Cameras through PC, Video Compression MPEG4, TCP/IP, HTTP, SMTP, FTP, 802.3 and 802.3u, 2 LEDs			
<b>IX. Cameras</b>				
31.	<b>Sony DSC H20, 8.1 MP Digital Still Camera</b> or equivalent, 3" LCD Display, 10x Optical Zoom, Max resolution 3,264 x 2,448, ISO rating Auto / 80 / 100 / 200 / 400 / 800 / 1600 / 3200, Multi-point AF (9 points) / Centre-weighted AF / Spot AF, Built-in Flash, with Face Detection and Red-eye Reduction, 31 MB Internal Storage, with external 1GB Memory Stick, with Lithium ION Battery NP-BG1 with Battery Charger with battery, USB 2.0 Interface with 3 year warranty			

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Item No.	N.I.T.T'S SPECIFICATION	Make, Model & Warranty	Unit Price Quantity 1-9	Unit Price Quantity 10+
<b>X. Wireless Access points</b>				
32.	<b>DWL-3200AP (or) equivalent</b> 802.11g indoor wireless access point +PoE (Business class) or equivalent			
33.	<b>DWL-3500AP (or) equivalent</b> 802.11g/b indoor wireless access point +PoE (Unified AP solution ) or equivalent			
34.	<b>DWL-8500AP (or) equivalent</b> 802.11g/b/a indoor Dualband Access Point+POE (Unified AP solution ) or equivalent			
35.	<b>DWL-7700AP (or) equivalent)</b> Pure outdoor Wireless tri-mode a/b/g 2.4/ 5 GHz outdoor access point + PoE or equivalent			
36.	<b>Wireless LAN NIC</b> to connect to desktop PCs through PCI/USB interface			
37.	<b>Wireless LAN Router/Hub</b> 11 or 22 Mbps or higher			
<b>XIII. Other items</b>				
38.	Headphone with Mic			
39.	<b>Creative Headset HS-150</b> , volume control with microphone mute switch, <u>Headphones</u> Driver Units: 30mm rare-earth magnet transducer, Cord Length: 1.8m Frequency Response: 20Hz-20kHz Impedance: 32ohms, Sensitivity: 115dB <u>Microphone</u> Noise-canceling condenser Frequency Response: 300Hz-20kHz Impedance: <10kohms Sensitivity (1kHz): -44dBV/Pa Input/Output Plugs: 3.5mm stereo miniplug x 2			

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Item No.	N.I.T.T'S SPECIFICATION	Make, Model & Warranty	Unit Price Quantity 1- 9	Unit Price Quantity 10+
40.	Ethernet 10/100/1000Mbps NIC PCI			
41.	CMOS Battery, 3V			
42.	External Stereo Speakers			
43.	External Stereo Speakers with woofer, 2.1			
44.	USB 2.0 Web Camera			
45.	P4 Mother Board ( <b>845</b> ) with 3 Years warranty, ATX size form factor, Support Intel Pentium 4 processor, Memory PC266 DDR SDRAM, Integrated 10/100 NIC, Integrated Graphics, Input Power: 200-240V / 50 Hz, 2 Serial Ports, 1 Parallel port, 2PCI Slots, 4 USB ports			
46.	Intel P4 Mother Board ( <b>915</b> ) with 3 Years warranty, (Rest as in S#77)			
47.	<b>P4 SMPS</b> Input (47 - 63 Hz) : 200-240V~/2A Output: +5V dc/13A, +5V AUX dc/2A, +12V dc/8.75A, -12V dc/0.2A, +3.3V dc/10A , Total combined power output +3.3V and +5V should not exceed 87W Max. power shall not exceed 180W With P1 and P5 connector			

**Note :**

1. The order will be based on the actual requirement at the time of ordering.
2. Incase if any specific make or model is specified by NIT-T then in that case quote should be for the same.
3. One sample product with the same specification as quoted should be supplied for testing and benchmarking, if requested at your cost.
4. The make and the warranty period should be clearly specified.
5. The rates should be quoted on Door Delivery (F.O.R. N.I.T.T.) Basis. The COMPUTER COMPONENTS AND ACCESSORY should be delivered at "Octagon Computer Center, N.I.T., Tiruchirappalli - 620 015".
6. COMPUTER COMPONENTS AND ACCESSORY should be supplied as per our indent as and when the demand arises.
7. The rate should be valid for the period from July 2010 to June 2011.
8. The delivery should be at N.I.T.T. within a week from the date of Indent.
9. The prevailing manufacturer's promotion benefits should be extended to N.I.T.T.

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**NIT-T'S COPY (To be filled in and submitted)**

Last Date for receipt of tender at NIT-T : July 1, 2010 at 2.30 PM

Opening Date : July 1, 2010 at 3.30 PM

<b>CHECKLIST TO BE FILLED IN BY BIDDER</b> (Please make sure that these pages are filled and send duly signed)	
List of documents to be enclosed	Completed & Signed
1. Terms and Conditions form	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's quotation form (Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO

SEAL OF THE BIDDER

SIGNATURE WITH DATE

<b>FOR NIT-T USE ONLY</b>	
Name of the Vendor Address (Location):	
1. Terms and Conditions form duly signed	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's quotation form (Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO
6. No. of enclosures	
7. Status of tender	<b>Accepted for evaluation / Rejected</b>
	REGISTRAR

SIGNATURE WITH DATE

SEAL OF THE FIRM