NITT/DEANAC/Answer Booklets/Semester Exam./2012

To

Dear Sir,

Sub: Quotation for Printing and supply of “Answer Booklets for Semester examination” – Called for - Regarding.

Kindly arrange to send your quotations in the prescribed form (enclosed) for Printing and supply of “Answer Booklets for Semester examination” as per the specification given below:

**Specification:**

- Size : A4
- Pages: 32 pages ruled (Front page printing & last 2 pages unrulled)
- Paper to be used : TNPL Super / Seshayee – 70 GSM
- Finishing: 2 Pin Binding
- Sl No: Starts from 65001 Printed on the right top
- No.of Booklets: 35,000
- Delivery : 10days from the date of Purchase order

Your quotation should be addressed to “The Director, National Institute of Technology Trichy-620 015” Kind attention: “The Dean (Academic)”Office of the Dean Academic and the same should reach to the undersigned on or before 19.03.2012 at 3.00 p.m. . The quotation will be opened by the Registrar, NIT, Tiruchirappalli – 620 015 on 19.03.2011 at 4.00 p.m. .

The Institute shall not be responsible for any postal delay about non-receipt / non delivery of the quotations or due to wrong addressee.

Yours truly,

[Signature]

Dean (Academic)

Note : Your envelope should be super scribed “The Quotation for Printing and supply of “Answer Booklets for Semester Exam” Ref: NITT/DEANAC/Answer Booklets/Semester/2012
# Quotation Form

[To be used by the bidder for submission of the bid]

<p>| | |</p>
<table>
<thead>
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<tbody>
<tr>
<td>1.</td>
<td>Component Name :</td>
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<tr>
<td>2.</td>
<td>Specifications :</td>
</tr>
<tr>
<td>3.</td>
<td>Unit Price :</td>
</tr>
<tr>
<td>4.</td>
<td>Quantity :</td>
</tr>
<tr>
<td>5.</td>
<td>Total cost including all taxes :</td>
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</tbody>
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| 6. | Taxes and other charges :
   (iii) Specify the type of taxes and duties in percentages and also in figures
   (iv) Specify other charges in figures : |
| 7. | Delivery Period : |

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**Signature of the Bidder** :

**Name and Designation** :

**Business Address** :

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**Phone Number:**

Place :

Date :

Seal of the Bidder’s Firm