



Dear Sir(s),

Sub: Quotations called for the supply of "Electrical items" to the Computer Support Group – reg.

1. Quotations are invited for the articles described overleaf. Quotations should be addressed to "**The Director, National Institute of Technology, Tiruchirappalli – 620015**" and sent in a sealed envelope superscribed "**QUOTATIONS AGAINST ENQUIRY No. CSG/E-01/2013**". Sealed quotations should reach us on or before 2.30 p.m. on January 23, 2013. Quotations will be opened at 3.00 p.m. on January 23, 2013 in the Administrative Office of our institute.
2. Loss in postal transit or delays due to other reasons will not be our responsibility. Also, we cannot be held responsible for accidental opening of the covers that are not sent in the enclosed covers, and which are not properly superscribed and sealed before the scheduled time for opening.
3. **Quotations submitted through Fax and/or E-Mail will not be considered.**
4. Price should be in Rupees **F.O.R. N.I.T., Tiruchirappalli – 15**. Sales tax, VAT, Excise duty, packing, forwarding and insurance charges, if extra, should be clearly specified. Firm(s) which do not indicate clearly whether the price includes Sales Tax, VAT, Excise Duty or not will not be taken up for consideration.
5. The Institute is not authorized to issue C and D forms of Sales tax certificate.
6. No revision of the price will be allowed once the bids are opened.
7. No increase in the price will be allowed after we place orders with your firm.
8. Delivery period and warranty period should be clearly specified in the quotation.
9. Quote should come from authorized dealer or distributor or reseller for the product mentioned. An authorization letter should accompany your quote for each product quoted, otherwise it may lead to rejection.
10. The vendors are informed that they should not call us over phone or contact us in person. All clarifications can be obtained through E-Mail. Vendors should not make attempts to establish unsolicited and unauthorised contact with us after the opening of the offers and prior to the notification of the award. Any such attempt by any vendor to bring extraneous pressures on us shall itself be sufficient reason to disqualify the vendor.
11. Authorized signatory should sign in all the pages. Bids without authorized signatory's signatures will be rejected.
12. If the space provided is not sufficient then additional sheets can be used. But the prices should be quoted only on the enclosed form provided, otherwise it shall lead to rejection. All details should be duly filled up and should clearly mention the features offered by the bidder against each specification.
13. Fill in your company name, your reference and then sign and affix your company seal on all the pages provided. Enclose a covering letter in our company letter head along with your contact information and email id.
14. 100% payment will be made within 3 weeks. **No advance payment will be made.**
15. Firms that do not respond to this enquiry will be removed from the suppliers list maintained by us.
16. Failure to comply with all the terms and conditions mentioned herein would result in your offer being summarily rejected.
17. The Director reserves the right to change the order quantity or to split the order among multiple vendors without assigning any reason(s) whatsoever.
18. The Director reserves the right to reject any or all quotation(s) without assigning any reason(s) whatsoever.

Yours sincerely,

S.R. Balasubramanian

HEAD OF THE DEPARTMENT

We accept all the above terms & conditions

Seal of the bidder:

SIGNATURE of the BIDDER with DATE



COMPANY NAME:

COMPANYREF:

DATE :

Sl. No.	N.I.T.T.'s Specification	Qty	Unit Price Rs. P.
1.	Electronic Ballast (Model No: L24F36WS2P): Make: GE /PHILIPS, suitable for following CFL fittings: (As per GE Catalog no: GECFL 2X36 C D/I R-300HF	100 Nos.	
2.	Lamp: Popular 36W CFL Lamp for the above fitting Make: GE /PHILIPS	100 Nos.	
3.	Lamp: PL –S 11W 86 / (cool day light) Make: Philips or Equivalent	50 Nos.	
4.	Lamp: PL – S 9W 86 / (cool day light) Make: Philips or Equivalent	50 Nos.	
5.	Lamp: PL – C 13W / 865/2P (Master) Make: Philips or Equivalent	20 Nos.	
6.	Lamp: Fluorescent lamp - Trulite (TUBE LIGHT BULB) - TLD -36W/220V Make: Philips or Equivalent	50 Nos.	
7.	Lamp: HPSV LAMP 70W SON- E Make: Philips or Equivalent	20 Nos.	
8.	Lamp: HPI – T PLUS 250W Make: Philips or Equivalent	5 Nos.	
9.	Lamp: CFL blub 18W (Ordinary/Normal Holder type) Make: Philips or Equivalent	20 Nos.	
10.	TUBE LIGHTSTARTER - S2 Make: Philips or Equivalent	50 Nos.	
11.	Insulation tape - Steel grip	10 Nos.	
12.	32A DP Isolators Make: Legrand	10 Nos.	
13.	16A Socket Make: Lisha or any equivalent model	20 Nos.	
14.	Lamp: MBI – S/T 250W (or) 1xHPI - T - 250W Make: Philips	6 Nos.	
15.	Choke: C8 225 x 100, 250W Make: Philips	6 Nos.	
16.	Make: Standard - FUSE LINK SB – 02-315A (DIN TYPE)	10 Nos.	
17.	Make: Standard - FUSE LINK SIZE – 00 /100A (DIN TYPE)	10 Nos.	
18.	Make: PHILIPS or Equivalent 40w -Tube light -Copper Choke	20 Nos.	
19.	Make: Philips Electronic - Ballast Model No: CB 993K/10 or Equivalent	10 Nos.	
20.	12" x 8" Con Board	10 Nos.	
21.	12" x 8" Hylam Sheet	10 Nos.	
22.	Cat 6 - Shielded Twisted Pair - STP - Cable (305m)	6 box	
23.	RJ45 (STP Jack)	20 Nos.	

Seal of the bidder:

SIGNATURE of the BIDDER with DATE