



**NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015**

**ESTATE MAINTENANCE DEPARTMENT
NOTICE INVITING QUOTATION**

File No.	NITT/Convocation2024/Infrastructure/05	Date:	25.07.2024
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To

(Supplier Address)

Sealed quotations are invited from reputed Service Providers / Authorized Dealers/manufacturers for the supply of the Items.

Name of the Item	:	Diesel generator (2x500 KVA), 400 TR Air conditioner with Diesel
Quantity Required	:	Lumpsum
Specification	:	(As per enclosed Schedule Annexure – I)
1. Quotation Reference No.	:	NITT/Convocation2024/Infrastructure/05
2. Last date and Time for receipt of quotation	:	29.07.2024 before 11.00 AM
3. Date & Time of opening of Quotation	:	29.07.2024 at 11.30 AM
4. EMD Amount	:	Nil
6. Address to which quotations are to be sent	:	The Director, National Institute of Technology, Tiruchirappalli – 620 015, Tamil Nadu, India
Kind attention to	:	Shri. P. Dhanabalan
Phone	:	0431- 250 3977, 94890 66205
E-mail	:	emc@nitt.edu , dhanabalan@nitt.edu

1. Quotations should be submitted in the format given in Annexure – I and Annexure-II
2. The envelope should contain the following details:

<p style="text-align: center;">“QUOTATION AGAINST ENQUIRY” (Diesel generator (2x500 KVA), 400 TR Air conditioner with Diesel) NITT/Convocation2024/Infrastructure/05</p> <p><u>Kind attention to:</u> Shri. P. Dhanabalan</p> <p>Mention the Name, Contact Number & E-mail on the cover.</p> <p>Last date and Time for submitting of quotation: 29.07.2024 before 11.00 AM</p>



NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015

Terms and Conditions:

1.	The quotation must be in the format furnished by NIT Tiruchirappalli and should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not, the quotation will not be considered. Quotation written in pencil and incomplete will be rejected.
2.	You are invited to submit your most competitive quotation for the supply of goods according to the specifications and delivery terms as given. Bank guarantee(if any), submitted for EMD shall be valid for 45 days beyond bid validity period.
3.	Bidders may send the quotations in sealed covers with the quotation reference number and last date for receipt of quotations duly superscribed on the cover. Kind Attention to: as mentioned in the Page Number 1. NB: Mention the company Name, Contact Number & E-mail id on the cover.
4.	Quotation will be opened on due date at 29.07.2024 at 11.30 AM at the Store and Purchase Section, NIT, Tiruchirappalli in presence of the tenderers or their representatives who may wish to be present. (Any change in the date, time and venue of the quotation opening will be informed to the bidders through telephone / E-mail)
5.	The National Institute of Technology, Tiruchirappalli reserves the right to accept or reject any quotations and to cancel the bidding process, and reject all quotations at any time prior to the award of order without assigning any specific reason thereof.
6.	Samples must be submitted where specified along with the quotations. Samples must be carefully packed, sealed and labeled clearly with enquiry number, subject and sender's name for easy identification. Rejected samples will be returned at your cost if insisted
7.	All supplies are subject to inspection and approval before acceptance. Manufacturer/supplier warranty certificates and manufacturer / Government approved lab test certificates shall be furnished along with the supply, wherever applicable
8.	National Institute of Technology, Tiruchirappalli reserves the right to modify the quantity specified in this enquiry.
9.	Startup company exempted from prior turnover & prior experience (startup certificate registered with DIPP should be enclosed)
10.	The bidder has to submit the bids in sealed envelope, (separate for each tender). Further Bidder should not send clubbing many tenders in one envelope, in such case all the bids will be rejected.



NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015

11.	<p>Bid Price</p> <ul style="list-style-type: none">a. The contract shall be for the full quantity Bidders must quote for entire quantity. Each bidder shall submit only one quotation in Indian Rupee only.b. Post work orders & completion certificate should be submitted, wherever applicable.c. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.d. GST, packing, forwarding and delivering other allied items at the destination shall be included in the price. All such price components may be shown in the quotation. If there is no indication regarding above charges. It will be considered as inclusive of all charges.e. If any arithmetic mistake in total / GST calculation is observed, the same shall be corrected by the purchaser with an intimation to bidderf. In case the items in the enquiry are covered by any rate contract or any other state or central Government, it should be specified in your quotation and accepted contract rates should also be mentioned. It should be confirmed whether you could supply at the RC rates outside rate contractg. Quotations containing conditions like “subject to prior sale” may not be considered.h. Delivery period required for supplying the material should be invariably specified in the quotationi. Bids without quoting GST (unless exempted) will be treated as invalid & disqualified.j. If there is a discrepancy between unit price and total price, the unit price will be considered. If there is any mismatch between figure and word, the amount in word shall prevail.
12.	<p>Evaluation of quotations: Quotations will be evaluated item-wise or lump sum basis. The purchase committee will evaluate and compare the quotations determined to be substantially responsive i.e. (i) are properly signed; (ii) Conform to the terms & conditions and specifications; and (iii) price offered are competitive.</p>
13.	<p>Award of contract</p> <ul style="list-style-type: none">a. The National Institute of Technology, Tiruchirappalli will award the Order for supply of Goods / Services to the bidder whose quotation has been determined to be substantially responsive, and who has offered the lowest evaluated quotation price.b. The Bidder should furnish the contract agreement and performance security within 15 days from the date of receipt of the order for supply of goods / services, failing which the order will be cancelled without further notice and awarded to next eligible bidder.c. Notwithstanding the above, National Institute of Technology, Tiruchirappalli reserves the right to accept or reject any quotations, and to cancel the bidding process, and reject all quotations at any time prior to the award of order without assigning any specific reason thereof.d. National Institute of Technology, Tiruchirappalli, prior to the expiration of the quotation validity period, will notify the bidder whose bid is accepted for the award of contract. The terms of accepted offer shall be incorporated in the purchase order.
14.	<p>Payment: 100% will be paid after Installation and satisfactory working/date of completion of service if the documents are in order. The bill should be raised in favor of “The Director, National Institute of Technology, Tiruchirappalli, Tamil Nadu, India.” with institute GST No. 33AAATN5491Q1ZZ.No advance will be provided to the supplier and installer.</p>



**NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015**

15.	If the deliveries are not maintained and due to that account Procuring Entity is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier
16.	Dispute clause: Any dispute relating to the Enquiring /Tender of the indented item shall be under the Hon'ble Court having its jurisdiction over Tiruchirappalli only
17.	Startup company exempted from Prior Turnover & Prior Experience (Startup certificate registered with DIPP should be enclosed)
18.	GST as applicable

ACCEPTANCE BY THE BIDDER

I/We hereby certify that I/We shall abide hereby the terms and conditions and the Annexures of this limited quotation.

Signature & Seal of Vendor with Date



**NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015**

For any details / clarifications regarding could be obtained from Stores and Purchase Section on all working days during 10 AM to 5 PM.

For further detail related to Technical specifications, **kindly contact**

Shri. P. Dhanabalan (Purchase initiator),

ESTATE MAINTENANCE DEPARTMENT,

NITT/Convocation2024/Infrastructure/05,

dhanabalan@nitt.edu,

9489066205, 0431-2503977.

(NB: Mention the Contact Number / E-mail on the cover. Any change in the date, time and venue of the tender opening will be informed to the bidders through telephone / E-mail)

Enclosures: 1) Specifications of the equipment	Annexure – I
2) Price Format	Annexure - II
3) Bank Mandate Form	Annexure – III
4) Bid security form	Annexure - IV



NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015

ESTATE MAINTENANCE DEPARTMENT

Annexure- I

Specifications of the Equipment

Ref: NITT/Convocation2024/Infrastructure/05

Date: 25.07.2024

	Specification of NIT-T		Specification of the Supplier
Sl.No	Description	Qty	
1.	<p>Providing of temporary Ductable Air Conditioners System with Decorative stand and Decorative uniform cloths with indoor units placing height is 6'-8' (feet) using 16.5 TR, 11 TR, and 5.0 TR capacity units in Multipurpose Hall stage for 20th Convocation 2024 inclusive of all accessories, transport, erection, Testing etc. one day only (Make: Carrier/Blue Stars/Voltas/Hitachi) Note: Arrangements should be made before one day.</p> <p>Supply: 3phase /415V Capacity: The combination of 16.5 TR, 11 TR, 5.0TR (or) any other combinations (details should be given). See the arrangement of sample drawing.</p> <p>Make: Carrier/Blue stars/Voltas/Hitachi</p>	Approximate 400TR	



NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015

	<ul style="list-style-type: none">• Required number of operators should be present during function.• Powder coated front grill to be fixed neatly and aesthetically.• Area of the Function Hall : 100 x50 Mtr• Including laying of copper pipes/proper drainage outlets, loading, unloading and Transportation charges.• AC units should be looking good for environment.• In case of any failure, spare unit to be fixed immediately.• All the final arrangements should be made by on or before 02.08.2024 at 11.00 AM (before the day of function).• All air conditioners should operate from 3rd Aug 11.00 AM to 3rd Aug 7.00 PM continuously to be run by the Generator supply provided by the supplier with adequate earthing.• A spare unit should be available and ready to be installed during the function if necessary.		
2.	<p>Hiring of power supply through 1000 kVA DG Sets inclusive of necessary power & control panels, cables, Changeover switches for suitable current rating etc., for entire power supply to operate AC units continuously.</p> <p>(Power supply will not be given by NITT)</p>	1000 kVA	Any combination of DG Capacity accounting for a total of 1000 kVA. Agency has to specify the same here.



**NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015**

	<p>•Safety arrangements of power cabling, and refrigeration pipe lines to be made by the vendors. (The agency shall plan the segregation of kVA and get approval from the engineer in charge)</p>		
3.	<p>Supply and filling of Diesel to operate the above DG set with the necessary arrangement. (Initial and final readings of the diesel consumption will be noted) in Ltr</p> <p>Note: Diesel charges shall be paid only at the market rate at the time of supply. (Approximate running time is calculated to be 15 Hours.)</p>	<p style="text-align: center;">1980 Ltrs.</p>	

Technical Specifications & Tender Conditions:

1. List of major clients serviced by the vendor in the past 2 years shall be enclosed.
2. No other charges except this can be claimed. Agency shall plan to quote accordingly.
3. All the arrangements shall be made ready one day before the event ie., before 02-08-2024 (11 am).



**NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015**

S.No	Other requirements related to the Work	NITT Requirement	Supplier commitment
1.	Installation required	Yes	
2.	Contract Period	1 day	
3.	Previous Experience	Should have completed similar works within last one year	
4.	Delivery Date	2nd Aug 2024 (11 AM)	
5.		Shipment terms	At NIT-T
6.		Payment Terms	100% Payment after satisfactory delivery/Installation

Signature & Seal of Vendor with Date

Note:

1. Specification of the Supplier should be given in detail.
2. Proof for the supplier's specification must be enclosed along with the quotations. (catalogue, brochure, and product website link if any)



NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015

ESTATE MAINTENANCE DEPARTMENT

Annexure- II

PRICE BID FORMAT FOR BIDDERS

Tender No. & Date : NITT/Convocation2024/Infrastructure/05

Bidder's Offer No. & Date :

S. No.	Description of item	Unit (Set / No)	QTY	Rate / Qty in Rs. (excluding GST)	GST in Rs.			Total Value + GST in Rs.
					SGS T	CGS T	IG ST	
1.	<p>Providing temporary Ductable Air Conditioners System with Decorative stand and Decorative uniform cloths with indoor units placing height is 6'-8' (feet) using 16.5 TR, 11 TR, and 5.0 TR capacity units in Multipurpose Hall stage for 20th Convocation 2024 inclusive of all accessories, transport, erection, Testing etc. one day only (Make: Carrier/Blue Stars/Voltas/Hitachi) Note: Arrangements should be made before one day. Supply: 3phase /415V Capacity: the combination of 16.5 TR, 11 TR, 5.0TR (or) any other combinations (details should be given). See the arrangement of the sample drawing. Make: Carrier/Blue stars/Voltas/Hitachi</p> <ul style="list-style-type: none">• Required number of operators should be present during function.• Powder-coated front grill to be fixed neatly and aesthetically.• Area of the Function Hall : 100 50 Mtr• Including laying of copper pipes/proper drainage outlets, loading, unloading and Transportation charges.	TR	400					



NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015

	<ul style="list-style-type: none">• AC units should be looking good for environment.• In case of any failure, spare unit to be fixed immediately.• All the final arrangements should be made by on or before 02.08.2024 at 11.00 AM (before the day of function).• All air conditioners should operate from 3rd Aug 11.00 AM to 3rd Aug 7.00 PM continuously to be run by the Generator supply provided by the supplier with adequate earthing.• Spare unit should be available and ready to be installed during the function if necessary.							
2.	Hiring of power supply through 1000 kVA DG Sets inclusive of necessary power & control panels, cables, Changeover switches for suitable current rating etc., for entire power supply to operate AC units continuously. (Power supply will not be given by NITT) •Safety arrangements of power cabling, refrigeration pipe lines to be made by the vendors. (Agency shall plan the segregation of kVA and get the approval from the engineer incharge)	kVA	1000					
3.	Supply and filling of Diesel to operate the above DG set with necessary arrangement. (Initial and final reading of the diesel consumption will be noted) in Ltr Note: Diesel charges shall be paid only on market rate at the time of supply. Approximate running time is calculated to be 15 Hours	Liter	1980	95	-	-	-	1,88,100/-
4.	Total price (delivery, installation and commissioning at NIT-T)							
5.	Net cost to be paid by NIT-T							



**NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015**

Signature & Seal of Vendor

Note: The price bid should be submitted only as per the above format. No row shall be left blank. Please indicate NA, in case the item is “Not Applicable”. If this format is not used or any column is left blank, then the bid will be rejected.



NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015

(TO BE PRINTED IN LETTER PAD OF THE FIRM)

Annexure – III

MANDATE FORM FOR ELECTRONIC FUND TRANSFER/RTGS TRANSFER

Date: / /

To

The Director,
National Institute of Technology,
Tiruchirappalli – 620 015, Tamil Nadu

Sub :	Authorization for release of payment / dues from National Institute of Technology, Tiruchirappalli through Electronic Fund Transfer/RTGS Transfer.
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1. Name of the Party / Firm / Company / Institute :
2. Address of the Party :
3. City _____ Pin Code _____
4. E-Mail _____ Mobile No: _____
5. GST Number _____
6. Particulars of Bank:

Bank Name:		Branch Name:	
PIN Code:		Branch Code:	
IFS Code:(11 digit alpha numeric code)			
Account Type	Savings	Current	Cash Credit
Account Number:			

DECLARATION

I hereby declare that the particulars given above are correct and complete. If any transaction delayed and not effected for reasons of incomplete or incorrect information I shall not hold Director, National Institute of Technology Tiruchirappalli responsible. I also undertake to advise any change in the particulars of my account to facilitate updating of records for purpose of credit of amount through NEFT/RTGS Transfer.

Place: _____ Date: _____

Signature & Seal of the Authorized Signatory of the Party



**NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015**

(Annexure – IV)
PROCESS COMPLIANCE/ACCEPTANCE OF TENDER CONDITIONS FORM

The Form has to be submitted in the Letter Head of the Firm/Company/Enterprises along with appropriate Sign & Seal)

**The Director,
National Institute of Technology,
Trichy – 15**

Sub : Acceptance to the Process related & Terms and Conditions for the- Limited tendering
Ref. : The Terms & Conditions for e-Tendering mentioned in Tender.
No. : _____

Sir,

We hereby confirm the following.

The undersigned is authorized representative of the company. We have carefully gone through the NIT Tiruchirappalli, Tender Documents and the Rules governing the Limited Tender along with this document. We have examined and have no reservations to the Bidding Documents, including addendum (if any). We offer to supply in conformity with the Bidding Documents and in accordance with the condition of contact specified in this tender document. We will honour the Bid submitted by us during the Limited Tender. We give undertaking that if any mistake occurs while submitting the bid from our side, we will honour the same.

Bid Securing Declaration: - We accept that if we withdraw or modify Bids during the period of validity, or if we are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline defined in this bids document, we will be suspended / blacklisted / banned for contracts with National Institute of Technology, Tiruchirappalli

We are aware that if NIT Tiruchirappalli has to carry out e-tender again due to our mistake, NIT Tiruchirappalli has the right to disqualify us for this tender when re floated. Our bid shall be valid for the period from the date fixed for the bid submission deadline & it shall remain binding upon us and accepted at any time before the expiration of bid validity period as per this tender.

We understand that this bid, together with your written acceptance thereof included in your notification of award/placement of order, shall constitute a binding contract between us. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive. We accept that the competent authority in NIT Tiruchirappalli will have full right to reject any/all offer(s) without assigning any reason thereof and does not bind itself to accept the lowest or any other tender and full authority to postpone the tender issue date, submission /opening date or to alter any other condition of tender /cancellation of this tender, as per policy/committee recommendations of NIT Tiruchirappalli at any stage without assigning any reason thereof for which no claim from whomsoever will be entertained. I/We the undersigned have read the entire terms and conditions of this Tender document and we are fully agreeable to the terms and conditions mentioned herein. The decision of competent authority of NIT Tiruchirappalli with respect to this Tender-Result will be fully agreeable and binding on us.

This letter can be treated as signed and acceptance copy of tender documents and the forms submitted as signed by competent authority of firm submitting this tender and there is no need to submit separate signed copy of tender document.

Competent Authority of the Firm/Company/Enterprises to sign:

Name

Designation

Contact Details

Date with stamp & seal of organization: