



NOTICE INVITING QUOTATIONS

File No.	NITTH/LTE/TENDER/Wash Service/2024-25/001	Date:	07-02-2025
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To

Sealed quotations are invited from reputed Authorized Dealers / manufacturers

Name of the Item : Outsourcing of IOT based Laundry Service.

Specification : (As per enclosed Schedule Annexure – I)

Quotation Reference No. : NITTH/LTE/TENDER/Wash Service/2024-25/001

1. Last date and Time for receipt of quotation : 21-02-2025 at 02.00 PM

2. Date & Time of opening of Quotation : 21-02-2025 at 2.30 PM

3. EMD Amount : Bid declaration form to be submitted (**Annexure-III**)

4. Validity (Days) : 90 days

5. Address to which quotations are to be sent

The Chief Warden,

National Institute of Technology,

Tiruchirappalli – 620 015, Tamil Nadu, India

Kind attention to : Convener of Hostels

Phone : 9486001184

E-mail : sskarthikeyan@nitt.edu

6. Quotations should be submitted in the format given in Annexure – I and Annexure-II

7. The envelope should contain the following details:

“QUOTATION AGAINST ENQUIRY (Outsourcing of IOT based Laundry Service

Kind attention to: The Chief Warden, NIT, Trichy – 15

Last date and Time for receipt of quotation : 21-02-2025 at 2.00 PM



Terms and Condition

1.	The quotation must be in the format furnished by NIT Tiruchirappalli and should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not, the quotation will not be considered. Quotation written in pencil and incomplete will be rejected.
2.	<p>Scope of work: The vendor should install all the required equipment for laundry service like IoT based washing machines (10kg), and other software and hardware requirements and other requisites for the functioning of Laundry facilities on his/her own cost based on revenue sharing basis. The scope includes</p> <p>1. The Laundry needs to be opened on all the days, including holidays and the Laundry timings are 24/7.</p> <p>Note: - The complete work flow of the Laundry services and the communication matrix of firm are to be clearly mentioned in the separate sheet and same should be submitted along with this tender.</p> <p>2. The vendor should enable digital payment facilities through android based App.</p>
3.	Service provider should be the Commercial Laundry equipment firm.
4.	<p>a) Bidder should have experience of successful execution of similar project in any educational Institutes / Universities for the past three year from tender due date. Bidder should have supplied minimum of 30 or more units of similar type of washing machines to at least one reputed Institutional hostels. Proof to be submitted.</p> <p>b) The average annual turn over of the bidder in the preceding three financial years shall be minimum 20 lakhs and above. Audited balance sheet and P/L accounts to be submitted as a proof.</p>
5.	The service provider shall adhere rules and regulations of state/central Government.
6.	It is responsibility of the service provider for any damage to machines, safety and security.
7.	The washing machine should be Industrial type machines and should be operated 24 x 7.
8.	Washing machine should be operated by IOT based system. Washing charges collection is the scope of the service provider. Hostel authorities shall not take any responsibility.
9.	All washing machines should be brand new and insured. All Safety and security measures should be followed and complied by the service provider.
10.	Based on demand, the supplier should deploy more number of machines.
11.	If any machine fails during the contract period within 48 hrs new machines should be replaced. If not replaced , a penalty of Rs.1000/- will be levied per day.



12.	Service person should be available within 24 hrs if any service is required. Failing which a penalty of Rs.500/- will be levied.
13.	Execution / deployment of similar work or service to educational Institutes/ Govt. Agencies/ Semi Govt./ Autonomous Organizations/ PSUs/Reputed Limited Companies comparable to NIT Trichy is must. Proof to be attached.
14.	Institute shall provide space, water and electrical connections. Subletting of the contract shall not be permitted. Vendor shall provide user manual for educating the users for operating the washing machine.
15.	Rate should be quoted for per wash rate. 15% of the each per wash quoted rate shall be paid by the service provider as rent, water and electrical charges to the NITT hostel administration.
16.	Service provider must pay the 15% of the revenue charges to the hostel administration on 10 th of each month. The report on utilization of the machines should be shared by the service provider with the Hostel administration. a) The Institute is not responsible for any damage or loss towards the operation of the equipment deployed at the Institute Hostels and it is sole responsibility of the service provider. b) The service provider shall ensure all the safety and security measures for operating the laundry service at their cost.
17.	Rate quoted should be including taxes. Percentage of taxes to be charged must be clearly stated.
18.	The Initial contract period will be for one year, and extendable for another two years based upon the satisfactory performance/service on yearly review basis as approved by the competent authority on the same terms and conditions. However, the Institute has the rights to terminate the contract at any time during the period of contract if the performance/service is not found satisfactory with prior notice.
19.	The quoted price is fixed for entire contract period.
20.	Service provider should submit detailed report on execution, requirements from the hostel administration and any other conditions along with the tender.
21.	The service provider shall execute necessary licence deed specifying the terms and conditions as mentioned herein, on the non-judicial stamp paper worth Rs. 100/- at his own cost within 15 days from the issue of licence of memo.
22.	Neither this contract nor any rights conferred by it shall be transferred or assigned to any other person, nor shall the premises or any part thereof be sublet directly or indirectly.
23.	Notwithstanding anything contained in conditions above, the Institute shall be at liberty to terminate this contract by giving 30 days clear notice ending with the expiry of that month of contract without assigning any reason whatsoever. However, the service provider may terminate this contract by giving 60 days clear notice ending with the expiry of the month of contract. In this case he/she



	will be debarred for participating in the further any tendering process.
24.	The tender should accompany with Bid Security Declaration form (Annexure-III) duly filled and signed by the service provider and submitted along with technical bid.
25.	Tender must be submitted in sealed covers within the due date and should be addressed to The Chief Warden, National Institute of Technology, Trichirappalli-15 and the name of the tenderer, name of the work and Ref. No. being noted on the cover. For any further queries send email to sskarthikeyan@nitt.edu .
26.	Earnest Money Deposit: Bid Security Declaration form (Annexure-III) to be submitted.
27.	You are invited to submit your most competitive quotation for the providing the service according to the specifications and delivery terms as given.
28.	Bidders may send the quotations in sealed covers with the quotation reference number and last date for receipt of quotations duly superscribed on the cover. Kind Attention to: as mentioned in the point No. 6 NB: Mention the company Contact Number / E-mail id on the cover.
29.	Quotation will be opened on due date at 2.30 PM at the Store and Purchase Section, NIT, Tiruchirappalli in presence of the tenderers or their representatives who may wish to be present. (Any change in the date, time and venue of the quotation opening will be informed to the bidders through telephone / E-mail)
30.	The National Institute of Technology, Tiruchirappalli reserves the right to accept or reject any quotations, and to cancel the bidding process, and reject all quotations at any time prior to the award of order without assigning any specific reason thereof.
31.	Manufacturer's name and country of origin of materials offered must be clearly specified. Printed brochures, Purchase preference is only for Micro & Small enterprises (MSE's) register in UDYAM Portal or NSIC as per Ministries policy for MSE's . Proof to be attached
32.	All supplies are subject to inspection and approval before acceptance. Manufacturer / supplier warranty certificates and manufacturer / Government approved lab test certificate shall be furnished along with the supply, wherever applicable
33.	National Institute of Technology, Tiruchirappalli reserves the right to modify the quantity specified in this enquiry.
34.	Startup company exempted from prior turnover & prior experience (startup certificate registered with DIPP should be enclosed)
35.	The bidder has to submit the bids in sealed envelope, (separate for each tender). Further Bidder should not send clubbing many tenders in one envelope, in such case all the bids will be rejected.
36.	Bid Price a. The contract shall be for the full quantity Bidders must quote for entire



	<p>quantity. Each bidder shall submit only one quotation in Indian Rupee only.</p> <p>b. Post work orders & completion certificate should be submitted, wherever applicable.</p> <p>c. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.</p> <p>d. GST, packing, forwarding and delivering other allied items at the destination shall be included in the price. All such price components may be shown in the quotation. If there is no indication regarding above charges. It will be considered as inclusive of all charges.</p>
37.	<p>Evaluation of quotations: Quotations will be evaluated based on the lowest price quoted. The purchase committee will evaluate and compare the quotations determined to be substantially responsive i.e. (i) are properly signed; (ii) Confirm to the terms & conditions and specifications; and (iii) price offered are competitive.</p>
38.	<p>Award of contract</p> <p>a. The National Institute of Technology, Tiruchirappalli will award the Order for supply of Goods / Services to the bidder whose quotation has been determined to be substantially responsive, and who has offered the lowest evaluated quotation price.</p> <p>b. The Bidder should furnish the contract agreement within one week from the date of receipt of the order for supply of goods / services, failing which the order will be cancelled without further notice and awarded to next eligible bidder.</p> <p>c. Notwithstanding the above, National Institute of Technology, Tiruchirappalli reserves the right to accept or reject any quotations, and to cancel the bidding process, and reject all quotations at any time prior to the award of order without assigning any specific reason thereof.</p> <p>d. National Institute of Technology, Tiruchirappalli, prior to the expiration of the quotation validity period, will notify the bidder whose bid is accepted for the award of contract. The terms of accepted offer shall be incorporated in the purchase order.</p>
39.	<p>If the deliveries are not maintained and due to that account Procuring Entity is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier</p>
40.	<p>Dispute clause: Any dispute relating to the Enquiring /Tender of the indented item shall be under the Hon'ble Court having its jurisdiction over Tiruchirappalli only</p>
41.	<p>In LTE, bidder has to submit in sealed envelope (separate for each tender). Further Bidder should not send clubbing many tenders in one envelope, in such case all the bids will be rejected.</p>
42.	<p>The bidder must be an OEM or OEM authorized vendor. OEM Certification to be submitted.</p>
43.	<p>Users (students and staff) shall be responsible for procurement & usage of all the detergents/washing chemicals of the specification as per instructions manual for the washing machine.</p>



44.	The vendor shall be responsible for the proper conduct and behavior of the employees engaged by them if engaged. Smoking, consumption/distribution of alcohol, use of pan and gutka, and drug/substance abuse by the employees is strictly prohibited.
45.	For maintenance, operation, repairs etc. the Institute and Hostel SOP to be complied.

(NB: Mention the Contact Number / E-mail on the cover. Any change in the date, time and venue of the tender opening will be informed to the bidders through telephone / E-mail)

Enclosures:

Specifications of the equipment	Annexure - I
Price Format	Annexure - II
Bid Security Declaration Form	Annexure – III
Bank Mandate Form	Annexure – IV



Specifications of the Work

Ref: NITTH/LTE/TENDER/Wash Service/2024-25/001

Date: 07-02-2025

Sl. No.	Specification of NIT-T	Specification of the Supplier	Reasons (if there is difference in specification)
1.	Deploying 70 nos. of 10.0 kg Automatic washing machines operated based on IOT basis <ul style="list-style-type: none">• Make: Any reputed brand Machine only• Wash Speed - 40-50 rpm• Extraction Speed - 1,200 rpm• G- Force - 451• Electrical Rating – 220-240V/50Hz• Motor 0.75KW• Stainless Steel 304• Heating Element – 3.2KW• Net Weight – 87kgs Approximately		
2.	Service to be started within (<u>3</u> weeks)		

Signature & Seal of Vendor with Date



PRICE BID FORMAT FOR BIDDERS

(BID MUST BE ON THE LETTER HEAD OF SUPPLIER)

Tender No. & Date : NITTH/LTE/TENDER/Wash Service/2024-25/001 & 07-02-2025

Bidder's Offer No. & Date :

					Washer
S.No	College Name	Site Name	Student Capacity (Approximately)	Model	Quantity
1.	National Institute of Technology, Tiruchirappalli	Boys Hostel & Girls Hostel	7000	IOT Based Washing Machine	70 Nos

S.No	Description	Pricing in INR (Inc. GST) per wash (minimum of 8kg)
1	Complete smart wash and semi dry	

We have gone through and understood the instructions to the bidders and also terms & conditions stipulated in the Tender Document and confirm to abide by the same.

Signature of the Bidder

Date

With Stamp

Place:

Note: The price bid should be submitted only as per the above format. No row shall be left blank. Please indicate NA, in case the item is "Not Applicable". If this format is not used or any column is left blank, then the bid will be rejected.



BID SECURITY FORM

**The Form has to be submitted in the Letter Head of the Firm/Company/Enterprises
along with appropriate Sign & Seal)**

**The Director,
National Institute of Technology,
Trichy – 15**

Sub : Acceptance to the Process related & Terms and Conditions for the- Limited tendering
Ref. : The Terms & Conditions for e-Tendering mentioned in Tender. No. : _____
Sir,

We hereby confirm the following.

The undersigned is authorized representative of the company. We have carefully gone through the NIT Tiruchirappalli, Tender Documents and the Rules governing the Limited Tender along with this document. We have examined and have no reservations to the Bidding Documents, including addendum (if any). We offer to supply in conformity with the Bidding Documents and in accordance with the condition of contact specified in this tender document. We will honour the Bid submitted by us during the Limited Tender. We give undertaking that if any mistake occurs while submitting the bid from our side, we will honour the same.

Bid Securing Declaration: - We accept that if we withdraw or modify Bids during the period of validity, or if we are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline defined in this bids document, we will be suspended / blacklisted / banned for contracts with National Institute of Technology, Tiruchirappalli

We are aware that if NIT Tiruchirappalli has to carry out e-tender again due to our mistake, NIT Tiruchirappalli has the right to disqualify us for this tender when refloated. Our bid shall be valid for the period from the date fixed for the bid submission deadline & it shall remain binding upon us and accepted at any time before the expiration of bid validity period as per this tender.

If our bid is accepted, we commit to provide a performance security deposit at 3% to 5% of purchase value in Bank Guarantee /Fixed Deposits for due performance of the contract as per NIT Tiruchirappalli policy and warranty-guarantee as per tender specification or agrees as per contract. We understand that this bid, together with your written acceptance thereof included in your notification of award/placement of order, shall constitute a binding contract between us. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive. We accept that the competent authority in NIT Tiruchirappalli will have full right to reject any/all offer(s) without assigning any reason thereof and does not bind itself to accept the lowest or any other tender and full authority to postpone the tender issue date, submission /opening date or to alter any other condition of tender /cancellation of this tender, as per policy/committee recommendations of NIT Tiruchirappalli at any stage without assigning any reason thereof for which no claim from whomsoever will be entertained. I/We the undersigned have read the entire terms and conditions of this Tender document and we are fully agreeable to the terms and conditions mentioned herein. The decision of competent authority of NIT Tiruchirappalli with respect to this Tender-Result will be fully agreeable and binding on us.



This letter can be treated as signed and acceptance copy of tender documents and the forms submitted as signed by competent authority of firm submitting this tender and there is no need to submit separate signed copy of tender document.

Competent Authority of the Firm/Company/Enterprises to sign:

Name

Designation

Contact Details

Date with stamp & seal of organization:



Annexure – IV

MANDATE FORM FOR ELECTRONIC FUND TRANSFER/RTGS TRANSFER

Date: / /

To

The Chief Warden,
National Institute of Technology,
Tiruchirappalli – 620 015, Tamil Nadu

Sub	:	Authorization for release of payment / dues from National Institute of Technology, Tiruchirappalli through Electronic Fund Transfer/RTGS Transfer.
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1. Name of the Party / Firm / Company / Institute :
2. Address of the Party :
3. City_____Pin Code_____
4. E-Mail_____Mobile No:_____
5. Permanent Account Number_____
6. Particulars of Bank:

Bank Name:		Branch Name:	
PIN Code:		Branch Code:	
IFS Code:(11 digit alpha numeric code)			
Account Type	Savings	Current	Cash Credit
Account Number:			

DECLARATION

I hereby declare that the particulars given above are correct and complete. If any transaction delayed and not effected for reasons of incomplete or incorrect information I shall not hold Director, National Institute of Technology Tiruchirappalli responsible. I also undertake to advise any change in the particulars of my account to facilitate updating of records for purpose of credit of amount through NEFT/RTGS Transfer.

Place:_____ Date:

Signature & Seal of the Authorized Signatory of the Party