



June / 2009

Short Tender Notification No. June/2009

COMPUTER SUPPORT GROUP

Item No. CSG 01 : APPLIANCE

BIDDER'S COPY

INSTRUCTIONS TO BIDDERS

1. This document set contains the following:

a) Terms and conditions of the Tender	-	Pages 2 & 3
b) Details of the Firm offering this Quote	-	Page 4
c) Technical Compliance form	-	Page 5 to 11
d) Quotation form (Price Bid)	-	Page 12 to 14
e) NIT-T's check list copy	-	Page 15
2. The bidder's copy is for your future records. Please fill in and return only NIT-T's copy.
3. Read through the terms and conditions given and affix your signature and seal if you find them acceptable. Any deviations may be recorded. Read carefully the list of specifications that we have enclosed.
4. Fill in the questionnaire regarding the Firm.
5. The downloaded documents '**Technical Compliance Form**' and '**Quotation Form (Price Bid)**' should be **TYPE WRITTEN USING CAPITAL LETTERS ONLY**. At the time of filling the "**Quotation Form (Price Bid)**" make sure that you have not missed anything. Specify the model number & specification for each item. The form should be filled item-wise. Do not leave blank fields. If you are not quoting for a specific item, you should specify "**NOT QUOTING**".
6. **Do not use** ambiguous terms like "**yes**", "**complied**" or "**available**". Specifically mention the matching specification of the product offered by you. Make sure that you have affixed your signature with date and seal on all the documents.
You are now ready to fill in the checklist for the documents that are duly completed and signed. Put this Filled in checklist along with the signed "**Terms & Conditions Form**" and "**Details of the Firm offering this quote**" in a Cover.
7. Please send the tenders in a sealed envelope superscribed as "**QUOTATIONS AGAINST SHORT TENDER NOTIFICATION NO: June/2009 Item No. CSG 01 : APPLIANCES**" so as to reach "The Head, Computer Support Group, National Institute of Technology, Tiruchirappalli - 620 015, India" on or before **July 3, 2009 at 2.30 p.m.**
8. For any further clarifications, contact by E-Mail: purchase@nitt.edu or by written request to "The Head, Computer Support Group, National Institute of Technology, Tiruchirappalli - 620 015"
9. DO NOT VISIT US WITHOUT OUR CONCURRENCE.

Last Date for receipt of tender at NIT-T	: July 3, 2009 at 2.30 PM
Opening Date for Tender	: July 3, 2009 at 3.30 PM

CHECKLIST TO BE FILLED IN BY BIDDER	
List of documents to be enclosed	Completed & Signed
1. Terms and Conditions form	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's Quotation form (Technical & Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO

- Note:** 1. "Cover" should contain the following:
- a. Form of "**Acceptance of Terms and Conditions**".
 - b. Form of "**Firms details**"
 - c. Pamphlets, if any.
2. Quotation Form (Technical & Price Bid)

Please retain this page with you for your future reference.

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“TERMS AND CONDITIONS FORM”

**IMPORTANT : READ ALL THE FOLLOWING TERMS AND CONDITIONS AND
SIGN THE ACCEPTANCE CLAUSE FOLLOWING IT**

1. The offers should be addressed to “The Head, Computer Support Group, National Institute of Technology, Tiruchirappalli 620015, India” and should be sent in a sealed envelope superscribed **“QUOTATIONS AGAINST SHORT TENDER NOTIFICATION No.: June/2009 Item No. CSG 01 : APPLIANCES”** so as to reach us **on or before 2.30 p.m. on July 3, 2009.**
2. Each offer should be sent in a sealed cover with the tender documents. Tenders received through email or FAX will not be considered.
3. The tenders will be opened on **July 3, 2009 at 3:30 p.m.** in the presence of the vendors present with authorization letter from the respective companies / firms. Suppliers intending to attend the tender opening should intimate us in advance.
4. Full technical specifications and pamphlets should be sent along with the tenders. **Offers without proper technical specifications will be rejected.**
5. All offers should indicate the taxes and duties applicable, if any. Additional charges for packing, forwarding, freight, insurance etc., if any, should be clearly mentioned. Clearance at Customs will be arranged by us.
6. NIT-T is paying concessional Customs & Excise duty under Government of India Notification No.51/96 for Customs and 10/97 for Excise Duty. Currently the purchaser is paying 5% Basic Customs Duty, 2% Educational Cess on Basic Customs Duty, 1% Higher Education Cess on Educational Cess, and 4% Import Additional Duty.
7. The Institute is not authorized to issue C and D forms of Sales tax certificate.
8. In case the offered items are to be imported, the rates should be quoted in foreign currency on C.I.F. Chennai Airport basis, and it should include the Freight up to Chennai airport and the insurance cover should be up to National Institute of Technology, Tiruchirappalli. NIT-T shall pay Customs duty if any.
9. If the price quoted is in foreign currency and if the order value is more than US\$12,000 then 100% payment will be made through **Letter of Credit (LC) at sight on acceptance.** If the order value is less than US\$12,000, then 100% payment will be through a Telegraphic Transfer (TT). **The bank charges outside India should be borne by the Supplier / Beneficiary. Part shipment not allowed.** If the price quoted is in Indian Rupees, then 100% payment will be made only after installation and commissioning. **No advance payment will be made.**
10. No revision of the price bid will be allowed once the price bids are opened.
11. No increase in price will be allowed after our firm orders are placed.
12. The warranty period should be clearly mentioned. The maintenance charges (AMC) under different schemes after the expiry of the warranty should also be mentioned.
13. Quote should come from authorized dealer or distributor or reseller for each of the product quoted. An authorization letter should accompany your quote for each product quoted, otherwise it may lead to rejection.
14. The delivery period and other terms should be clearly mentioned.
15. Complete user, technical and service documentation, and spare parts catalogue are to be provided along with the supply of the item.

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16. The vendors are informed that they should not call us over phone or contact us in person. All clarifications can be obtained through E-Mail/FAX/Post. Vendors shall not make attempts to establish unsolicited and unauthorised contact with us after the opening of the offers and prior to the notification of the award. Any attempt by any vendor to bring to bear extraneous pressures on us shall be sufficient reason to disqualify the vendor.
17. Delay / loss in postal transit or due to other reasons will not be NIT-T's responsibility.
18. We are not responsible for accidental opening of the covers that are not properly superscribed and sealed before the time scheduled for opening.
19. The tender should be made only on the "Technical compliance form" & "Quotation form" which is available in our website, otherwise it shall lead to rejection. The technical compliance form & Quotation form should be duly filled up (preferably **TYPE WRITTEN IN CAPITAL LETTERS**) and should clearly mention the features offered by the bidder against each specification.
20. Authorized signatory should sign on all the pages. Bids without authorized signatures will be rejected.
21. The manufacturers of the quoted make of the product must be of national / international repute and having ISO certificate.
22. **The vendors are informed that they should sign a stamp paper agreement with us, for Warranty, AMC, etc. before placing the final purchase order as per our terms & conditions and 2% of purchase order value (equipments) in the form of bank guarantee towards performance security. The bank guarantee will be returned to the supplier after the successful completion of supply, installation, and the warranty period.**
23. No Earnest Money Deposit (EMD) or processing fee is required for submitting this rate contact.
24. Failure to comply with all the terms and conditions mentioned herein would result in the tender being summarily rejected.
25. Vendors are informed that once the companies are shortlisted based on the technical specification, only then the price bids of the firms that meet NIT-T's Technical specification / requirements would be compared.
26. The rate contract period is for July 2009 to June 2010. The vendors participated in the tender are expected to renew their offers whenever requested (once in six months).
27. Preventive Maintenance should be performed every year during the first week of January during the on-site warranty period.
28. NIT-T reserves the right to modify or alter the specifications after short listing of tenderers.
29. NIT-T reserves the right to change the order quantity or split the orders among multiple vendors without assigning any reason(s) whatsoever.
30. NIT-T reserves the right to reject any or all the tenders without assigning any reasons whatsoever.

ACCEPTANCE

We accept the above terms and conditions and shall comply with them strictly.

NAME OF THE VENDOR:

ADDRESS :

SIGNATURE WITH DATE

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“DETAILS OF THE FIRM OFFERING THIS QUOTE”

(Write or print or type in block letters and please answer all the questions)

1. Name of the firm:

2. Date of incorporation:

3. Nature of the company - Government / Public / Private Company / Partnership / Proprietorship:

4. Specify the number of years in this line of activity by the company. **No. of years in this line of activity**

5. Quantity of sales in the last three years for the APPLIANCE (on rate contract basis):

2006-2007	2007-2008	2008-2009
<input type="text"/>	<input type="text"/>	<input type="text"/>

6. Turn over in the last three years (Figures should be in Indian Rupees in Lakhs):

2006-2007	2007-2008	2008-2009
<input type="text"/>	<input type="text"/>	<input type="text"/>

7. Provide the postal address, telephone & fax numbers, and email address of the nearest service center.

8. What would be the delivery period in days from the date of placement of an official purchase order.

9. Enclose the list of customers to whom you have supplied during the last 3 years ending 31/03/2009 APPLIANCE with full postal address and name of the contact person with phone, FAX numbers, and E-Mail id. Certificate regarding satisfactory performance of the appliance from the minimum three end users should be furnished.

10. Are you the manufacturer / authorized dealer / distributor / reseller for the product quoted:

11. Have you supplied any Appliances to National Institute of Technology, Tiruchirappalli in the last 3 years? If yes, specify the quantity supplied in the last 3 years and last PO reference

12. Was there any elapse or delay in supplying the goods ordered or any service related issue during the warranty period for the products ordered by NIT-T with your firm? If yes, provide details.

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COMPUTER SUPPORT GROUP

Item No. CSG 01 : APPLIANCE

“TECHNICAL COMPLIANCE FORM”

Item No. 1: Unified Threat Management (UTM) Appliance

FIRM'S NAME AND ADDRESS:

FIRM'S REF:

DATE:

Sl.no	NITT Specifications	Vendor
1.	Make	
2.	Model	
3.	Enclosure Rack Mount (1U or 2U)	
	Hardware	
4.	Processor (GHz)	
5.	Memory (Min.1024 MB)	
6.	Flash Memory (Min. 512 MB)	
7.	10/100/1000 Interfaces (Min.4)	
8.	Maximum VLANs (Min.100)	
9.	Expansion slot	
10.	Failover option required	
11.	Power supply (100-240 VAC)	
12.	Integrated ports (Pl. specify)	
	Performance	
13.	Max.Concurrent Users supported (Min.1000)	
14.	Max.Concurrent Users supported should be scalable to 2500	
15.	Firewall Throughput (Min.2 Gbps)	
16.	VPN Throughput (Min.400 Mbps)	
17.	Gateway Antivirus Throughput (Min. 400 Mbps)	
18.	IPS Throughput (Min. 400 Mbps)	
19.	Concurrent Sessions (500,000)	

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Item No. CSG 01 : APPLIANCE

Item No. 1: Unified Threat Management (UTM) Appliance

Contd...

	Integrated with Appliance	Specify (say yes/no/ separate module)
20.	Intrusion prevention	
21.	Gateway Anti-virus with automatic updates	
22.	Anti-spyware	
23.	Anti-spam	
24.	File blocking	
25.	URL filtering	
26.	SSL VPN	
27.	P2P blocking	
28.	Standalone management capability	
29.	Disaster recovery and Image management	
30.	Unlimited User Support for Firewall, Antivirus, Antispam and URL filtering (If limited, please specify the number of users)	
	Appliance Management Software	
31.	Software name and version	
32.	Web-based management	
33.	Supported platform (Windows/Linux)	
34.	License (Users based or Unlimited), if user based specify the number of users	
	Logging and Reporting	Compliance yes /no
35.	Integrated reporting	
36.	Should be able to log any traffic and activity on the unit	

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Item No. CSG 01 : APPLIANCE

Item No. 1: Unified Threat Management (UTM) Appliance

Contd...

37.	Should be able to generate reports with statistic such as User login, IP address, Intrusion, URL, Virus attacks etc.	
38.	Exporting of Logs in any database format	
39.	Comprehensive onsite Warranty (3 year)	
40.	Dimensions in mm	
41.	Weight in Kg	
42.	Optional	
43.	Hard disk capacity	
44.	Third Party Certification, if any, Please mention (such as ICASA,)	
45.	If any other info, please specify	

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COMPUTER SUPPORT GROUP

Item No. CSG 01 : APPLIANCE

Item No. 2: Email Security Appliance

FIRM'S NAME AND ADDRESS:

FIRM'S REF:

DATE:

Sl . #	NIT-T's specifications	Firm's Offer (All the details should be specified)
1.	Make	
2.	Model	
3.	Enclosure Rack Mount (1U or 2U)	
	Hardware	
4.	Processor (GHz)	
5.	Memory (Min.1024 MB)	
6.	Storage Capacity (Min. 2x160 GB)	
7.	Redundant Disk Array (RAID)	
8.	2x1000 NIC (Gigabit)	
9.	Expansion slot	
10.	Failover option required	
11.	Power supply (100-240 VAC)	
12.	Integrated ports (Pl. specify)	
	Performance	
13.	Users mailboxes supported (Min. 5000)	
14.	Is there a provision to increase User mailboxes range beyond 5000 users, specify the Hardware/Software details	
	Integrated with Appliance	Specify (say yes/no/ separate module)
15.	Message Transfer Agent	
16.	Policy management	
17.	Email content filtering	

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Item No. CSG 01 : APPLIANCE

Item No. 2: Email Security Appliance

Contd...

Sl . #	NIT-T's specifications	Firm's Offer (All the details should be specified)
18.	Anti-Virus	
19.	Anti-spam	
20.	Anti-phishing	
21.	Attachment Scanning	
22.	E-mail Archiving	
	Appliance Management Software	
23.	Software name and version	
24.	Web-based management	
25.	Supported platform (Windows/Linux)	
26.	License (Users based or Unlimited), if user based specify the number of users	
	Logging and Reporting	Compliance yes / no
27.	Integrated log server	
28.	Should be able to log any traffic and activity on the unit	
29.	Exporting of Logs in any database format	
30.	Comprehensive onsite Warranty (3 year)	
31.	Dimensions in mm	
32.	Weight in Kg	
33.	If any other info, please specify	

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Item No. CSG 01 : APPLIANCE

Item No. 3: Web Proxy & Security Appliance

FIRM'S NAME AND ADDRESS:

FIRM'S REF:

DATE:

SI #	NIT-T's specifications	Firm's Offer (All the details should be specified)
1)	Make	
2)	Model	
3)	1xQuad Core Intel Xeon CPU	
4)	4GB RAM	
5)	Should support up to 1,500 concurrent users	
6)	Chassis with rails for 19" Rack	
7)	Specify the Number of U of chassis, Should be 2 U or less	
8)	6 x Gigabit NICs, RJ-45	
9)	Redundant Disk Array (RAID) battery-backed 256MB cache, give details	
10)	1.2 TB Hard Drive Space	
11)	Redundant power supply (230V AC, 50Hz)	
12)	Monitoring: SNMP v1-3, e-mail alerts	
13)	Operating System specify	
14)	Any Other Software Bundled with Appliance	
15)	Maximum amount of RAM supported.	
16)	Dimensions (l x b x h) in mm	
17)	Weight in kg	
18)	3 years comprehensive on-site warranty	

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Item No. CSG 01 : APPLIANCE

“TECHNICAL COMPLIANCE FORM”

Item No. 3: Web Proxy & Security Appliance

Contd...

Sl. #	NIT-T's specifications	FIRM'S MATCHING SPECIFICATION
	Appliance Management Software	
19)	Software name and version	
20)	Web-based management (HTTP or HTTPS)	
21)	Supported platform (Windows/Linux)	
22)	License (Users based/System based/Unlimited), if user based specify the number of users	
	Logging and Reporting	Compliance yes / no
23)	Integrated reporting	
24)	Should be able to log any traffic/activity on the unit	
25)	Exporting of Logs in any database format	
26)	Features required (All these functionalities should be in a single appliance): a. Web Proxy b. URL Filters c. Layer 4 Traffic Monitor d. Anti-Malware System e. Integrated authentication f. LDAP (Linux), ActiveDirectory (Windows) g. Antivirus Scanning engines (specify) h. Caching	
27)	Any other information	

***Note:**

1. Monitor, Keyboard, Mouse should NOT be included in the base configuration.

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Item No. CSG 01 : APPLIANCE

“QUOTATION FORM (Price Bid)”

Item No. 1: UTM APPLIANCE

FIRM'S NAME AND ADDRESS:

FIRM'S REF:

DATE:

SI. #	NITT's specifications	UNIT PRICE Firm's Offer
1.	*PRICE FOR UTM APPLIANCE WITH 3 YEARS COMPREHENSIVE ON-SITE WARRANTY which should include subscription to Anti-virus with automatic updates, Anti-spyware updates, Anti-spam updates [same specification as quoted in the technical specification]	
2.	Secondary UTM appliance only without any subscription	
3.	Optional: AMC Charges in % after the expiry of the initial 3 Year on-site warranty period (both hardware and software)	4 th year
		5 th year
		6 th year
4.	Appliance management software, Logging and reporting (inclusive or exclusive, if exclusive, please quote price and free up gradation for three years)	
5.	Installation and Commissioning	
6.	Additional price for 1) Memory (1024 MB) 2) 10/100/1000 Ethernet ports	
7.	On-site Service Engineer for 3 years	
8.	Any other information, if any	

Please provide following Details:

- a) Validity of the quotation in days:
- b) If Prices are in foreign currency,
 - i. Currency quoted:
 - ii. Whether the quote is CIF Chennai Airport / F.O.B. Port of Loading / Ex-Warehouse / Ex-Works basis:
 - iii. If the quote is on F.O.B. / Ex-Warehouse / Ex-Works basis, specify the additional cost to be added for C.&F. Chennai airport and the insurance coverage to be arranged by the supplier from their warehouse to National Institute of Technology, Tiruchirappalli – 620 015, Tamil Nadu, India.
 - iv. Please note that the 'Outside India Bank' charges to be borne by "Supplier".
 - v. Provide us the foreign supplier name, address, contact person, phone, fax, and E-mail id.

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Item No. CSG 01 : APPLIANCE

“QUOTATION FORM (Price Bid)”

Item No. 2 : EMAIL SECURITY APPLIANCE

FIRM’S NAME AND ADDRESS:

FIRM’S REF:

DATE:

Sl. #	NITT’s specifications	UNIT PRICE Firm’s Offer
1.	*PRICE FOR EMAIL SECURITY APPLIANCE WITH 3 YEARS COMPREHENSIVE ON-SITE WARRANTY which should include subscription to Anti-virus with automatic updates, Anti-phishing updates, Anti-spam updates [same specification as quoted in the technical specification]	
2.	Optional: AMC Charges in % after the expiry of the initial 3 Year Comprehensive on-site warranty period(both hardware and software)	4 th year
		5 th year
		6 th year
3.	Appliance management software, Logging and reporting (inclusive or exclusive, if exclusive, please quote price and free up gradation for three years)	
4.	Installation and Commissioning	
5.	On-site Service Engineer for 3 years	
6.	Additional price for Memory (1024 MB)	
7.	Additional price for 160GB Harddisk	
8.	Any other information, if any	

Please provide following Details:

- a) Validity of the quotation in days:
- b) If Prices are in foreign currency,
 - i. Currency quoted:
 - ii. Whether the quote is CIF Chennai Airport / F.O.B. Port of Loading / Ex-Warehouse / Ex-Works basis:
 - iii. If the quote is on F.O.B. / Ex-Warehouse / Ex-Works basis, specify the additional cost to be added for C.I.F. Chennai airport.
 - iv. Please note that the ‘Outside India Bank’ charges to be borne by “Supplier”.
 - v. Provide us the foreign supplier name, address, contact person, phone, fax, and E-mail id.

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Item No. CSG 01 : APPLIANCE

“QUOTATION FORM (Price Bid)”

Item No. 3 : WEB PROXY AND SECURITY APPLIANCE

FIRM’S NAME AND ADDRESS:

FIRM’S REF:

DATE:

SI. #	NIT-T’s specifications	UNIT PRICE Firm’s Offer
1.	*PRICE FOR WEB PROXY & SECURITY APPLIANCE BASED RACK APPLIANCE, 1 QUAD CORE CPU with 4GB RAM with 3 YEARS COMPREHENSIVE ON-SITE WARRANTY [same specification as quoted in the technical specification]	
2.	*PRICE FOR 2-SOCKET WEB PROXY & SECURITY APPLIANCE BASED RACK APPLIANCE, 2 QUAD CORE CPU with 8GB RAM with 3 YEARS COMPREHENSIVE ON-SITE WARRANTY [same specification as quoted in the technical specification]	
3.	Optional: AMC Charges in % after the expiry of the initial 3 Year comprehensive on-site warranty period.	4 th year
		5 th year
		6 th year
4.	On-site Service Engineer for 3 years	

Please provide following Details:

- a) Validity of the quotation in days:
- b) If Prices are in foreign currency,
 - i. Currency quoted:
 - ii. Whether the quote is CIF Chennai Airport / F.O.B. Port of Loading :
 - iii. If the quote is on F.O.B. / Ex-Warehouse / Ex-Works basis, specify the additional cost to be added for C.I.F. Chennai airport. If the quoted price is C.I.F. Chennai Airport, the Insurance coverage should be upto National Institute of Technology, Tiruchirappalli, Tamil Nadu, India (i.e. Supplier’s Warehouse to Buyer’s destination).
 - iv. Please note that the `Outside India Bank` charges to be borne by “Supplier”.
 - v. Provide us the foreign supplier name, address, contact person, phone, fax, and E-mail id.

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NIT-T'S COPY (To be filled in and submitted by the bidder)

Last Date for receipt of tender at NIT-T : July 3, 2009 at 2.30 p.m.
Opening Date : July 3, 2009 at 3.30 p.m.

CHECKLIST TO BE FILLED IN BY BIDDER (Please make sure that these pages are filled and send duly signed)	
List of documents to be enclosed	Completed & Signed
1. Terms and Conditions form	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's quotation form (Technical & Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO

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FOR NIT-T USE ONLY	
Name of the Vendor Address (Location):	
1. Terms and Conditions form duly signed	YES / NO
2. Details of the Firm offering this Quote	YES / NO
3. NIT-T's quotation form (Technical & Price Bid)	YES / NO
4. Other technical specifications & pamphlets	YES / NO
5. No. of enclosures	
6. Status of tender	Accepted for evaluation / Rejected
	REGISTRAR

SIGNATURE WITH DATE

SEAL OF THE FIRM