

NOTICE

Nominations are invited from eligible students for the post of **PG Secretary of Students' Council** for the academic year 2019 - 20 for which Returning Officers and the schedule are given below. General and specific roles and responsibilities to be carried out by council members are given in Annexure.

Last Date & Time for Nomination : 26.07.2019, 12.30 P.M.
Scrutiny and Announcing the Eligible Candidates : 26.07.2019, 01:30 P.M.
Last Date & Time for Withdrawal : 26.07.2019, 05.00 P.M.
Release of list of Final Candidates : 26.07.2019, 05:30 P.M.
Date of Election, if required : 30.07.2019 (Tuesday) from 4:30 P.M. to 6:30 P.M.

Office Bearers of the Students' Council

| Sl. No. | Name of the Post | Eligibility for Candidates | Number of Post | Returning Officers | Electorate |
|---------|------------------|---|----------------|--|---|
| 1 | PG Secretary | Open - Second Year M.Sc/M.Tech./MCA/ MBA/M.Arch | 1 | Dr. Kunwar Singh Warden(Lapis, Sapphire, Topaz) Dr. P. Srinivasa Rao Naik Warden(Ruby, Emerald, Pearl) Dr. V. Lavanya Warden (OPAL A & E) | All second year students of M.Sc/M.Tech./ MCA/MBA/M.Arch |

Eligibility and Other Criteria

1. The students should have no standing arrears and should have a clear track record with a CGPA of 7.5 or above.
2. The Candidates should not have any disciplinary (Hostel/Institute level) actions being taken on them or should not possess any criminal record.
3. The candidate should be free from any type of addictions. If required, the candidate should be ready to undergo the prescribed medical examinations for substance abuse.
4. Ex Students' Council Office Bearers are not eligible.
5. Students who wish to contest must submit the following (in sealed envelope) at the Office of the Dean (Students' Welfare):
 - a. Filled in nomination form
 - b. A photocopy of their ID Card issued by NITT
 - c. Transcript (Partial) from the Office of the Dean (Academic)
 - d. Conduct certificate as per prescribed formatNomination form and the conduct certificate are available in <http://www.nitt.edu/home/students/>
6. The Returning Officers' decision will be final and binding.
7. In the event of the office of any major post of office bearer falling vacant within two months of elections, re- elections will be conducted within two months from the date of election.



Dean (Students Welfare)

Copy to:
All Returning Officers
Dean (Academic) and Associate Dean (Academic)
Associate Deans (SW)
All HODs with a request to display in the notice boards
All Notice Boards (Institute and Hostels)
Convener Hostels with a request to display in the hostel/mess notice boards
Copy submitted to the Director for information

Annexure

General responsibilities to be carried out by the PG Secretary are as follows:

1. To provide support and mentoring for students.
2. To prepare cultural fee budget for the academic year.
3. To coordinate industrial and international collaborations.
4. Involvement in all the institute activities.

Specific roles and responsibilities to be carried out by the PG Secretary:

| Post | Responsibilities |
|---------------------|---|
| PG Secretary | <ul style="list-style-type: none">• Stipend regulation for M.Tech & M.Arch.• Scholarship for MBA, MCA & MSc.• PGion Chairperson.• Address academic related issues for M.Tech, M.Arch, MBA, MCA & MSc.• Member of Alumni Institute Interaction Cell.• Responsible for PG Students, Club Interaction.• PG Orientation for the first years.• Member of Horticulture committee |

NATIONAL INSTITUTE OF TECHNOLOGY, TIRUCHIRAPPALLI - 620 015
ELECTION OF OFFICE BEARERS OF STUDENTS' COUNCIL FOR 2019 - 2020

NOMINATION FORM

Date:

NAME OF THE POST :

CANDIDATE'S NAME :

NAME OF THE PROPOSER :

NAME OF THE SECONDER :

I propose Mr./Ms. for the post of
..... Students' Council, N.I.T., Tiruchirappalli - 15 for
the year 2019 - 2020, Photocopy of my Identity Card is submitted herewith.

Signature :

Name :
(Block Letters)

Roll No. / Branch :

I second the proposal of Mr./Ms. for the post of
..... Students' Council, N.I.T., Tiruchirappalli - 15 for
the year 2019 - 2020, Photocopy of my Identity Card is submitted herewith.

Signature :

Name :
(Block Letters)

Roll No. / Branch :

I hereby agree to be a candidate for the said post and declare that if I am elected, shall always uphold the dignity of the office in discharging my responsibilities. I certify that I have no addictions whatsoever and if needed, I will undergo narcotic test for substance abuse.

Signature of the
Candidate :

Name :
(Block Letters)

Roll No. / Branch :

Mobile :



NATIONAL INSTITUTE OF TECHNOLOGY
TIRUCHIRAPPALLI - 620 015, TAMIL NADU, INDIA
OFFICE OF DEAN (STUDENTS WELFARE)

Phone : +91-431-2503040,3041, Fax : +91-431-2500133 (O/o the Director), E-Mail :

deansw@nitt.edu

APPLICATION FOR OBTAINING NO OBJECTION CERTIFICATE

(for Students' Council Election)

Name of the Position:
(Fill in Capital Letters)

Date:

| | | |
|---|---|--|
| Name of the student | : | |
| Roll Number | : | |
| Course | : | B. Tech. / B.Arch. / M.Arch. / M.Tech. / M.Sc. / MCA / MBA / MS / Ph.D. |
| Department | : | |
| Specialization (for M.Tech.) | : | |
| Year and Semester | : | |
| CGPA | : | |
| Room No. & Hostel | : | |
| Signature of the Student | : | |
| Signature of the Warden | : | |
| Signature of the Hostel Convener | : | |
| Signature of the Head of the Department | : | |
| Signature of the Associate Dean (Academic) | : | |
| Signature of the Associate Dean (Students Welfare) | : | |
| Remarks | : | Warden - Hostel Convener- Head of Department- Associate Dean(Academic) - Associate Dean(Students Welfare)- |