



NOTICE

Nominations are invited from eligible students for the following posts of Office Bearers of Students' Council -Joint Secretary (Boys) and Joint Secretary (Girls) for the Academic Year 2022 - 23 for which Returning Officers and the schedule are given below. General and specific roles and responsibilities to be carried out by those council members are given in Annexure.

Tentative dates can be:

Release of Notification	: 01.11.2022(Tuesday), 6.00 pm
Last Date & Time for Nomination	: 03.11.2022(Thursday), 5:00 pm
Scrutiny and Announcing the Eligible Candidates	: 04.11.2022(Friday), 11.00 am
Last Date & Time for Withdrawal	: 05.11.2022(Saturday), 3:00 pm
Release of List of Final Candidates	:05.11.2022(Saturday), 5.00 pm
Date of Election (online), if required	:07.11.2022(Monday), from 1:30 pm to 07.00 pm. (online)


Office Bearers of the Students' Council

Sl. No	Name of the Post	Eligibility for Candidates	No. of Post	Returning Officers	Electorate
1	Joint Secretary	Open for Second Years of B.Tech/B.Arch	1	Dr. Sivanesan, Assistant Professor	All Second Year student of B.Tech/B.Arch (2021-2022 admitted students)
2	Joint Secretary (Girls)	Reserved for Girl from Second Years of B.Tech/B.Arch	1	Dr B. Shameedha Begum, Assistant Professor	

Eligibility and Other Criteria

- The students should have no standing arrears and should have a clear track record with
 - CGPA of 7.5 or above in their course work subjects.
- The Candidates should not have any disciplinary (Hostel/Institute level) actions being
 - taken on them or should not possess any criminal record.
 - The candidate should be free from any type of addictions. If required the candidate
 - should be ready to undergo the prescribed medical examinations for substance abuse.
- Ex Students' Council Office Bearers are not eligible.
- Students who wish to contest must submit the following (in sealed envelope) at the
 - Office of the Dean (Students' Welfare)
 - Filled in nomination form

- c. A photocopy of Proposer, Second Proposer and Candidate's ID Card issued by NITT
 - d. Transcripts received from the Office of the Dean (Academic)
 - e. Conduct and No Objection Certificate as per the attached format
 - f. Consent from Hostel Warden, Hostel Convener, HOD , AD(Academic)/for UG: ugacad@nitt.edu & AD(SW) /For Boys: sivanesan@nitt.edu & For Girls: shameedha@nitt.edu should be obtained by the candidate by e-mail and the scanned copiers should be attached along with the No Objection Certificate.
5. The Returning Officers' decision will be final and binding.
 6. In the event of the office of any major post of office bearer falling vacant within two months of elections, re- elections will be conducted within two months from the date of election.
 7. Any candidate making false promises and/ or claims beyond the jurisdiction of the students/students' council will lead to disqualification from the election process.
 8. The students council election will be conducted by online mode. The procedure for voting will be informed along with the release of list of final candidates. Students can vote by using their NITT webmail user id and password only.
 9. Students are advised to check their webmail for any updates.


01/11/2022

Associate Dean (Students Welfare)

Copy to:

Director- for kind information

Deputy Director and Registrar (i/c)

Dean (Academic), Associate Deans (Academic) and Associate Deans (SW)

HAC, Hostel Convener - with a request to display in the hostel/mess notice boards

All HODs - with a request to display in the department notice boards

HOD/CSG

Shri. K. Srinivasan, Sr. Technical Officer, CSG

ANNEXURE

General responsibilities to be carried out by the council member's are as follows:

1. To provide support and mentoring for students
- 2, To prepare cultural fee budget for the academic year
3. To coordinate industrial and international collaborations
4. Involvement in all the institute activities

Specific roles and responsibilities to be carried out by the council members are as follows:

Joint Secretary (Boys)	<ul style="list-style-type: none">• Conducting Orientation programme for first year students.• Mentoring for first year students.• Documentation of all council activities.• Member of Transport Committee.• Member of Horticulture Committee.
Joint secretary (Girls)	<ul style="list-style-type: none">• Academics related activities — 2nd year and MIS committee.• Conducting Orientation programme for first year students.• Mentoring for first year students.• Member of Safety and Security Advisory committee



NATIONAL INSTITUTE OF TECHNOLOGY TIRUCHIRAPPALLI

OFFICE OF THE STUDENTS WELFARE

Tel: 0431-2503040 Fax: 0431-2500133 Website:www.nitt.edu

NO OBJECTION CERTIFICATE

(To be attached with the nomination form)

Name of the Position: _____

Date: _____

(To be filled by the candidate in capital letters)

Name of the Candidate	
Roll No.	
Course <i>(Please Tick)</i>	B.Tech/B.Arch/M.Tech/M.Arch/M.Sc./MCA/MBA/M.S./ Ph.D.
Department	
Specialization	
Year and Semester	
CGPA	
Room No. & Hostel	
Contact No.	

Note: Consent from Hostel Warden, Hostel Convener, HOD, AD (Academic) [*For UG: ugacad@nitt.edu] and AD(SW) . *For Boys: sivanesan@nitt.edu & For Girls: shameedha@nitt.edu] should be obtained by the candidate by e-mail and the scanned copies should be attached along with the No Objection Certificate.**

Check List *(Please Tick)*:

Attached copy of consent e-mail from Hostel Warden:

Attached copy of consent e-mail from Hostel Convener:

Attached copy of consent e-mail from HOD:

Attached copy of consent e-mail from Associate Dean (Academic):

For UG – Dr. V. Mariappan (ugacad@nitt.edu)

Attached copy of consent e-mail from Associate Dean (Students Welfare):

For Boys - Dr. Jitraj Saha (adsw@nitt.edu)

For Girls -Dr. Baby Viswambharan

(bahyv@nitt.edu)

(Affix passport size
photo)

Name & Signature of the Candidate with Date

(For Office Use)

Returning Officer's Remark: Accepted/Not Accepted

If not accepted, Reason:

Signature of the Returning Officer with Date:



NOMINATION FORM

Date:

NAME OF THE POST:

NAME OF THE CANDIDATE:

NAME OF THE PROPOSER:

NAME OF THE SECONDER:

I propose Mr./Ms.for the post of
.....Students' Council, N.I.T., Tiruchirappalli for the
academic year 2020-2021. Photocopy of my Identity Card is submitted herewith.

Signature with Date:

Name:
(Block Letters)

Roll No. / Branch:

I second the proposal of Mr./Ms..... for the post of
.....Students' Council, N.I.T., Tiruchirappalli for the
academic year 2020-2021. Photocopy of my Identity Card is submitted herewith.

Signature with Date:

Name:
(Block Letters)

Roll No. / Branch:

I hereby agree to be a candidate for the said post and declare that if I am elected, shall always uphold the dignity of the office in discharging my responsibilities. I certify that I have no addictions whatsoever and if needed, I will undergo narcotic test for substance abuse.

Signature of the Candidate with Date:

Name:
(Block Letters)

Roll No. / Branch:

Mobile No.: